

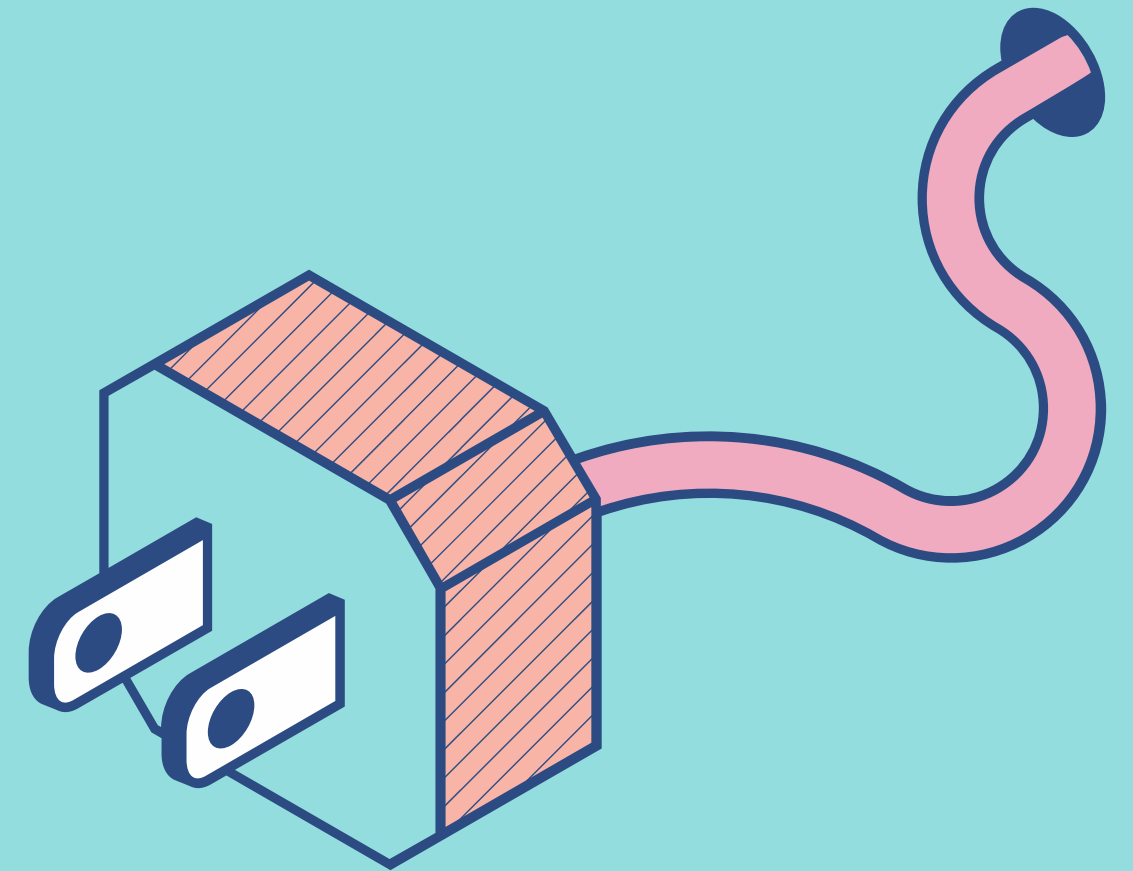


Creating Your Ideal Digital Portfolio

An instructional manual by Ehrin Manuel

Understanding the Purpose

A digital portfolio is created and presented to effectively market your skills, experiences, and potential to prospective employers, in order to help you secure internship or entry-level positions within the very competitive tech industry.



Essential Sections of your Digital Portfolio

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HOME PAGE

This is your
landing page
of your
portfolio

ABOUT ME

Briefly
introduce
yourself,
including your
background
and career
objectives.

EDUCATION & EXPERIENCE

Detail your
educational
background and
any work
experience you
may have.

PROJECTS

Feature a selection
of your best
projects including
your Capstone.

CONTACT PAGE

How potential
employers can
reach you.

Home Page



This is your portfolio's first impression. It should be clean, professional, and immediately convey who you are and what you do.

- **Your full name**
- **A professional headline (e.g., "Aspiring Software Developer")**
- **A brief tagline or mission statement (nice but optional)**
- **Navigation to other sections - A nav bar**

About Me



This section helps potential employers understand your personality, motivations, and fit for their team culture.

- **Brief personal introduction**
- **A professional picture from the chest/shoulders up**
- **Career goals**
- **Technical and soft skills**
- **Languages spoken**
- **Tech-related hobbies or interests**
- **Any relevant awards or achievements**

Education & Experience



This demonstrates your academic background and skillset, showing your preparedness for an internship.

- **Educational Background (most recent first)**
 - **Degree/certificate name**
 - **Institution name**
 - **Years of study**
 - **Relevant coursework or projects**
- **Experience**
 - **Position title**
 - **Company name**
 - **Start and end dates**
 - **Brief description of responsibilities (1-2 sentences)**

Projects

This is often the most crucial section for aspiring tech interns, especially those with limited work experience. It showcases your practical skills and ability to apply what you've learned.



- **Project name**
- **Brief description**
- **Technologies used**
- **Link to GitHub repository and live demo**

Contact Information



Make it easy for potential employers to reach out to you.

- **Professional email address**
- **Cell number**
- **Location (city/suburb)**
- **Links to professional social media profiles (e.g., LinkedIn, GitHub)**



Design and Presentation

The visual appeal and user experience of your portfolio are crucial.

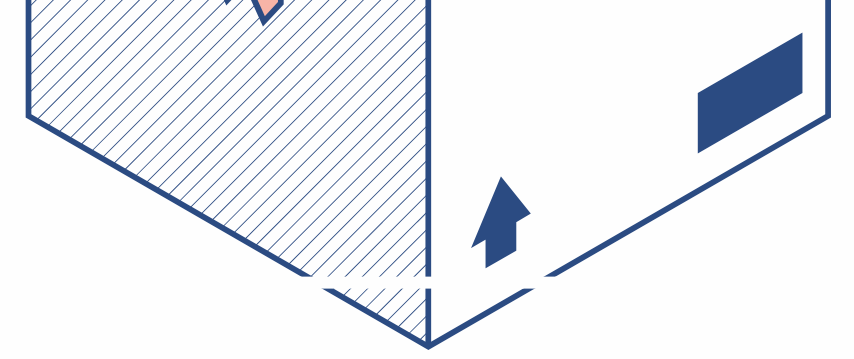
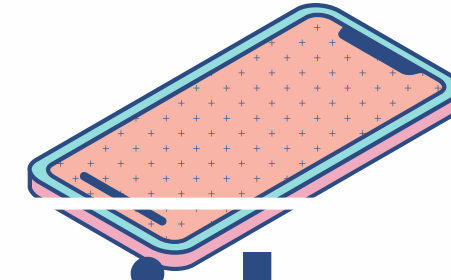
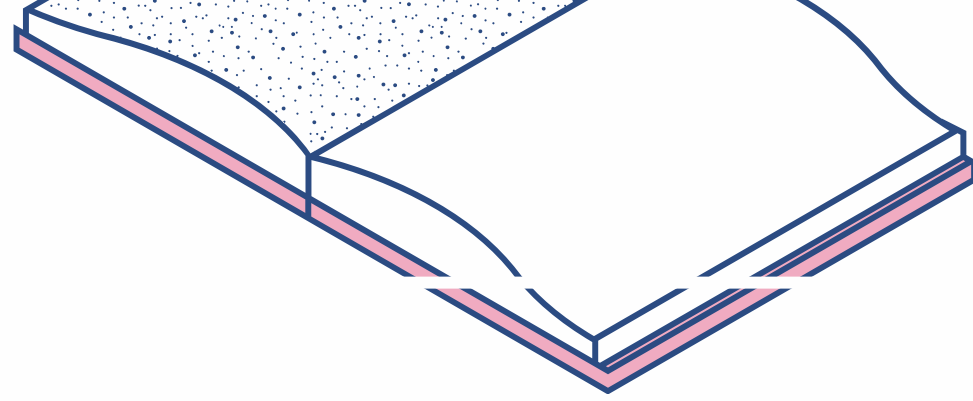
Consider the following:

- **Choose a clean, professional design that reflects your personal brand - e.g, Wix.com offers a variety of portfolio templates to gain inspiration from. BUT DO NOT USE WIX.COM**
- **Use a consistent color scheme and typography throughout**
- **Ensure your portfolio is responsive**
- **Use high-quality images and graphics, including screenshots of your projects**
- **Implement smooth navigation and intuitive user interface**
- **Consider using animations or interactive elements to showcase your skills, but don't overdo it**



Tips for Creating an Effective Portfolio

- **Quality over quantity:** Focus on your best projects rather than trying to include everything you've ever done.
- **Keep it up-to-date:** Regularly add new projects and skills as you acquire them.
- **Showcase your coding style:** Ensure your code in linked repositories is clean, well-commented, and follows best practices.
- **Be honest:** Only include skills and projects that accurately represent your abilities.
- **Proofread:** Ensure there are no spelling or grammatical errors throughout your portfolio.
- **Tell a story:** Structure your portfolio to show your growth and progression as a developer.



Things to Avoid

- **Unprofessional content:** Avoid including personal information, controversial opinions, or inappropriate jokes.
- **Broken links or features:** Regularly check that all links, buttons, and interactive elements are working correctly.
- **Overcomplicating navigation:** Make sure visitors can easily find what they're looking for without confusion.
- **Neglecting optimization:** Don't forget to make your portfolio responsive for various screen sizes.
- **Inconsistent formatting:** Maintain a consistent style in font sizes, colors, and layout throughout your portfolio.



In Conclusion...

By following these guidelines and incorporating your unique skills and experiences, you can create an impressive digital portfolio that effectively showcases your abilities and secures your first job as an intern developer.

Remember, your portfolio is a living document that will evolve as you gain more skills and experience. It's not just a showcase of your work—it's a demonstration of your potential as a tech intern and your enthusiasm for the field.