

| Group Name | Ledger Name |
|-------------------|--|
| Purchase Accounts | All types of Purchase Accounts like |
| | Purchase Local 12 % |
| | Purchase Interstate 12% |
| | Purchase Local 0% |
| | Purchase Interstate 0% |
| | Purchase (Composition) |
| | Purchase Exempt (Unregistered Dealer) |
| | Purchase Local (Exempt Registered) |
| | Purchase Taxable (Unregistered Dealer) |
| | Purchase Nil Rated (Unregistered Dealer) |
| | Purchase Reverse Charge |
| | Purchase Import Taxable 12% |
| | Purchase Import Exempt |
| | Purchase Import Nil Rated |
| | Purchase (Own Branch) |
| | Purchase Return |
| | |
| Sales Account | All types of Sales Accounts like |
| | Sales Local 12 % (Registered) |
| | Sales Interstate 12% |
| | Sales Local Nil Rated |
| | Sales Interstate Nil Rated |
| | Salers Export With Bond |
| | Salers Export Taxable |
| | Export (0%) |
| | Sales Local (Exempt Registered) |
| | Sale To Consumer (Taxable 12%) |
| | Sale To Consumer (0%) |
| | Sale To Consumer (Exempt) |
| | Sales (Own Branch) |
| | Sale Return |
| | |
| Duties and Taxes | All types of Taxes like |
| | INPUT CGST SGST IGST CESS |
| | OUTPUT GST SGST IGST CESS |
| | Excise Duty Payable etc |
| | Service Tax Payable |
| | TDS Payables |
| | Input Vat Accounts |
| | Output Vat Accounts |
| | Cenvat Accounts |
| | Sale tax |
| | Income Tax |
| | VAT Payable |
| | |
| | All expenses which appear in Trading Account (except purchases) like |
| | Labor |
| | Power |

| | |
|--|-----------------------------------|
| Direct Expenses OR Expenses(Direct) | Electricity Expense (Factory) |
| | Loading Unloading Expense |
| | Warehousing Expenses |
| | Custom Clearing Charges |
| | Carriage |
| | Freight & Cartage |
| | Import duty |
| | Wages |
| | Coal & Fuel |
| | Coal, Gas & Water of Factory |
| | Consumed Material |
| | Export Duty |
| | Wages on Production |
| | Delivery Charges(In Purchase Bill |
| | |
| Indirect Expenses OR Expense(Indirect) | All Indirect Expenses like |
| | Rounded Off |
| | Salary |
| | Advertisement Expense |
| | Maintenance Expense |
| | Rent Expense |
| | Director Remuneration Expense |
| | Bad Debts |
| | Printing Expense |
| | Stationary Expense |
| | Foreign Exchange fluctuation |
| | Audit Fees |
| | Professional Charges |
| | Legal Expenses/Charges |
| | Depreciation Expenses |
| | Interest Expense |
| | Penalty |
| | Royalty |
| | Bank charges |
| | Commission allowed |
| | Discount allowed |
| | Donation & charity |
| | Free sample |
| | Insurance premium |
| | Interest on loan |
| | Legal charge |
| | Loss by fire |
| | Postage & courier |
| | Repair charge |
| | Taxi fare |
| | Telephone charge |
| | Travelling expenses |
| | Outstanding expenses |
| | Accrued expenses |
| | Bad debt |

| | |
|--|--|
| | Loss on theft |
| | depreciation |
| | Coffee Expenses |
| | Coke Expenses |
| | Manager's Commission |
| | UPTT |
| | Fuel Expenses A/c |
| | Liability of Expenses |
| | Preliminary Expenses A/c |
| | Professional Fees |
| | |
| Indirect Income OR Income(Indirect) | All Indirect Income like |
| | Discount Received |
| | Interest on Investment |
| | |
| Already Created in Tally | Only 2 Accounts Already Created like |
| | Cash |
| | Profit and Loss Account |
| | |
| Bank Account | All Bank Current Account |
| | All Bank FD Account |
| | (Personal Savings Account and FD not recorded) |
| | |
| Deposit Account | All types of deposits like |
| | Security Deposit |
| | Electricity Deposit |
| | Rent Deposit |
| | |
| Capital A/c | All types of Capital Account like |
| | Share Capital |
| | Partner Capital Account |
| | Partner Current Account |
| | Proprietor Account |
| | Drawings |
| | Life insurance |
| | Equity Capital A/c |
| | Partners Capital A/c |
| | |
| Current Assets | Prepaid Maintenance Expense |
| | Prepaid Expense |
| | Prepaid Rent |
| | Prepaid Insurance Charges |
| | Interest Receivables |
| | Bill receivable |
| | Accrued income |
| | Mutual Fund |
| | CGST SGST IGST Credit |
| | |
| | Bill drawn |

| | |
|--------------------------------|--|
| Current Liabilities | Bill Payable |
| | CGST SGST IGST Payable |
| | |
| Sundry Creditor | Any Party from Whom Goods Purchased |
| | Party from Whom any Bill of Expense Received |
| | |
| Loans and Advances (Assets) | Any Party to whom we gave loan |
| | like Loan Given to Friends Relatives/Related Companies |
| | Any Party to whom we gave Advance |
| | like Advance to Supplier |
| | |
| Loans Liabilities | Any Party from whom we take loan. |
| | We can also put group Secured loan or Unsecured loan |
| | Debenture A/c |
| | Loans From Bank |
| | Loans From Outside Party |
| | Loans From Aravind(Friend) |
| | |
| Fixed Assets | All Fixed Assets on which Depreciation charged like |
| | Furniture |
| | Machine |
| | Plant and Machinery |
| | Mobile |
| | Computers |
| | Furniture and Fittings |
| | Car |
| | Scooter |
| | Laptops |
| | Office lighting |
| | Land & Building |
| | Good will |
| | Factory lighting |
| | Air Conditioner |
| | Accumulated depreciation |
| | |
| Bank OCC | Cash Credit Limit (CC) |
| | taken from bank |
| | |
| Bank OD | Overdraft Limit (OD) |
| | taken from bank |
| | |
| Branch/Divisions | Any Branch whose Separate Accounting Done |
| | (If branch account maintained by head office only, then this account not required) |
| | Delhi Branch |
| | Branch in division |

| | |
|-----------------------|--|
| | |
| Cash in Hand | Imprest Account |
| | (Cash kept with Employee) |
| | Petty Cash |
| | |
| Investments | All types of Investments like |
| | Investment in Shares |
| | Investment in Bonds |
| | Investment in Property/Plot etc. |
| | Long term investment |
| | Short Term Investment |
| | |
| Stock-in-hand | Stock |
| | Closing Stock |
| | Consignment Stock |
| | Opening Stock |
| | |
| Misc. Expense (ASSET) | Preliminary Expenses |
| | NOT yet written off |
| | |
| Suspense A/c | Suspense Account |
| | Any payment or receipt from party whose name not known |
| | Suspense |
| | |
| Secured Loan | Loans for whom Security Given |
| | like loan from bank/ Financial Institution |
| | |
| Unsecured Loan | Loans taken for whom no Security given |
| | Like Short term loan from directors |
| | or loan from friends /relatives |
| | |
| Reserve & Surplus | Any type of reserve like |
| | General Reserve |
| | Capital Reserve |
| | Capital Reserve A/c |
| | Investment Allowance Reserve A/c |
| | Share Premium A/c |
| | Reverse and Surplus |
| | |
| Provisions | All Provisions except Provisions for bad debts |
| | Provision for Tax |
| | Provision for Expense |
| | Provision for Sinking Fund |
| | All types of Payables like Salary Payable, Audit fees Payable, |
| | |
| Sundry Debtors | Any Party to Whom Sales Made |
| | Provision for Bad Debts |
| | |

| | |
|-------------------------------------|-----------------------------------|
| Retained Earning | General Reserve |
| | Share Premium |
| | Any other Reserve |
| Direct Incomes OR Income(Direct) | Any Income from main service like |
| | Freight Charges Income |
| | Delivery Charges Income |
| | Transporation Charges Income |
| | Professional Charges Income |
| | Consultancy Charges Income |
| | Maintainance Service Income |