

AMPARA DISTRICT TENNIS CLUB (ADTC)

Members Handbook 2024-25



<https://www.adtennis.lk>

Contents

| | |
|---|-----------|
| 1. Introduction | 3 |
| 2. Club Organization & Responsibility..... | 4 |
| 2.1 Committee | 4 |
| 2.2 Safeguarding & Welfare..... | 4 |
| 2.3 Communication | 4 |
| 2.4 Membership | 5 |
| 3. Code of Behavior | 5 |
| 3.1 General etiquette & ground rules..... | 5 |
| 3.2 Safety & hygiene..... | 5 |
| 3.3 Smoking..... | 5 |
| 3.4 Security & valuables | 6 |
| 4. Footwear & Dress Code | 6 |
| 4.1 Footwear..... | 6 |
| 4.2 Clothing..... | 6 |
| 5. Facilities | 7 |
| 5.1 Courts | 7 |
| 5.2 Floodlights..... | 8 |
| 5.3 Clubhouse..... | 8 |
| 5.4 Car park | 8 |
| 5.5 Accessibility..... | 8 |
| 6. Membership..... | 8 |
| 6.1 Categories..... | 8 |
| 6.2 Subscriptions | 9 |
| 7. Court Availability | 9 |
| 8. Tournaments | 9 |
| 8.1 Jus De Fruit Tournaments | 9 |
| 8.2 Ranking Tournament..... | 10 |
| 9. Coaching | 10 |
| 10. Social Events..... | 10 |

1. Introduction

Welcome to the Ampara District Tennis Club (ADTC).

This Handbook serves as a guide to help you maximize your tennis membership benefits and assists the Club in upholding its values while ensuring smooth operations. Our goal is to foster a welcoming environment where the local community can engage in and enhance their tennis skills, utilizing our four courts and cozy clubhouse.

We trust that you will have a fulfilling tennis experience this year and become an engaged member of ADTC.



Figure 01

2. Club Organization & Responsibility

2.1 Committee

Ampara District Tennis Club (ADTC) is managed by an elected committee comprised of volunteer members. This committee oversees administrative, planning, and developmental aspects of the Club. They handle membership, funding (including grant applications), and day-to-day operations.

2.2 Safeguarding & Welfare

We have an extensive Safeguarding & Welfare policy, which is available in full inside the clubhouse and on the club website. Any concerns can be addressed to our head coach. If you feel uncomfortable approaching the head coach, alternative channels are available. The head coach will then relay any concerns to the ADTC Committee in accordance with our policy.

2.3 Communication

All members play an important part in making the Club more successful and in maintaining high standards. If you have suggestions, comments, complaints or compliments to make, please send us through website contact page (<https://adtennis.lk/project-holders-project-2/page/ContactUs-page/Contact-us.php>) which will bring these to the attention of the wider committee at the monthly committee meetings.

Email is used to keep members informed about Club and other matters.

News, events, and other information is posted on the Club's website: <https://www.adtennis.lk/>.

Postings are also regularly made on the Club's Facebook page at: [Facebook](#).

You can also follow the club on https://www.tiktok.com/@adtc_ampara

If you need to contact the ADTC about the Terms & Conditions you may do by email using theses addresses admin@adtennis.lk or amparatennisclub2@gmail.com.

2.4 Membership

Upon payment of the subscription fee, members are assigned a membership number and receive a confirmation email containing their membership details. Please remember to keep a record of your membership number for future reference, as it may be required when needed.

3. Code of Behavior

Members are required to adhere to and uphold the rules of ADTC, which will serve as a guideline in any disciplinary proceedings.

3.1 General etiquette & ground rules

- Always respect players who are on the court. Wait until a rally is finished before interrupting players, such as retrieving a ball.
- Never jump over the net or lean on it, or lean against/pull the side netting or fencing.
- Do not bring bicycles, scooters, skateboards, or any similar equipment onto the courts.
- Please refrain from leaving litter on the courts. Dispose of all litter in the on-court bins provided or in the appropriate recycling bin in the clubhouse.
- Treat the clubhouse furnishings and equipment with care. Do not sit on the heaters, place feet on tables or seats, or kick balls around in the clubhouse.
- Use of foul language, violent behaviour, or rudeness is not tolerated in any area, including on the court. Members are expected to maintain courtesy and respect at all times.

3.2 Safety & hygiene

For safety and hygiene reasons, crockery or glasses are not permitted on the court. Chewing gum is also prohibited for two reasons: the risk of choking and the issue of discarded gum, which poses a significant problem, particularly on the courts.

3.3 Smoking

The Club is a 'no smoking' area – this includes the clubhouse, courts and a 3-metre zone around these areas.

3.4 Security & valuables

Gates to the courts is secured by a lock.

Members are asked to:

- Lock gates to the courts after use
- Close and lock the clubhouse door after use.
- Close and lock the security barrier if last to leave at the end of the session. Anyone playing during the daytime and leaving before evening players arrive is expected to close and lock the barrier.

Please avoid leaving valuables in the clubhouse.

Any suspicious incidents should be reported to a member of the committee or straight to the police if deemed appropriate.

Lost property will be kept in the appropriate boxes in the clubhouse. Unclaimed items will be given to charity.

4. Footwear & Dress Code

4.1 Footwear

Only tennis (or other suitable) sports shoes, with flat soles are permitted for use on court, as other types can damage the surface.

If in doubt about the acceptability of your footwear, please consult a Club coach or member of the committee.

4.2 Clothing

Appropriate tennis/sports clothing should be worn on court at all times.

If any members have specific concerns regarding suitable attire, they may raise this through the communication process outlined in section 2.3.

5. Facilities

5.1 Courts

The Club boasts three all-weather artificial clay courts and a beach tennis court. All courts are equipped with floodlights.

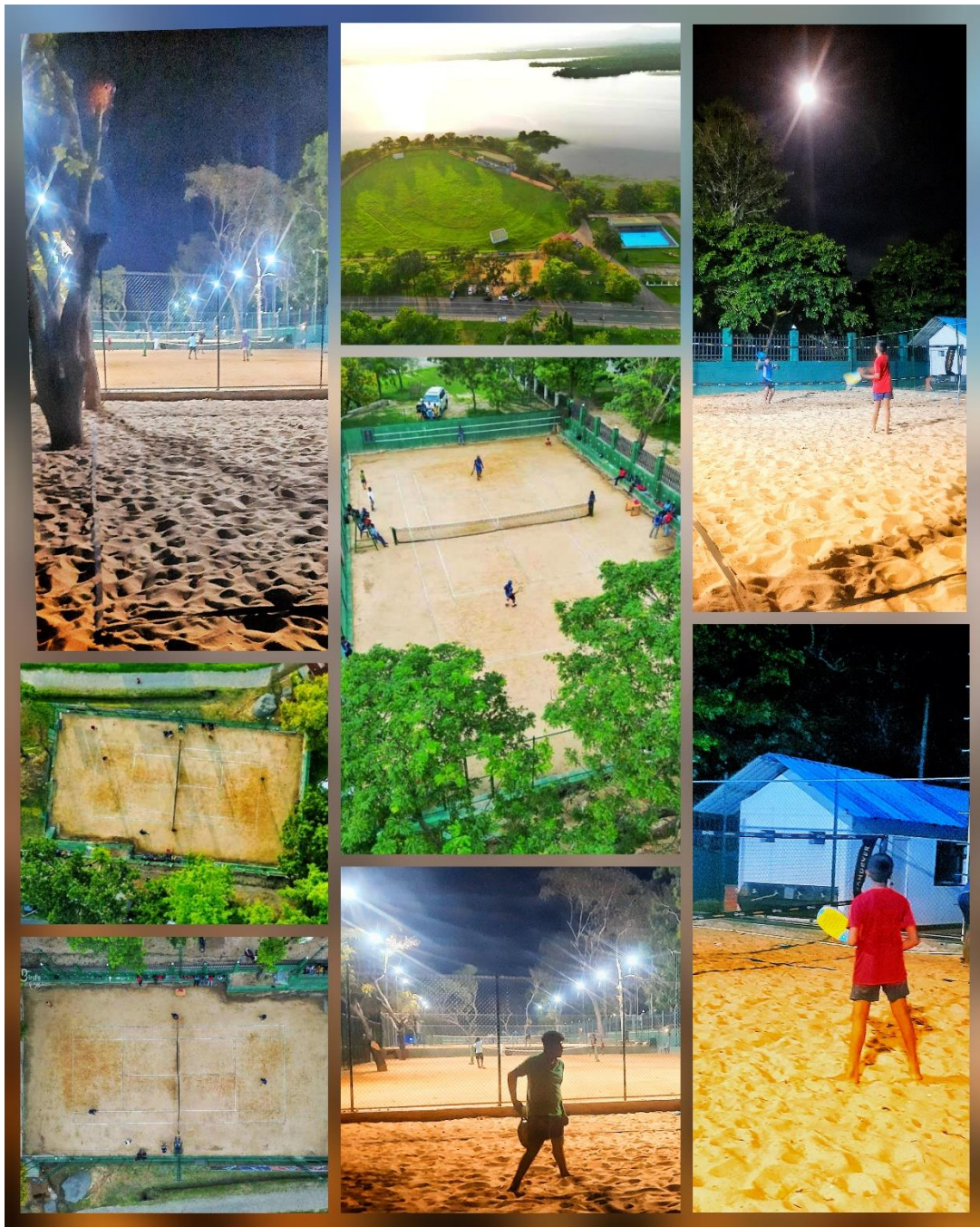


Figure 02

5.2 Floodlights

Floodlights can be used until 10.00 pm. The lights can also be used for official coaching sessions.

5.3 Clubhouse

The clubhouse features a seating area, a small kitchen, and separate changing facilities for males and females. We kindly request that all members assist in maintaining these areas tidy.

Additionally, a cleaning roster for more thorough clubhouse cleaning is posted weekly on the noticeboard.

5.4 Car park

Parking is available next to the courts. We kindly ask that you park considerately and remain aware at all times, as there may be children in and around the parking area.

5.5 Accessibility

The Tennis Club warmly welcomes all individuals to become members and utilize its facilities. One of the Tennis Club's long-term goals is to enhance these facilities to ensure they are accessible and enjoyed by everyone in the community.

6. Membership

6.1 Categories

There are two categories for membership of the Tennis Club:

- Adult
- Junior under 18 years

The committee may allow entrance into tournaments at their discretion, upon request.

you can download the membership application from the home page of the website (<https://adtennis.lk/project-holders-project-2/index.php>)

6.2 Subscriptions

We request payment of subscriptions before the end of the month of the current membership year. New members are welcome to join at any time. We offer a sliding scale of reduced fees for each month following the beginning of the membership year.

7. Court Availability

All the courts are prioritized for coaching sessions. If there are no coaching sessions or tournaments scheduled, the courts are arranged as follows:

- The Right Court is designated for Junior Advanced Players.
- The Center Court is reserved for Adult Players.
- The Left Court is allocated for Junior Beginner Players.

All members are requested to respect and adhere to the current court schedule. If you have any suggestions for potential changes to the schedule, please share them with a member of the Club committee for consideration.

8. Tournaments

The ADTC organizes tennis tournaments to promote community engagement, foster a spirit of sportsmanship, and provide a platform for local tennis enthusiasts to showcase their skills. Additionally, these tournaments aim to encourage physical activity, enhance the well-being of participants, and contribute to the overall development of tennis in the district.

8.1 Jus De Fruit Tournaments

The idea behind this tournament was to create a trophy for the champion that symbolizes a shared experience for everyone involved, acknowledging the collective effort that contributes to the tournament's success. This tournament will be conducted once a month and will consist of the following categories.

1. Inter-school (Single and Double)
2. Adult (Single and Double)
3. Beach Tennis (Single and Double)

8.2 Ranking Tournament

A recurring event, the Ranking Tournament, is set to take place once every three months in collaboration with the Sri Lanka Tennis Association. The Inaugural Ranking Tournament commenced on March 29th and concluded on March 31st, 2024, at the prestigious Ampara District Tennis Courts. This tournament marks the beginning of a series of competitive events aimed at showcasing the talent and skill within Sri Lanka's tennis community. With participants from various regions expected to compete, the tournament promises to be a thrilling display of athleticism and sportsmanship. The partnership between the organizers and the Sri Lanka Tennis Association ensures that the tournament adheres to professional standards while providing a platform for aspiring tennis players to shine. Through such initiatives, the sport of tennis continues to flourish, fostering a culture of excellence and camaraderie among players and enthusiasts alike.

9. Coaching

The Club is overseen by a Head Coach, who holds responsibility for all coaching programs. Several other coaches operate under his guidance. Group coaching sessions are offered for both juniors and adults, accommodating all skill levels. Additionally, individual coaching sessions can be arranged through the Head Coach for an additional fee on top of the membership subscription. For coach contact details, please refer to the Coaching section of the club website.

10. Social Events

Regular social events are organized to committee members, families, and friends, celebrating achievements and supporting fundraising efforts for the Club. These events are coordinated by the committee and information is disseminated through Club noticeboards and email.

If you have ideas for potential social events or would like to participate in their organization, please speak to a committee member.

We hope you enjoy your tennis experience throughout your membership!