



April 18, 2012

Dear Potential Front of the Room Leader (FORL):

We are pleased to announce that due to the continued growth in the demand for CTI programs, we are in the position to hold a front of room leader pre-audition in China. We know many of you have been looking forward to this opportunity. Thank you for your interest in leading our programs and your passion for the work! It is this sort of interest and passion that has CTI thriving in the world.

INFORMATION/APPLICATION PACKET CONTENTS

The pre-audition package contains the following:

1. This letter which contains general information about the leaders we are seeking and the requirements to apply to pre-audition. It also contains a summary of important dates.
2. Agreements for Front of the Room Leaders (FORL) (Link provided)
3. FORL Pre-Audition Application (Download link provided)

ELIGIBILITY REQUIREMENTS

Anybody who meets the following requirements is eligible to apply for the pre-audition:

1. For China: As a new territory for CTI courses, pre-audition applicants must have completed Synergy or is a Certified Professional Co-Active Coach (CPCC).
2. For United Arab Emirates Pre-audition Applicants: You are a Certified Professional Co-Active Coach (CPCC).
3. If selected to be a Front of the Room Leader, you are required to be a CPCC and complete the Co-Active Leadership Program before we schedule you to lead for CTI.
4. You have a thriving coaching practice averaging 10 clients.
5. You will be available to lead weekends, mid-week, and internationally.
6. You are eligible for an ICF credential, either PCC or MCC.
7. Your primary residence is China or the United Arab Emirates.
8. You are fluent in Mandarin (for China courses). Any additional languages may be considered.

Please note: While certain individuals may meet all of the above requirements, CTI reserves the right to select course leaders based on who it considers best-suited to do the work.

APPLICATION REQUIREMENTS

If you are eligible and wish to apply, please:

1. Check your calendar to ensure you can attend the pre-audition scheduled for Monday, July 2, 2012 in Beijing, China. We will confirm the actual location with those who are selected.
2. Read the “**Agreements for Front of the Room Leader**”

3. Complete the “**Front of the Room Pre-Audition Application**” and submit it to CTI no later than 4:00PM U.S. Pacific Time on Friday, May 11, 2012. Email the application to auditions@thecoaches.com.
4. Along with your application, submit to CTI by 4:00PM U.S. Pacific Time on Friday, May 11, 2012, a good-quality recording of 15 minutes of your best Co-Active coaching along with a written description (maximum 1/2 page) of what was and was not an effective demonstration of Co-Active coaching. The client should not be a Co-Active coach, leadership student/graduate, or a long term client. (Remember to get permission to record the call.) Please submit your recording electronically in mp3 format by uploading your mp3 to <https://www.box.net/drop/auditions/9caa659671> . Please name your mp3 file clearly with your first and last name and be sure you have written permission from your client to share the recording. ***Please, no micro-cassette tapes or cds.*** You may e-mail your written coaching session critique along with your application.
5. Submit to CTI an up-to-date resume or curriculum vitae (CV) together with your application.
6. Pay a non-refundable application fee of \$100 to CTI by calling the Customer Service Department at (415) 451-6000 extension 701 to charge the payment to a credit card. You will speak with Amy, Cole, or Ana, our Customer Service Representatives.

Note: Items 3 thru 6 listed above must be received by CTI no later than 4:00PM U.S. Pacific Time on Friday, May 11, 2012. Sorry, there will be no exceptions to this deadline.

We will confirm with you via email that we have received your application. If we have any questions in the process of reviewing your application, it is possible we may contact you for clarification. All applications will be reviewed provided payment has been received. No application materials or recordings will be returned.

INFORMATION CALL

If you would like more information and/or want to ask questions, please attend the **Leader Pre-Audition Information Call** which is scheduled for:

Date: Wednesday, April 25, 2012
Time: 5:00pm U.S. Pacific Time
Bridge Line: (415) 491-2121

If you cannot be on the call, it will be recorded and available after 12:00PM U.S. Pacific Time on April 26, 2012 as an mp3 recording. Please email auditions@thecoaches.com to request the link to download the mp3 of the information call.

The call is scheduled for 60 minutes and is for those who meet the eligibility requirements and are planning to complete applications. Bring all of your questions!

If you have additional questions, please write to auditions@thecoaches.com. We encourage you to wait until after the Information Call if you can because it is likely we will cover your questions in that call.

INVITATION TO PRE-AUDITION

All applicants will be notified via email by close of business on Thursday, May 31, 2012 whether they have been selected to pre-audition in July 2012. There will be no feedback given to individuals who are not invited to pre-audition – I'm sorry, we just don't have the resources to do that. If you are invited, we will give you the exact times and location of the pre-audition.

SUMMARY OF IMPORTANT DATES:

April 25, 2012 - FORL PRE-AUDITION INFORMATION CALL

May 11, 2012 - APPLICATION, RESUME, MP3 OF COACHING SESSION, COACHING SESSION CRITIQUE, AND PAYMENT DUE TO CTI BY 4:00PM U.S. PACIFIC TIME

May 31, 2012 - ALL APPLICANTS NOTIFIED VIA EMAIL; INVITATIONS TO PRE-AUDITION RELEASED

July 2, 2012 - FORL PRE-AUDITIONS at a location in Beijing, China

All the material contained in this document is also available at:

<http://www.thecoaches.com/pdfs/auditions.pdf>

This email is being sent to an invited group of CPCCs based in China and U.A.E. If you are selected to be a Front of the Room Leader, you will be required to take and complete the Co-Active Leadership Program.

We look forward to hearing from you and possibly working with you long into the future!

Best Regards,

Sabrina M. Roblin, CPCC
VP Administration/Chief Learning Officer

Click on the web links below for the following:

1. FORL Agreements: <http://www.thecoaches.com/pdfs/auditionsagreement.pdf>
2. FORL Pre-Audition Application:
<http://www.thecoaches.com/pdfs/auditionsapplication.doc>

You may also copy and paste the links to your web browser to obtain the supporting documents.