



SELECTION

## Coaching Request Form

The purpose of this form is to provide leaders who are interested in using coaching as a development strategy to articulate their reasons for wanting coaching along with relevant information and make a request for assignment of a coach. The form can be adapted to the particular needs and process of your organization.

Name: \_\_\_\_\_

Position: \_\_\_\_\_ Organization: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

1. What has prompted or catalyzed your request for coaching?

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2. What developmental needs and business opportunities are driving the request for coaching?

A. Leadership Development:

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B. Business Objectives:

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3. What are the desired outcomes for the coaching? If the coaching engagement is successful, what will be the result?

A. For you as a leader:

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B. For your organization or the business:

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4. What is the anticipated impact if the desired outcomes are not achieved?

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5. What has you believe that coaching is the appropriate developmental strategy?

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6. What performance feedback or assessment data is available to support the coaching process (eg., 360 Feedback Reviews, Myers Briggs Type Indicator, DiSC, Performance Reviews, etc.)?

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7. To what extent have you discussed working with a coach with your manager or sponsor?

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8. To what degree do you believe your Manager or Sponsor will support the coaching process by providing feedback, participating in interviews, and so forth?

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9. What preferences do you have for the coach's background, experience, or style?

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*(Custom instructions on how and where to submit the form.)*