

ROGER MOSLEY JR

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PROFESSIONAL EXPERIENCE:

- Nine months of experience using CCH Prosystem fx software such as Tax, Fixed Assets, and Engagement.
- Experience completing Individual, Partnership, S-Corp, C-Corp, and Trust income tax returns.
- Experience using Microsoft Excel, QuickBooks, Plenary, and CCH Prosystem FX software.
- Identify and communicate accounting and auditing matters to seniors and managers.
- Documented and evaluated audit evidence in accordance with the audit objectives.
- Performed audit functions that consisted of testing for materiality for asset, revenue, and expense accounts, filing of online pension plans, and online filing of the Annual Financial Reports for local governments.
- Assisted the Senior Auditor with fieldwork to verify the accuracy of our testing sample and document the evidence of our findings.
- Conducted tax code research for regulatory and compliance issues.
- Created adjusting journal entry reports for review by Senior and Manager staff to be sent to clients to maintain compliant bookkeeping.
- Prepared quarterly payroll tax returns and submitted the necessary payroll documents and scheduled payments for any liability due.
- Filed sales and use tax returns and processed 1099 forms.
- Prepared monthly financial statements.
- Handled multiple tasks and engagements simultaneously, accurately, and efficiently while meeting deadlines.
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- Performed a trend analysis during state compliance audits to determine variances in monthly expenditures, further investigated the variances to further determine the cause of the deviation, and reported the findings to management for review.

VOLUNTEER EXPERIENCE:

- Volunteer Income Tax Assistant at Godfrey, Illinois Volunteer Income Tax Assistant Site.
- Provided pro bono tax services to low and moderate-income families, disabled and elderly people.
- Interviewed families and applied taxation skills to complete the relevant forms for the taxpayer.

EDUCATION:

- Greenville University, Bachelors in Accounting and Business Management, Greenville, IL
- Graduation Date, December 2016

EMPLOYMENT HISTORY:

- January 2017 – Present, Staff Accountant, West & Company, LLC
- January 2016 – October 2016, Intern, Kerber, Eck, & Braeckel, LLP
- 2011- 2015, Sergeant, Communication Supervisor, U.S. Marine Corps

HONORS & AWARDS:

- Navy and Marine Corps Achievement Medal