

Client Meeting

Date: October 27th, 2021

Attendees: Emily, Josh, Alex, Kyle, Niklas, Joel, Marieke, Zach, Quinn, Rasika

Absent:

Agenda:

- Is there an update for the in person meeting on Nov 1st?
 - Times TBD
 - Covid screening test
 - Need to enter from Royal Ave
- Is the computer past customs?
 - Came in on monday
 - Setting up today, should be fairly easy
- What software should we have installed?
 - Conda?

Functional requirements:

- Nothing pressing

Non-functional requirements:

- Nothing pressing

Action Items:

- figure out the time on Nov 1 that works for each team and have client liaison email it to Rasika/Quinn for confirmation