



Akansha Kotnala

Contact

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Personal Data

Date of Birth: 02/11/1997
Father's Name: Laxman Kotnala
Mother's Name: Indu Kotnala
Gender: Female
Marital Status: Unmarried
Language Known: English & Hindi

Educational Qualification

- M.Com from HNBGU (1st Div)
- B.Com from HNBGU (1st Div)
- Intermediate from ISCE Board (1st Div)
- Highschool from ICSE Board (1st Div)

SAP Skills and Knowledge

Financial Accounting

- Creation of G/L Masters, Cash Journals, House banks and Maintaining Field Status Variant and Posting Keys
- Defining Fiscal year variant, Posting periods, Tolerance groups, Document types and number ranges
- Defining Interest Calculation Types, Defining Reference interest rates, Assigning Accounts for Automatic Posting for Interest Calculations
- Creation of Customer/Vendor Accounts Groups, Number Ranges, and Customer/ Vendor Masters Creation
- Configuring Input/Output Tax and Withholding Tax
- Configuring Automatic Payment Program and Dunning for Vendors/Customers

Asset Management

- Configuring Chart of Depreciation, Depreciation Areas and Depreciation Keys
- Creation of Asset Classes, Asset Number Ranges, Account Determination, and related settings
- Managing acquisition of new asset with Asset Under Construction (AUC) and settlement of the same to final asset
- Maintaining Group and Low Valued Assets

Accounts Payable

- Creation of vendor account groups, vendor masters, number ranges and assignment number ranges
- Creation of accounts for special GL Transactions
- Posting of Purchase invoices, advance receipt, clearing of outgoing and down payments
- Creation of Automatic payment programme

Strengths

- Good Knowledge on MS
- Office Well- experienced on
- Technically Strong
- Determined

Career History

- Fresher

Account Receivables

- Creation of customer accounts groups, Customer masters, number ranges and payment terms
- Creation of accounts for special GL transactions
- Post of sales invoice, advance receipt, clearing of incoming payments and down payments
- Creation of payment terms postings
- Clearing of down payments against customer invoices

GST

- Reversal of input tax credit in the case of non payment of consideration
- Procedure for distribution of input tax credit by Input Service Distributor
- Gst calculate on Reverse charge mechanism (RCM) and adjustment in GST3B
- Conditions and restrictions in respect of inputs and capital goods sent to the job worker
- Apportionment of credit and blocked credits

Declaration

I here by declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above mentioned particulars

22-02-2022

AKANSHA KOTNALA