

Paper Writing Criteria:

- Contents are written and presented properly.
1. **Use of APA 7 template.**
 - a. Likewise, converting this to a PDF file will cause in losing the score.
 2. Placement of Proper headings. **Heading styles should be selected from the APA 7 template.**
 - a. Submitting as PDF file will cause in losing the score.
 - b. Not use of APA 7 template will cause in losing the score.
 - c. **Below heading level 1, you should not use heading level 4 without first using heading level 3. Likewise, below heading level 1, you should not use heading level 3 without first using heading level 2. This rule (point “c”) should be abided, every time you use any APA heading.**
 - d. Any heading **should not** be presented in the form of complete sentences or questions
 - e. **No verb** has been used in headings.
 - f. **should not contain more than 4 words.**
 - g. **No dot, colon, semicolon, comma, or related punctuations should be included in the headings.**
 - h. **If the contents of headings go beyond 4 words, you need to create sub-headings, so that contents of each heading do not go beyond 4 words.**
 3. **Use of the table of contents within the APA 7 template.** Likewise, the table of contents is placed properly.
 - a. Submitting as PDF file will cause in losing the score.
 - b. Not use of APA 7 template will cause in losing the score.
 4. **Standard paragraphing is used.**
 - a. **A paragraph has at least 4 sentences and is not more than one page or less than 4 lines; the first line of each paragraph is indented, exactly similar to APA 7 template; and they are double spaced among each other and the headings, exactly similar to APA 7 template.**
 - b. **A sentence within a paragraph should not go beyond 4 lines.**
 - c. Parentheses are not used in sentences. Everything should be clear, so that no statement should require parentheses for elaboration purposes. **Parentheses are only allowed only if you want to place abbreviated terms that you are using for the first time. For the first time, before using the abbreviated terms, you need to write all the respective words. The second time of the use of abbreviated terms or more, you should not be using parentheses and you should not write their respective words.**
 - i. An example would be: This study is using cross industry standard process for data mining (CRISP-DM) to conduct the investigation. This CRISP-DM framework enables gaining results from a data mining experimentation.

5. Complete sentences are not presented in bullets or numbers.
 - a. If you insist on using bullets, use incomplete phrases, if order is not important.
 - b. If you insist on using a numbering system, use incomplete phrases, if order is important.
 - c. If you are using bulleted points or numbering systems, each bulleted point or numbering system **should not contain more than 4 words.**
 - d. Prior to using bullets or numbering systems a complete paragraph is used to elaborate on what the contents for bulleted points or numbering systems mean or what their purpose are.
 - e. **No verb** has been used in bulleted points or numbering systems.
 - f. **should not** be presented in the form of complete sentences or questions.
 - g. **No dot, colon, semicolon, comma, or related punctuations should be included.**
 - h. **If the contents of bulleted points or numbering systems should go beyond 4 words, you need to create sub-bulleted points or numbering systems under respective bulleted point or numbering system, so that the number of words does not go beyond 4 words.**
 6. Figures and tables are placed properly.
 - a. Please refer to the PowerPoint (AcademicWriting_AND_APA_7th_Edition) under week 1 folder.
 7. English Grammar is proper.
- Citations are placed properly.
 - Quotation marks are used for quotes. The citation for a quote requires the page number such as (last name, 2019, p. 34); or if the page number does not exist, the paragraph number should be placed such as (last name, 2019, para. 3). Paraphrasing requires citations as well, but page number or paragraph number is not required. This includes websites as well. Please refer to the PowerPoint (AcademicWriting_AND_APA_7th_Edition) in week 1 for proper placement of citations.
 - References are placed properly.
 - Please refer to the PowerPoint (AcademicWriting_AND_APA_7th_Edition) and necessary resources in week 1 for proper placement of references.
 - Contents exist beyond **specified** pages. **Grading for the existence of contents is as follows.**
 - The Entire project exists at the minimum of specified pages for average grading.
 - The Entire project is relevant and written with precision and criticality based on the assigned requirements.
 - The Entire project presents originality of work.

- Not more than 4 consecutive words are highlighted for similarity of work in a paragraph.
- A paragraph should not have more than 8 words highlighted.

▪ *Contents cannot just be claimed, just because you know of it. Knowledge should be cited and referenced. Failure to cite and reference knowledge will lead to lack of originality and failing this course upto disciplinary actions by the college.*

Total Grade:

Make sure your name is on the title page. Submit your paper with the conventional naming of “**last name_project name_project**”.