|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Application Date: {app\_date}** | | | | | |  | | | | | | | | | | | | | **Ref No**: {ref\_no} | |
|  | | | | | |  |  | | | | | | | | | | | |  | |
| **Company Name**: | | | | | |  | | {company} | | | | | | | | | | | | |
| Address : | | | | | |  | | {address} | | | | | | | | | | | | |
| Site (if any): | | | | | |  | | {site} | | | | | | | | | | | | |
| **No. of Employees**: | | | | | |  | | {no\_emp} | | | | | | | | | | | | |
|  | | | | | |  | |  | | | | | | | | | | | | |
|  | | | | | |  | |  | | | | | | | | | | | | |
|  | | |  | | |  | | | |  | |  | | | | | |  | | |
|  | | | | | |  | | | | | | | |  | | | | | | |
| **Scope**: | | | | | | **{scope}** | | | | | | | | | | | | | | |
| **Consultancy Organisation:** | | | | | | {consult\_org} | | | | | | | | | | | | | | |
| **Are Documented informations available:** | | | | | | {doc\_info\_avail} | | | | | | | | | | | | | | |
|  | | | | | |  | | | | | | | | | | | | | | |
| **NACE/EA Code/ Sectors** : | | | | | | {nace\_ea\_code} | | | | | | | | | | | | | | |
| ISO 9001 | | | | | | | | | ak1 ISO 14001 | | | | | | | | bk1 ISO 45001 | | | |
| Risk: ak2 H, ak3 M, ak4 L | | | | | | | | Risk bk2 H, bk3 M, bk4 L | | | |
| ISO 22000 | | | | | | | | | ck1 ISO 50001 | | | | | | | | dk1 ISO 27001 | | | |
| Risk ck2 H, ck3 M,ck4 L | | | | | | | | Risk dk2 H, dk3 M, dk4 L | | | |
| First certification | | | | | | | | | ek1 Transfer from another Certification Body | | | | | | | | ek2 Renewal | | | |
| **Reason of the transfer from another CB**: {transfer\_reason} | | | | | | | | | | | | | | | | | | | | |
| **QMS, NCRs reviewed and audit approved: ek3 Y/ ek4 N if N give reason :** {ncr\_reason} | | | | | | | | | | | | | | | | | | | | |
| **Is our CB scope covered by accreditation:** | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | |
|  | fk1 YES | | | | | | | | | | | | | | | | | | | |
|  | fk2 NO | | | | | | | | | | | | | | | | | | | |
| **Verified that there is no threat to impartiality:** | | | | | | | | | | | | | | | | | | | | |  |
|  | | | | | | | | | | | | | | | | | | | | |
|  | | | gk1 Yes |  | | gk2 No | | | | | | | | | |  | | | | |
| **Verified that persons qualified in the NACE Code is/ are available:** | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | |
|  | | hk1 Yes | |  | | hk2 No | | | | | | | | | | | | | |  |
|  | | | | | | | | | | | | | | | | | | | | |
| **Suggested Auditors:** | | | | | | | | | | | | | | | | | | | | |
| **Review of changes in Client Organisation(Surveillance/ Recertification): {change\_review}** | | | | | | | | | | | | | | | | | | | | |
| **Consideration for calculating man-day:** | | | | | | | | | | | | | | |  | | | | | |
| 1. Temporary Sites audit | | | | | | | | | | | | | | | ik1 Yes ik2 No ik3 N/A | | | | | |
| 1. Outsourced Process | | | | | | | | | | | | | | | jk1 Yes jk2 No jk3 N/A | | | | | |
| 1. Shift audit | | | | | | | | | | | | | | | lk1 Yes lk2 No lk3 N/A | | | | | |
| If yes: Number of Shifts | | | | | | | | | | | | | | | {no\_of\_shifts} | | | | | |
| No of Persons in each shift | | | | | | | | | | | | | | | {no\_persons\_shift} | | | | | |
| Activities carried out in each shift | | | | | | | | | | | | | | | {activities\_shift} | | | | | |
| Plan to cover the shifts | | | | | | | | | | | | | | | pk1 Initial/ pk2 Surveillance 1/pk3 Surveillance 2 | | | | | |
| 1. Seasonal Production time | | | | | | | | | | | | | | | mk1 Yes mk2 No mk3 N/A | | | | | |
| 1. Contract/ Temporary employees | | | | | | | | | | | | | | | nk1 Yes nk2 No nk3 N/A | | | | | |
| 1. Language | | | | | | | | | | | | | | | {language} | | | | | |
| 1. Safety | | | | | | | | | | | | | | | {safety} | | | | | |
| **AUDIT MANDAY** | | | | |  | | | **Required** | | | **Apply** | | **Manday calculation:** {mand\_calc} | | | | | | | |
| Stage I | | | | |  | | | {s1\_req} | | | {s1\_app} | | **Justification for reduction/increase:** {just\_inc\_dec} | | | | | | | |
| Stage II | | | | |  | | | {s2\_req} | | | {s2\_app} | |
| Surveillance | | | | |  | | | {su\_req} | | | {su\_app} | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Based on the above our CB has competence to carry out the certification activity and audit can be undertaken** : | | | | | |
|  | | | | | |
|  | ok1 Yes |  | ok2 No | |  |
| **Application status : Accepted/ Rejected:** {acc\_rej} | | | | | |
| **Remarks:** {remarks} | | | |  | |
| **Reviewer sign:** | | | | **Date: {date}** | |

Annexure (Enms Standard)

**ANNEXURE 1 FOR ENMS:**

**To Calculate the Effective Enms Personnel:**

|  |  |  |  |
| --- | --- | --- | --- |
| S.NO | SECTION | NUMBER | DEPARTMENT/PROCESS |
| {#enms\_table}{SNO} | {SECTION} | {NUMBER} | {DEPARTMENT/PROCESS}{/enms\_table} |

**REFER THE ENMS PROCEDURE FOR TABLE REFERENCES:**

**The complexity is based on three considerations:**

1. Annual energy consumption-= **27.72 TJ**

2. Number & Name the energy sources (Eg: Natural Gas, Electricity, Diesel) - **3**

* **Diesel Energy**
* **Thermal Energy**
* **Electrical Energy**

3. Number & Mention the significant energy uses - **3**

**Significant Energy Uses are in MPS, FMS, HTP Section**

ISO 50003:2014

The formula to calculate the complexity, *C*, is: 

**Total No Of Energy Consumption:**

**PROCEDURE TO CONVERT THE kWh(Kilowatt hour) To TJ (Terajoule) :**

1 Kilowatt hour [kWh] = 0.000 003 6 Terajoule [TJ]

So X kWh

= 0.000 0036 \* X 7699617

= 27.72 TJ