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| --- | --- | --- | --- | --- | --- | --- |
|  | | **Non-Conformity Report** NCR No:{**ncr\_no**} | | | | |
| Organization Name & Location | | {org\_name\_loc} | | | | Date | {date} | |
| Classified as: | | ak1 Major | | ak2 Minor | Process/ Area | {prcs\_area} | | |
| Standard | | {std} | | | Clause no. | {clause\_no} | | |

|  |  |  |
| --- | --- | --- |
| **Non Conformity observed:**  {nc\_observed}  Signature (Auditor) Signature (Auditee) | | |
| **Root cause:** {root\_cause} | | |
| **Correction and Corrective Actions taken or planned based on Root cause analysis**  {cor\_act}  Name / Title {name\_title} (Signature) | | |
| **Review of Action Plan/ Taken submitted** | | |
| Response Acceptable: | bk1 Yes | or bk2 No |
| If No, Comment: {comment\_for\_no}  Verified by {ver\_by} (Signature) Date : {date\_1}  Note: Effectiveness of corrective action(s) taken shall be verified during next assessment. | | |