# Safer Communities Fund – Round 3 Infrastructure Grants

Version August 2018

This document shows the questions included in the online application form for this grant opportunity. It will help you prepare your responses and the mandatory attachments you need before you apply online.

**Do not use this document as your application form. You will need to submit an application using the online form once the grant opportunity is open to applications**.

About the Safer Communities Fund: Round 3 Infrastructure Grants

The Safer Communities Fund (SCF) Round 3 Infrastructure Grants supports the Australian Government’s commitment to deliver safer communities by:

* boosting the efforts of local councils and community organisations to address crime and anti-social behaviour by funding crime prevention initiatives that benefit the wider community or community organisations (such as fixed and mobile CCTV and lighting)
* protecting community organisations that may be facing security risks associated with racial or religious intolerance.

The program’s intended outcomes are to:

* contribute to the enhancement of community safety, improve security and reduce street crime and violence through local security infrastructure that benefits the community
* contribute to greater community resilience and wellbeing by addressing crime, anti-social behaviour and other security risks
* help to reduce fear of crime and increase feelings of safety in the Australian community and contribute to greater community resilience
* contribute to the safety of communities that may be at risk of racial and/or religious intolerance.

Approximately $18 million will be available under Round 3 for Infrastructure Grants.

Completing this form

Please read the Grant Opportunity Guidelines before filling out this application.

This application form contains the following:

* Part A – Eligibility
* Part B – Applicant information
* Part C – Project details and funding
* Part D – Merit criteria
* Part E – Supporting documentation
* Part F – Contact details
* Part G – Applicant declaration

Disclosure of information

The Commonwealth’s use and disclosure of your information (provided in this application or otherwise) is set out in the Safer Communities Fund Round 3 Infrastructure Grant Opportunity Guidelines

Getting help

If you require assistance completing this application form please contact us on 13 28 46 or at [business.gov.au](http://www.business.gov.au/contact-us/Pages/default.aspx). Our website and staff can help you with forms, finding business information and services and allow you to provide feedback, comments or suggestions.

You should also read and understand the Grant Opportunity Guidelines and general [grant agreement](https://www.business.gov.au/Assistance/Safer-Communities-Fund#key-documents) before completing an application. View these documents at business.gov.au.

Submitting your application

Applications may be submitted at any time up until 5.00pm AEST on 25 September 2018.

If you are unable to use the online form you can contact us on 13 28 46 or at business.gov.au and we can provide you with a word fillable form.

## Eligibility

### Eligible entities and activities

This section will help you determine whether you are eligible for the program.

You are required to answer all questions in this section.

|  |  |  |
| --- | --- | --- |
| Does your organisation have an Australian Business Number (ABN)? | yes | no |
| Is your organisation one of the following:   * an incorporated [not for profit organisation](https://www.ato.gov.au/Non-profit/Getting-started/What-type-of-NFP-is-your-organisation-/#IsyourorganisationanNFP) * an Australian local government agency or body   A local government agency or body is a local governing body as defined in the Local Government (Financial Assistance) Act 1995 (Cth) and the ACT Government.  Industry/trader associations and chambers of commerce can apply if they meet the eligibility criteria above. | yes | no |
| Will your project address crime and anti-social behaviour in public or community spaces for the benefit of the wider community or community organisations? | yes | no |
| Does your project have at least $1,000 in eligible expenditure? | yes | no |
| Which of the following eligible crime prevention and security infrastructure activities will your project involve?  Eligible activities can include the following local crime prevention and security infrastructure activities undertaken in public or community spaces. A public or community space is a place inside or outside that is open and accessible to the public or members of a community organisation.   * installation of fixed or mobile CCTV cameras * installation of security lighting * installation of bollards * installation of security and alarm systems, intercoms and swipe access attached to a public or community space * crime prevention through environmental design (CPTED) including changing the environmental characteristics in public or community spaces, such as a lack of lighting or poor natural surveillance, that can facilitate street crime and violence. Eligible CPTED activities may include but are not limited to:   + incorporating design features in the landscaped environment that encourage large numbers of users and provide greater natural surveillance, or incorporating additional lighting in public spaces so that they do not create places for potential offenders to hide.   + installation of fencing, walls, doors and blast proof windows if linked to CPTED in public or community spaces.   CPTED seeks to reduce the opportunities for crime through the design and management of the landscaped environment. Strategies include modifying the environment to create safer public or community places that are less crime-prone or can make people feel safer. CPTED does not include major capital works which modify private buildings that do not have a wider benefit to the community or community organisations that may be facing security risks associated with racial and/or religious intolerance. Please refer to appendix B and C of the Grant Opportunity Guidelines for further information about eligible and ineligible expenditure. |  |
| Can you provide evidence from the site owner or manager providing authority for you to undertake the project at the nominated site? You should use the letter template provided on business.gov.au and provide this with your application or prior to entering into a grant agreement.  If you have this evidence you can attach it later in the form. Otherwise, you will need to provide the evidence before you enter into a grant agreement. |  |  |
| Have you met relevant state or territory legislation obligations related to working with children, and can you ensure that any person that has direct, unsupervised contact with children as part of a project under this program, has undertaken and passed a working with children check, if required under relevant State or Territory legislation? You are also responsible for assessing the suitability of the people you engage as part of your project to ensure children are kept safe. |  |  |
| Are you able to start your project within 8 weeks of executing a grant agreement which can include project planning activities?  We expect grant agreements to be executed by January 2019 and you must complete your project by 31 March 2020. |  |  |

If you have answered ‘**yes**’ to all of the questions above you are eligible to apply for this program.

|  |  |  |
| --- | --- | --- |
| Is your organisation a school or preschool that is registered as an educational establishment with a state or territory registration authority? | yes | no |
| Will your project activities occur on school or pre-school grounds? | yes | no |
| Does your project solely provide crime prevention or security for a business or businesses?  Projects must address crime and anti-social behaviour in public or community spaces for the benefit of the wider community or community organisations. | yes | no |

If you answered ‘**no’** to the questions above you are eligible to apply for this program.

For further information regarding eligibility requirement for this program refer to the Safer Communities Fund Round 3 Infrastructure Grant Opportunity Guidelines

## Applicant information

### Type of applicant

In this section you must indicate what type of entity you operate under.

All entities must have an ABN

Select which type of entity your organisation is

|  |  |
| --- | --- |
|  | an incorporated not for profit organisation  How can you demonstrate your not-for-profit status?  currently registered on the Australian Charities and Not-for-profits Commission (ACNC).  ACNC Registration number:  currently registered on a state or territory incorporated association register  Registration number:  other evidence such as constitutional documents or articles of association  If you select ‘other evidence’ we may request these documents from you. |
|  | an Australian local government agency or body |

### Applicant details

|  |  |  |  |
| --- | --- | --- | --- |
| Australian Business Number (ABN) |  | | |
| Australian Company Number (ACN)  If applicable |  | | |
| Legal/ registered entity name |  | | |
| Business/ trading name  Your organisation may have registered one or more business names. If you operate under a business or trading name enter these names here. |  | | |
| GST registered? | | yes | no |

### ANZSIC details

|  |  |
| --- | --- |
| What is the applicant’s main revenue earning activity under the Australian and New Zealand Standard Industrial Classification (ANZSIC)?  The ANZSIC codes and titles are available from the [Australian Bureau of Statistics (ABS) website](http://www.abs.gov.au/ausstats/abs@.nsf/0/20C5B5A4F46DF95BCA25711F00146D75?opendocument). Phone 13 28 46 if you require assistance. |  |

### Address details

Provide your **organisation street address** (Australian Head Office).

|  |  |
| --- | --- |
| Address |  |
| Suburb/ town |  |
| State/ territory |  |
| Postcode |  |

Provide your **organisation postal address**.

Same as your organisation street address, go to next section.

Different to your organisation street address, provide details below.

|  |  |
| --- | --- |
| Address |  |
| Suburb/ town |  |
| State/ territory |  |
| Postcode |  |
| Country | Australia |

### Website address

Provide your organisation’s website address.

|  |
| --- |
|  |

### Project site address

|  |  |  |
| --- | --- | --- |
| Will your project’s activities occur solely at the above listed head office address? | yes | no |

If you answered ‘**yes**’ go the next question. If you answered ‘**no**’ complete the following table.

Project site address must be a street address not postal.

Site address 1–where the majority of project activities will occur.

|  |  |
| --- | --- |
| Address |  |
| Suburb/ town |  |
| State/ territory | |  |
| Postcode | |  |
| Country | | Australia |

Site address 2

|  |  |
| --- | --- |
| Address |  |
| Suburb/ town |  |
| State/ territory |  |
| Postcode |  |
| Country | Australia |

Site address 3

|  |  |
| --- | --- |
| Address |  |
| Suburb/ town |  |
| State/ territory |  |
| Postcode |  |
| Country | Australia |

### Latest financial year figures

|  |  |  |
| --- | --- | --- |
| Has the applicant existed for a complete financial year? | yes | no |
| If you answered ‘**yes**’, enter the latest completed financial year, then complete the table below.  Example entry 2015-16 |  | |
| If you answered ‘**no**’, enter the number of months completed in financial year to date, then complete the table below. | months | |

We collect the following data from all applicants across all grant programs. We use this data to better understand your organisation and to help us develop better policies and programs.

All amounts in the table below must show a whole dollar value e.g. $1 million should be presented as $1,000,000. The turnover value must be that of the incorporated entity that is making the grant application (the ‘applicant’), regardless of whether the entity belongs to a consolidated group for tax purposes.

**These fields are mandatory and entering $0 is acceptable if applicable.**

| Recent trading performance | Not applicable | Latest financial year figures |
| --- | --- | --- |
| Sales revenue (turnover)  Total revenue from the sale of goods and services, as reported in the applicant’s Business Activity Statement (BAS). |  | $ |
| Export revenue  Total revenue from export sales, as reported in the applicant’s Business Activity Statement (BAS). |  | $ |
| R&D expenditure  Expenditure on Research and Development, i.e. creative work undertaken on a systematic basis in order to increase the stock of knowledge, including knowledge of man, culture and society, and the use of this stock of knowledge to devise new applications. |  | $ |
| Taxable income  Taxable income or loss as per the applicant’s business income company tax return form. |  | $ |
| Employees, including working proprietors and salaried directors (headcount)  No of individuals who are entitled to paid leave (sick and holiday), or generate income from managing the business. |  |  |
| Independent contractors (headcount)  No of individuals engaged by the business under a commercial contract (rather than an employment contract) to provide employee-like services on site. |  |  |

### Ultimate Holding Company

|  |  |  |
| --- | --- | --- |
| Does your organisation have an Ultimate Holding Company? | yes | no |

If you answered ‘**yes**’ complete the following table. If you answered ‘**no**’ go to next question.

|  |  |
| --- | --- |
| Ultimate Holding Company ABN (if applicable) |  |
| Legal/ registered entity name of Ultimate Holding Company |  |
| Country |  |

## Project details and funding

### Project title and description

If your application is successful, the details you provide below will be published on the Department of Home Affairs website and [GrantConnect](http://www.grants.gov.au). Published project details include:

* name of the applicant
* title of the project
* a description of the project and its intended outcomes
* amount of funding awarded.

Provide a project title.

Example project title: Centenary Park lighting and CCTV safety project

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70 character limit (including spaces)

Provide a brief project description for publication.

Ensure your project description focuses on your project’s key activities and outcomes. Detail the crime prevention activities you will undertake and how it will benefit your community. Include specific information about the type and number of security equipment items to be installed.

Example project description: Little Town Community group Pty Ltd will install 8 CCTV cameras and 26 lights to increase the safety of the park and alleyway close to the community centre.

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750 character limit (including spaces)

### Summary of activities and outcomes

Provide a summary of your project, including the key activities and project outcomes. This information will not be published.

Example summary of activities and outcomes:

The project will see the installation of CCTV cameras and lighting at various locations throughout the Alberta Community Centre, surrounding outdoor areas, entry, and carpark. The security system will include a 32 channel recording unit with a 12TB hard drive and 32” monitor.

The key activities include;

* 3 CCTV cameras & 3 solar LED security lighting along the pedestrian bridge walkway;
* 10 solar LED security lights installed along pathways leading to the community centre;
* 3 CCTV cameras to information desk and office
* 6 CCTV cameras to outdoor sitting area, playground and public amenities;
* 3 CCTV cameras to carpark and entry area.

The project outcome is to achieve a facility that provides and promotes community safety and security for the centre visitors and staff who utilise the facilities throughout the year. This includes the protection of personal property and equipment, and also act as a deterrent for crime and anti-social behaviour in general.  These initiatives align with the councils needs of the community as identified in the “Our Community” survey conducted last year. The project will complement the community initiatives by significantly and proactively assisting with crime prevention in the local area. The Alberta Community Centre ultimately would like to achieve an increased sense of safety, promoting a welcoming, inclusive and healthy community.

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2000 character limit (including spaces)

### Project milestones and key activities.

You must complete your project by 31 March 2020.

You must list and describe all major activities and outcomes for each stage of your project. Your grant payments will be tied to your progress. Ensure that each milestone has specific and measureable outcomes and that you will be able to provide evidence of milestone achievement. You can group multiple related and unrelated outcomes within a single milestone.

Milestones should be at 6 monthly intervals. Projects which go for a period of less than 6 months can have a single milestone and a maximum of 2 milestones. The project start date is the date you commence project activities and should be the date you commence milestone 1. The final project payment is made when you meet your final project reporting obligations.

You must not start any project activities until a grant agreement is executed.

Further guidance on completing the milestone table including eligible expenditure and eligible activities is in the grant opportunity guidelines.

Provide detail on the activities occurring at each milestone.

The start date of milestone 1 is the expected project start date. The end date of your last milestone activity will be the project end date.

We expect grant agreements to be executed by January 2019 which is when you can start your project.

#### Milestone 1

Milestone title

|  |
| --- |
|  |

Milestone description

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| --- |
|  |

Milestone start date Milestone end date

|  |  |
| --- | --- |
|  |  |

#### Milestone 2

Milestone title

|  |
| --- |
|  |

Milestone description

|  |
| --- |
|  |

Milestone start date Milestone end date

|  |  |
| --- | --- |
|  |  |

#### Milestone 3

Milestone title

|  |
| --- |
|  |

Milestone description

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| --- |
|  |

Milestone start date Milestone end date

|  |  |
| --- | --- |
|  |  |

### Project duration

The project end date can be no later than 31 March 2020. You cannot start your project until you execute a grant agreement with the Commonwealth.

Your project start and end dates are a result of the dates you entered into your milestones. If they are not right you will need to modify your milestones.

|  |  |
| --- | --- |
| Project start date | Project end date |
|  |  |

### Project budget

Provide details on your eligible project costs over the life of the project. Also include the number of items you intend to install as part of the project.

If you are registered for GST, enter GST exclusive amounts. If you are not registered for GST, enter GST inclusive amounts.

We only provide grant funding based on eligible expenditure. Refer to the guidelines for guidance on eligible expenditure.

| Cost item | FY  2018-19 | FY  2019-20 | Total |
| --- | --- | --- | --- |
| Fixed or mobile CCTV cameras(purchase and installation costs) | $ | $ | $ |
| Security lighting (purchase and installation costs) | $ | $ | $ |
| Bollard(purchase and installation costs) | $ | $ | $ |
| Security and alarm systems (purchase and installation costs) | $ | $ | $ |
| Intercoms and swipe access (purchase and installation costs) | $ | $ | $ |
| Contract expenditure | $ | $ | $ |
| CPTED fencing (purchase and installation costs) | $ | $ | $ |
| CPTED walls (purchase and installation costs) | $ | $ | $ |
| CPTED doors (purchase and installation costs) | $ | $ | $ |
| CPTED windows (purchase and installation costs) | $ | $ | $ |
| CPTED incorporating design features in the landscaped environment | $ | $ | $ |
| Other eligible costs  *(Please refer to appendix B and C of the guidelines)* | $ | $ | $ |
| Project management costs  *(limited to 5% of total eligible expenditure)* | $ | $ | $ |
| Total project costs | $ | $ | $ |

You should attach evidence such as quotes to validate the costs of your project as part of your response to merit criterion 2.

If your application is successful, you may be required to submit additional documentation to justify your project costs.

### Budget item details

Enter the number of items you plan to install as part of your project for each of the categories listed below. The categories shown are listed because you have entered costs against them in the budget table above.

### Grant amount requested

We cannot fund your project if the same activities receive funding from other government grant programs.

Note the minimum grant amount is $1,000 and the maximum grant amount is $1 million.

The grant amount has been prefilled based on the project budget you entered above. You can edit the grant amount if required.

|  |  |
| --- | --- |
| Program grant amount requested ($A) | $ |

### Authority to undertake the project at the nominated site

If you have this evidence you can attach it here. Otherwise, you will need to provide the evidence before you enter into a grant agreement:

* Evidence from the site owner or manager providing authority for you to undertake the project at the nominated site. You should use the letter template provided on business.gov.au and provide this with your application or prior to entering into a grant agreement.

### Conflicts of interest

|  |  |  |
| --- | --- | --- |
| Do you have any perceived or existing conflicts of interest to declare? | yes | no |

*Refer to the grant opportunity guidelines for further information on your conflict of interest responsibilities.*

If yes, describe the perceived or existing conflict/s of interest and how you anticipate managing them.

|  |
| --- |
|  |

## Merit criteria

To be competitive you will need to score at least 50% against each merit criterion. Your application will be assessed against the indicators listed beneath each merit criterion. The merit criteria are weighted as indicated by the points. The amount of detail and supporting evidence you provide should be commensurate with the project size, complexity and grant amount requested.

### Merit criterion one (50 points)

The extent that your project will contribute to improved community safety

You should demonstrate this by describing:

a. how your project will help to reduce crime, violence, anti-social behaviour and/or other security risks and improve safety and wellbeing in your community **(20 points).**

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|  |

1,000 character limit (including spaces)

b. the extent that crime and/or anti-social behaviour (including that which is driven by racial or religious intolerance) is an issue in your community **(30 points)**. You should provide evidence to support your claims that is specific to your community’s location and may include:

* + crime statistics
  + letters of support from the local police
  + police reports
  + letters of support from the community or other organisations
  + media articles
  + photographs of recent criminal damage/vandalism
  + a broader crime prevention strategy.

|  |
| --- |
|  |

1,000 character (including spaces) limit

**Attachment:** Your application is likely to be more competitive if you attach evidence to support your claims that crime and/or antisocial behaviour is an issue in your community. We strongly encourage you to do so.

### Merit criterion two (30 points)

The impact of the grant funding on your project

Demonstrate how the grant funding will assist your organisation by:

a. describing the likelihood the project would proceed without the grant and explain how the grant will benefit the size and timing of your project. If you have already received Commonwealth funding for improving community safety, explain why you need additional funding **(10 points)**.

|  |
| --- |
|  |

1,000 character limit (including spaces)

b. justifying the cost of your project including details of the security infrastructure you will install and its intended benefits. You should attach evidence such as quotes to validate the costs of your project **(20 points).**

|  |
| --- |
|  |

1,000 character limit (including spaces)

**Attachment:** Your application is likely to be more competitive if you attach evidence such as quotes to validate the costs of your project. We strongly encourage you to do so.

### Merit Criterion three (20 points)

Your capacity, capability and resources to deliver the project

You should demonstrate this by describing:

1. your plan to manage the project and key risks. Include detail on the key personnel who will manage the delivery of the project and if relevant who will have access to CCTV footage **(6 points).**

|  |
| --- |
|  |

750 character limit (including spaces)

1. how you will maintain and fund the ongoing costs of your project beyond the term of grant funding **(6 points).**

|  |
| --- |
|  |

750 character limit (including spaces)

1. how you will measure the success of the project **(8 points)**.

|  |
| --- |
|  |

750 character limit (including spaces)

## Supporting documents

You should note any supporting documentation that you attach to the application here. The following restrictions apply to attachments:

* total size of all attachments and this application form should not exceed 20MB
* file size of each attachment cannot exceed 2MB
* only files with the following file type extension can be uploaded (.pdf, .rdtf, .doc, .docx, .xls, .xlsx)

For assistance with any technical issues experienced while completing this application form or attaching documents please phone 13 28 46. Our staff can help you.

### Attachment 01 – Merit Criterion 1 evidence

This is an optional attachment.

| Part of application form | Type of attachments | | Attached? |
| --- | --- | --- | --- |
| Part D1 – Merit Criterion 1 evidence | | Evidence of the extent that crime and/or anti-social behaviour is an issue in your community. See Merit Criterion 1 for detail. | yes |

### Attachment 02 – evidence to validate project costs

This is an optional attachment.

| Part of application form | Type of attachments | | Attached? |
| --- | --- | --- | --- |
| Part D1 – Merit Criterion 2 | | Evidence to validate the costs of your project under merit criterion two. | yes |

### Attachment 03 – evidence that you have authority to undertake the project at the nominated site

This is an optional attachment.

| Part of application form | Type of attachments | | Attached? |
| --- | --- | --- | --- |
| Part C7 – Authority to undertake the project at the nominated site | | Evidence from the site owner or manager that you have authority to undertake the project at the nominated site. | yes |

## Contact details

### Details of primary contact

Person authorised to act on behalf of the applicant.

(Note: You must provide at least one phone or mobile number. Other than title, all the remaining fields below are mandatory unless stated otherwise.)

Provide details of the primary contact.

|  |  |
| --- | --- |
| Title |  |
| Given name |  |
| Family name |  |
| Position title |  |
| Phone number |  |
| Mobile number |  |
| Email address |  |

Provide the postal address of the primary contact

|  |  |
| --- | --- |
| Address |  |
| Suburb/ town |  |
| State/ territory |  |
| Postcode |  |
| Country | Australia |

### Contact’s relationship to applicant

|  |  |  |
| --- | --- | --- |
| Is the applicant the primary contact’s employer? | yes | no |

If you answered ‘**yes**’ go the next question. If you answered ‘**no**’ complete the following table.

|  |  |
| --- | --- |
| What is the relationship of the primary contact to the applicant? |  |
| Name of primary contact’s employer |  |
| Australian Business Number (ABN) of primary contact’s employer |  |

Provide a contact for the applicant organisation

|  |  |
| --- | --- |
| Title |  |
| Given name |  |
| Family name |  |
| Position title |  |
| Phone number |  |
| Mobile number |  |
| Email address |  |

### How did the applicant hear about the program?

|  |
| --- |
| If Other, please specify: |

## Applicant declaration

### Privacy and confidentiality provisions

I acknowledge that this is an Australian Government program and that the department will use the information I provide in accordance with the following

* [Australian Government Public Data Policy Statement](https://www.dpmc.gov.au/sites/default/files/publications/aust_govt_public_data_policy_statement_1.pdf)
* [Commonwealth Grants Rules and Guidelines](http://www.finance.gov.au/resource-management/grants/)
* Safer Communities Fund Round 3 Infrastructure Grant opportunity guidelines
* applicable Australian laws.

Accordingly, I understand that the department may share my personal information provided in this application within this department and other government agencies:

1. for purposes directly related to administering the program, including governance, research and the distribution of funds to successful applicants and
2. to facilitate research, assessment, monitoring and analysis of other programs and activities

unless otherwise prohibited by law.

I understand that where I am successful in obtaining a grant, the financial information that I provide for the purposes of payment will be accessible to departmental staff to enable payments to be made through the department’s accounts payable software system.

I understand that information that is deemed ‘confidential’ in accordance with the guidelines may also be shared for a relevant Commonwealth purpose.

The department will publish information on individual grants in the public domain, including on the department’s website, unless otherwise prohibited by law.

### Applicant declaration

I declare that I have read and understood the grant opportunity guidelines, including the privacy, confidentiality and disclosure provisions.

I declare that the proposed project outlined in this application and any associated expenditure has been endorsed by the applicant’s Board or person with authority to commit the applicant to this project.

I declare that the applicant will comply with, and require that its subcontractors and independent contractors comply with, all applicable laws.

I declare that the information contained in this application together with any statement provided is, to the best of my knowledge, accurate, complete and not misleading and that I understand that giving of false or misleading information is a serious offence under the *Criminal Code 1995* (Cth)*.*

I acknowledge that I may be requested to provide further clarification or documentation to verify the information supplied in this form and that the department may, during the application process, consult with other government agencies, including state and territory government agencies, about the applicant’s claims and may also engage external technical or financial advisors to advise on information provided in the application.

I understand that I am responsible for ensuring that I have met relevant state or territory legislation obligations related to working with children, and that any person that has direct, unsupervised contact with children as part of a project under this [program/grant opportunity], has undertaken and passed, a working with children check, if required under relevant state or territory legislation. I am also responsible for assessing the suitability of people I engage in this project to ensure children are kept safe.

I acknowledge that if the department is satisfied that any statement made in an application is incorrect, incomplete, false or misleading the department may, at its absolute discretion, take appropriate action. I note such action may include excluding an application from further consideration; withdrawing an offer of funding; using the information contained in the application for a fraud investigation that would be consistent with the Australian Government’s Investigations Standard and Commonwealth Fraud Control Framework and for management purposes and/or terminating any grant agreement between the Commonwealth and the recipient including recovering funds already paid.

I agree to participate in the periodic evaluation of the services undertaken by the department.

I declare that I am authorised to complete this form and acknowledge that by including my name in this application I am deemed to have signed this application.

I approve the information in this application being communicated to the department in electronic form.

|  |  |
| --- | --- |
|  | By checking this box I agree to all of the above declarations and confirm all of the above statements to be true |

### Signature

|  |  |
| --- | --- |
| Name of signatory |  |
| Email address of signatory |  |
| Date |  |
| Signature |  |