Date:-17-08-2020									
Name:- Neeraj Department:-hr									
Machine	Machine Sr. No.:-121111				Ref. No.:-fgfg123				
Place:-B					Warranty:-NW				
Travelling Details:-									
Travel	Arrival/Return	Time	Time	Travelling Place From		Travelling	HRS	KM	Train/Flight
By	Arrivai/Return	From	To			Place To	Till	Travelled	No.
Air		10 am	3 pm	delhi	bihar		5	1000	india123
Auto		3 pm	4 pm	chapra	patna		1	20	auto123
Air		10 am	3 pm	delhi	bihar		5	1000	india123
Air		10 am	3 pm	delhi	bihar		5	1000	india123
Auto		3 pm	4 pm	chapra	patna		1	20	auto123
Nature of Complaint:- service									
Details of Working Time:-									
Sr. No.	. Service Dat	e	Time I	From	Time To T		tal HRS De		scription
Engine HRS:-800 KM Reading			eading:	9809 Tamping Count			Counter	:-fgvg	
CONSUMPTION OF SPARES:-abc									
Remarks:-service done									

SIGN. INCHARGE OF MACHINE

SIGN. SERVICE ENGINEER