

Project Name: [Insert Project Name]

Release/Sprint: Sprint 1 (1-Month Duration)

Prepared By: QA Manager

Date: [Insert Date]

1. Test Execution Summary

Test Type	Total	Execute	Passe	Failed	Blocke	N/A
	Planned	d	d		d	
Functional Testing	200	180	150	20	10	20
Non-Functional	50	40	30	5	5	10
Testing						
Overall	250	220	180	25	15	30

2. B Highlights (RAG Status)

Area	Status (RAG)	Remarks
Functional Test Coverage	Green	90% executed, acceptable coverage achieved
Non-Functional Coverage	Amber	Performance test partially executed due to environment issues
Defect Closure Rate	Amber	Some critical defects still open
Test Environment	Red	Intermittent downtime impacted test cycles

3. 🐞 Defect Summary

3.1 Open Defects

Severity	Count	Key Defects (IDs)
Critical	3	BUG-102, BUG-115, BUG-130
High	5	BUG-98, BUG-120, BUG-125

Medium	10	Multiple minor UI defects
Low	4	Cosmetic issues

3.2 Retest Defects

Status	Count	Comments
Retested &	20	Fixed and verified
Passed		
Retested &	5	Issues still persisting
Failed		
Pending Retest	7	Awaiting build deployment

4. III Planned vs Actual Progress

Week	Planned Execution	Actual Execution	Varia nce	Comments
Week 1	25%	20%	-5%	Environment readiness delays
Week 2	50%	45%	-5%	Defect triage effort higher
Week 3	75%	70%	-5%	Performance test infra delays
Week 4	100%	88%	-12%	Spillover due to defect reopens

5. 🏶 Functional vs Non-Functional Testing

Testing Type	Scope Highlights
Functional	End-to-end business scenarios, regression pack, smoke, UAT readiness
Non- Functional	Load testing (500 users), Security scanning (OWASP Top 10), Accessibility compliance (WCAG 2.1)

6. A Risks & Dependencies

Risk/Dependency	Impa	Mitigation	
	ct		

Environment instability	High	Dedicated support team, additional monitoring
Pending requirements clarifications	Medi um	Weekly sync with BA/Product Owner
Defects reappearing in regression	Medi um	Strengthened regression automation suite
Resource constraints in Non- Functional testing	High	Extended support from cross-team

7. Conclusion & Sign-Off

- Overall Test Execution Progress: ~88% completed
- **Defect Status:** Open critical/high defects need closure before Go/No-Go decision
- Readiness for Release: Conditional Pending resolution of critical open issues

QA Manager: .	
Date:	