

Supplier Sustainability Declaration 2024

Document version history

Date	Author	Version	Reasoning
April 2024	RBA Philips Group Sustainability Office	GS-BP01-010	Update of the RBA code Version 8.0 and further clarifying clauses. Applicable per January 1st 2024.
October 2022	Philips Group Sustainability Office Philips Group Procurement	PHGR-GS-BP01-010	Inclusion of Philips additional ESG clauses / footnotes on Philips understanding to standard RBA clauses v7 (2021).
January 2021	RBA Philips Group Sustainability Office Philips Group Procurement	PHGR-GS-BP01-010	Update of the RBA code, new version V7.0 available and active per January 1st 2021.
December 2017	EICC Philips Group Sustainability Office Philips Group Procurement	PHGR-GS-BP01-010	Update of the EICC code, new version V6.0 available and active per June 1st 2018.
April 2015	EICC Philips Group Sustainability Office Philips Group Procurement	PHGR-GS-BP01-010	EICC membership held a special out-of-cycle vote to further amend section A1 – Freely Chosen Employment – of the Code with regard to recruitment fees paid by workers. Applicable per January 2016.
January 2015	EICC Philips Group Sustainability Office Philips Group Procurement	PHGR-GS-BP01-010	Revision of the policy in line with version 5.0 of the EICC Code of Conduct November 2014.
October 2012	EICC Philips Group Sustainability Office	CSO-BPOI -2012-005	Revision of the policy in line with version 4.0 of the EICC Code of Conduct April 2012.
September 2009	EICC Philips Group Sustainability Office	CSO-BP01-2009-012	Updated based on EICC code revision release 3.0 in June 2009.
December 2006	EICC Philips Group Sustainability Office	CSO-BP01-2006-015	-

Preface

At Philips, our purpose is to improve people's health and well-being through meaningful innovation. We are committed to delivering longterm value to our customers and shareholders, while acting responsibly towards our planet and society, in partnership with our stakeholders. This goal extends beyond our products, systems and services to our supply chain. We invest in relationships with suppliers who provide a safe working environment, treat workers with respect, and work in an environmentally sound way.

Philips' Supplier Sustainability Declaration sets out the standards and behaviors we require from our suppliers and their suppliers to structurally improve conditions for workers and promote a cleaner environment for local communities.

We endorse the Responsible Business Alliance (RBA) Code of Conduct. The required clauses in our Supplier Sustainability Declaration are from the RBA code of conduct (Version 8.0). We expect all Philips' suppliers providing Philips's products, components, parts, sub-assemblies, materials, packaging, services or solutions to or on behalf of Philips to comply¹ with this Supplier Sustainability Declaration.

Next to the RBA clauses, the 2024 version of Philips' Supplier Sustainability Declaration includes additional Environmental, Social, and Governance (ESG) clauses. They represent higher levels of ESG norms for enterprises to embrace. By encouraging these behaviors as of now, we want to bring our suppliers – and our broader industry – along in our sustainability journey with us.

Compliance to (all) elements of the code is subject to the type of operations and/or type of business of an individual Philips supplier.

Contents

Do	Document version history		
Preface Responsible Business Alliance code of conduct			
			Α.
1)	Prohibition of Forced Labor	7	
2)	Young Workers	7	
3)	Working Hours	7	
4)	Wages and Benefits	8	
5)	Non-Discrimination/Non-Harassment/Humane Treatment	8	
6)	Freedom of Association and Collective Bargaining	8	
7)	Additional ESG Standards	8	
В.	Health and Safety	9	
1)	Occupational Health and Safety	9	
2)	Emergency Preparedness	9	
3)	Occupational Injury and Illness	9	
4)	Industrial Hygiene	9	
5)	Physically Demanding Work	9	
6)	Machine Safeguarding	10	
7)	Sanitation, Food, and Housing	10	
8)	Health and Safety Communication	10	
C.	Environment	11	
1)	Environmental Permits and Reporting	11	
2)	Pollution Prevention and Resource Reduction	11	
3)	Hazardous Substances	11	
4)	Solid Waste	11	
5)	Air Emissions	11	
6)	Materials Restrictions	11	
7)	Water Management	11	
8)	Energy Consumption and Greenhouse Gas Emissions	12	
9)	Additional ESG Standards	12	

D.	Ethics	13	
1)	Business Integrity	13	
2)	No Improper Advantage	13	
3)	Disclosure of Information	13	
4)	Intellectual Property	13	
5)	Fair Business, Advertising and Competition	13	
6)	Protection of Identity and Non-Retaliation	13	
7)	Responsible Sourcing of Minerals	13	
8)	Privacy	13	
9)	Additional ESG Standards	14	
E.	Management System	15	
1)	Company Commitment	15	
2)	Management Accountability and Responsibility	15	
3)	Legal and Customer Requirements	15	
4)	Risk Assessment and Risk Management	15	
5)	Improvement Objectives	15	
6)	Training	15	
7)	Communication	15	
8)	Worker/Stakeholder Engagement and Access to Remedy	15	
9)	Audits and Assessments	16	
,	Corrective Action Process	16	
,	Documentation and Records	16	
	Supplier Responsibility	16	
13)	Additional ESG Standards	16	
Re	References (RBA Code of Conduct)		
Do	Document History (RBA Code of Conduct)		

Version 8.0 (2024)

Responsible Business Alliance code of conduct

The Responsible Business Alliance (RBA) Code of Conduct establishes standards to ensure that working conditions in supply chains are safe, and that business is conducted responsibly, ethically, and with respect for human rights and the environment.

The Code may be voluntarily adopted by any business and subsequently applied by that business to its direct and indirect supply chain and subcontractors, including providers of contract labor.

To adopt the Code and become a participant ("Participant"), a business shall declare its support for the Code and conduct due diligence in line with the Code and its standards through the establishment of an effective management system.

Participants must regard the Code as a total supply chain initiative. At a minimum, Participants shall also require their next tier suppliers to acknowledge and implement the Code.

Fundamental to adopting the Code is the understanding that a business, in all of its activities, must operate in full compliance with applicable laws, rules, and regulations². In alignment with internationally recognized standards as listed under the References of this document, and drawing upon best practices in global supply chains, elements of this Code may go beyond legal compliance in order to advance social and environmental responsibility and business ethics. In no case can complying with the Code violate applicable laws . If, however, there are differing standards between the RBA Code and applicable laws, the RBA defines conformance as meeting the strictest requirements.

The provisions of this Code are derived from and respect internationally recognized standards including:

- OECD Guidelines for Multinational Enterprises
- UN Guiding Principles on Business and Human Rights
- ILO Declaration on Fundamental Principles and Rights at Work
- ILO Fundamental Conventions
- UN Universal Declaration of Human Rights

The Code is made up of five sections:

- Sections A, B, and C: Standards for Labor, Health and Safety, and the Environment, respectively.
- Section D: Standards relating to business ethics.
- Section E: Elements of an acceptable system to manage conformity to this Code.

The RBA is committed to obtaining regular input from stakeholders in the continued development and implementation of the Code of Conduct.

² The Code is not intended to create new and additional third-party rights, including for workers.

A. Labor

Participants commit to respect the human rights of workers, and to treat them with dignity. This applies to direct and indirect suppliers, as well as all workers including temporary, migrant, student, contract, direct employees, and any other type of worker.

The labor standards are as follows:

1) Prohibition of Forced labor

Forced labor in any form, including but not limited to, bonded (including debt bondage) or indentured labor, involuntary or exploitative prison labor, slavery or trafficking of persons is not permitted. This includes transporting, harboring, recruiting, transferring, or receiving persons by means of threat, force, coercion, abduction or fraud for labor or services. There shall be no unreasonable restrictions on workers' freedom of movement in the facility in addition to unreasonable restrictions on entering or exiting company- provided facilities including, if applicable, workers' dormitories or living quarters. As part of the hiring process, all workers must be provided with a written employment agreement in their native language, or in a language the worker can understand³, that contains a description of terms and conditions of employment. Foreign migrant workers must receive the employment agreement prior to the worker departing from his or her country of origin and there shall be no substitution or change(s) allowed in the employment agreement upon arrival in the receiving country unless these changes are made to meet local law and provide equal or better terms. All work shall be voluntary, and workers shall be free to leave work at any time or terminate their employment without penalty if reasonable notice is given, which shall be clearly stated in workers' contracts. Participants shall maintain documentation on all leaving workers. Employers, agents, and sub-agents' may not hold or otherwise destroy, conceal, or confiscate identity or immigration documents, such as government-issued identification, passports, or work permits. Notwithstanding the foregoing, employers can only hold documentation if necessary to comply with the local law. In this case, at no time shall workers be denied access to their documents. Workers shall not be required to pay employers' agents or sub-agents' recruitment fees or other related fees for their employment. If any such fees are found to have been paid by workers, such fees shall be repaid to the worker.

2) Young Workers

Child labor shall not be used in any stage of manufacturing. The term "child" refers to any person under the age of 15, or under the age for completing compulsory education, or under the minimum age for employment in the country, whichever is greatest. Workers under the age of 18 (Young Workers) shall not perform work that is likely to jeopardize their health or safety, including night shifts and overtime. Participants shall ensure proper management of student workers through proper maintenance of student records, rigorous due diligence of educational partners, and protection of students' rights in accordance with applicable laws and regulations. Participants shall implement an appropriate mechanism to verify the age of workers. The use of legitimate workplace learning programs, which comply with all laws and regulations, is supported. Participants shall provide appropriate support and training to all student workers. In the absence of local law, the wage rate for student workers, interns, and apprentices shall be at least the same wage rate as other entry-level workers performing equal or similar tasks. If child labor is identified, assistance/remediation shall be provided.

3) Working Hours

Working hours shall not exceed the maximum set by local law. Further, a workweek shall not be more than 60 hours per week, including overtime, except in emergency or unusual situations. All overtime shall be voluntary⁴. Workers shall be allowed at least one day off every seven days.

³ Although native language is the preferred language, any language accessible to the worker can also be accepted in certain situations, especially if a certain level of fluency is expected as work is to be performed in such a language.

⁴ Philips requires overtime to be evenly distributed, as much as possible, among the workforce population.

4) Wages and Benefits

Compensation paid to workers shall comply with all applicable wage laws, including those relating to minimum wages, overtime hours and legally mandated benefits. All workers shall receive equal pay for equal work and qualification. Workers shall be compensated for overtime at pay rates greater than regular hourly rates. Deductions from wages as a disciplinary measure shall not be permitted. For each pay period, workers shall be provided with a timely and understandable wage statement that includes sufficient information to verify accurate compensation for work performed. All use of temporary, dispatch and outsourced labor shall be within the limits of the local law.

5) Non-Discrimination/Non-Harassment/Humane Treatment

Participants shall commit to a workplace free of harassment and unlawful discrimination. There shall be no harsh or inhumane treatment including violence, gender-based violence, sexual harassment, sexual abuse, corporal punishment, mental or physical coercion, bullying, public shaming, or verbal abuse of workers; nor is there to be the threat of any such treatment. Companies shall not engage in discrimination or harassment based on race, color, age, gender, sexual orientation, gender identity or expression, ethnicity or national origin, disability, pregnancy, religion, political affiliation, union membership, covered veteran status, protected genetic information or marital status in hiring and employment practices such as wages, promotions, rewards, and access to training. Disciplinary policies and procedures in support of these requirements shall be clearly defined and communicated to workers. Workers shall be provided with reasonable accommodation for religious practices and disability. In addition, workers or potential workers should not be subjected to medical tests, including pregnancy or virginity tests, or physical exams that could be used in a discriminatory way. This was drafted in consideration of ILO Discrimination (Employment and Occupation) Convention (No.111).

6) Freedom of Association and Collective Bargaining

Open communication and direct engagement between workers and management are the most effective ways to resolve workplace and compensation issues. Workers and/or their representatives shall be able to openly communicate and share ideas and concerns with management regarding working conditions and management practices without fear of discrimination, reprisal, intimidation, or harassment. In alignment with these principles, participants shall respect the right of all workers to form and join trade unions of their own choosing, to bargain collectively, and to engage in peaceful assembly as well as respect the right of workers to refrain from such activities. Where the right of freedom of association and collective bargaining is restricted by applicable laws and regulations, workers shall be allowed to elect and join alternate lawful forms of worker representations.

7) Additional ESG Standards

Living Wage

To adequately ensure the right to life, workers should be compensated according to livable wage standards applicable to the location of work, which may exceed minimum wage standards. A living wage is remuneration received for a standard work-week that is sufficient to allow for a decent standard of living for the worker and their family. Elements of a decent standard of living include food, water, housing, education, health care, transport, clothing, and other essential needs, including provision for unexpected events and discretionary income.

Excellence in Equality, Diversity and Inclusion

Companies should actively recruit, promote, and retain diverse talent in their teams. Companies should be able to demonstrate their commitment to fostering a workplace where people feel included, valued, and empowered to contribute through all aspects of workplace operations and management. Clear consideration should be given to equality of opportunity in employment, skill development and career advancement, particularly with underrepresented segments of society in the area of operations.

B. Health and Safety

Participants recognize that in addition to minimizing the incidence of work-related injuries and illnesses, a safe and healthy working environment enhances the quality of products and services, consistency of production and worker retention and morale. Participants also recognize that ongoing worker input and education are essential to identifying and solving health and safety issues in the workplace.

The health and safety standards are as follows:

1) Occupational Health and Safety

Worker potential for exposure to health and safety hazards (chemical, electrical and other energy sources, fire, vehicles, and fall hazards, etc.) shall be identified and assessed, mitigated using the Hierarchy of Controls. Where hazards cannot be adequately controlled by these means, workers shall be provided with appropriate, well-maintained, personal protective equipment, and educational materials about risks to them associated with these hazards. Gender-responsive measures shall be taken, such as not having pregnant women and nursing mothers in working conditions, which could be hazardous to them or their child and to provide reasonable accommodations for nursing mothers.

2) Emergency Preparedness

Potential emergency situations and events shall be identified and assessed, and their impact minimized by implementing emergency plans and response procedures including emergency reporting, employee notification and evacuation procedures, worker training, and drills. Emergency drills shall be executed at least annually or as required by local law, whichever is more stringent. Emergency plans shall also include appropriate fire detection and suppression equipment, clear and unobstructed egress, adequate exit facilities, contact information for emergency responders, and recovery plans. Such plans and procedures shall focus on minimizing harm to life, the environment, and property.

3) Occupational Injury and Illness

Procedures and systems shall be in place to prevent, manage, track and report occupational injuries and illnesses, including provisions to encourage worker reporting, classify and record injury and illness cases, provide necessary medical treatment, investigate cases and implement corrective actions to eliminate their causes, and facilitate the return of workers to work. Participants shall allow workers to remove themselves from imminent harm, and not return until the situation is mitigated, without fear of retaliation.

4) Industrial Hygiene

Worker exposure to chemical, biological, and physical agents shall be identified, evaluated, and controlled according to the Hierarchy of Controls. When hazards cannot be adequately controlled, workers shall be provided with and use appropriate, well-maintained, personal protective equipment free of charge. Participants shall provide workers with safe and healthy working environments, which shall be maintained through ongoing, systematic monitoring of workers' health and working environments. Participants shall provide occupational health monitoring to routinely evaluate if workers' health is being harmed from occupational exposures. Protective occupational health programs shall be ongoing and include educational materials about the risks associated with exposure to workplace hazards.

5) Physically Demanding Work

Worker exposure to the hazards of physically demanding tasks, including manual material handling and heavy or repetitive lifting, prolonged standing, and highly repetitive or forceful assembly tasks shall be identified, evaluated, and controlled.

6) Machine Safeguarding

Production and other machinery shall be evaluated for safety hazards. Physical guards, interlocks, and barriers shall be provided and properly maintained where machinery presents an injury hazard to workers.

7) Sanitation, Food, and Housing

Workers shall be provided with ready access to clean toilet facilities, potable water and sanitary food preparation, storage, and eating facilities. Worker dormitories provided by the Participant or a labor agent shall be maintained to be clean and safe, and provided with appropriate emergency egress, hot water for bathing and showering, adequate lighting, and adequate conditioned ventilation, individually secured accommodations for storing personal and valuable items, and reasonable personal space along with reasonable entry and exit privileges.

8) Health and Safety Communication

Participants shall provide workers with appropriate workplace health and safety information and training in the language of the worker or in a language the worker can understand for all identified workplace hazards that workers are exposed to, including but not limited to mechanical, electrical, chemical, fire, and physical hazards. Health and safety related information shall be clearly posted in the facility or placed in a location identifiable and accessible by workers. Health information and training shall include content on specific risks to relevant demographics, such as gender and age, if applicable. Training shall be provided to all workers prior to the beginning of work and regularly thereafter. Workers shall be encouraged to raise any health and safety concerns without retaliation.

C. Environment

Across all business functions, Participants recognize that environmental responsibility is integral to producing world-class products. Participants shall identify the environmental impacts and minimize adverse effects on the community, environment, and natural resources, while safeguarding the health and safety of the public.

The environmental standards are as follows:

1) Environmental Permits and Reporting

All required environmental permits (e.g. discharge monitoring), approvals, and registrations shall be obtained, maintained, and kept current and their operational and reporting requirements shall be followed.

2) Pollution Prevention and Resource Conservation

Emissions and discharges of pollutants and generation of waste shall be minimized or eliminated at the source or by practices such as adding pollution control equipment; modifying production, maintenance, and facility processes; or by other means. The use of natural resources, including water, fossil fuels, minerals, and virgin forest products, shall be conserved by practices such as modifying production, maintenance and facility processes, materials substitution, re-use, conservation, recycling, or other means.

3) Hazardous Substances

Chemicals, waste, and other materials posing a hazard to humans or the environment shall be identified, labeled, and managed to ensure their safe handling, movement, storage, use, recycling or reuse, and disposal. Hazardous waste data shall be tracked and documented.

4) Solid Waste

Participants shall implement a systematic approach to identify, manage, reduce, and responsibly dispose of or recycle solid waste (non-hazardous). Waste data shall be tracked and documented.

5) Air Emissions

Air emissions of volatile organic chemicals, aerosols, corrosives, particulates, ozone depleting substances, and combustion byproducts generated from operations shall be characterized, routinely monitored, controlled, and treated as required prior to discharge. Ozone- depleting substances shall be effectively managed in accordance with the Montreal Protocol and applicable regulations. Participants shall conduct routine monitoring of the performance of its air emission control systems.

6) Materials Restrictions

Participants shall adhere to all applicable laws, regulations, and customer requirements regarding the prohibition or restriction of specific substances in products and manufacturing, including labeling for recycling and disposal.

7) Water Management

Participants shall implement a water management program that documents, characterizes, and monitors water sources, use and discharge; seeks opportunities to conserve water; and controls channels of contamination. All wastewater shall be characterized, monitored, controlled, and treated as required prior to discharge or disposal. Participants shall conduct routine monitoring of the performance of its wastewater treatment and containment systems to ensure optimal performance and regulatory compliance.

8) Energy Consumption and Greenhouse Gas Emissions

Participants shall establish and report against an absolute corporate-wide greenhouse gas reduction goal. Energy consumption and all Scopes 1, 2, and significant categories of Scope 3 greenhouse gas emissions shall be tracked, documented, and publicly reported. Participants shall look for methods to improve energy efficiency and to minimize their energy consumption and greenhouse gas emissions.

9) Additional ESG Standards

Science-based targets to reduce Greenhouse Gas Emissions

Companies are to establish corporate-wide greenhouse gas emission reduction targets in line with the Paris Agreement and approved by the Science-Based Target Initiative (SBTi). Targets are considered 'sciencebased' if they are in line with what the latest climate science deems necessary to meet the goals of the Paris Agreement – limiting global warming to well-below 2°C above pre-industrial levels and pursuing efforts to limit warming to 1.5°C.

Circular Economy

Companies are to embrace circularity principles, and materials should be kept in the economy as much as possible to provide future value. This can be done by designing products and components for longer life, producer collection and repair of used components, leasing models, and design for serviceability.

Packaging

While ensuring product safety and quality, unnecessary packaging should be avoided. Companies shall establish circular packaging principles to enable reduction, reuse, and recycling of packaging materials. Preferred packaging includes reusable packaging, packaging made with certified renewable materials (e.g., FSC or equivalent wood, cardboard, and paper) and packaging with high recycled content. Companies should avoid packaging that is difficult to disassemble, recycle, or creates a waste stream. Plastics should be avoided where possible, particularly EPS, PVC and PU.

D. Ethics

To meet social responsibilities and to achieve success in the marketplace, Participants and their agents shall uphold the highest standards of ethics including the following:

1) Business Integrity

The highest standards of integrity shall be upheld in all business interactions. Participants shall have a zero-tolerance policy to prohibit any and all forms of bribery, corruption, extortion and embezzlement.

2) No Improper Advantage

Bribes or other means of obtaining undue or improper advantage shall not be promised, offered, authorized, given, or accepted. This prohibition covers promising, offering, authorizing, giving or accepting anything of value, either directly or indirectly through a third party, in order to obtain or retain business, direct business to any person, or otherwise gain an improper advantage. Monitoring, record keeping, and enforcement procedures shall be implemented to ensure compliance with anti-corruption laws.

3) Disclosure of Information

All business dealings shall be transparently performed and accurately reflected on the Participant's business books and records. Information regarding participant's labor, health and safety, environmental practices, business activities, structure, financial situation, and performance shall be disclosed in accordance with applicable regulations and prevailing industry practices. Falsification of records or misrepresentation of conditions or practices in the supply chain are unacceptable.

4) Intellectual Property

Intellectual property rights shall be respected. Transfer of technology and know-how is to be done in a manner that protects intellectual property rights, and customer and supplier information shall be safeguarded.

5) Fair Business, Advertising and Competition

Standards of fair business, advertising, and competition shall be upheld.

6) Protection of Identity and Non-Retaliation

Programs that ensure the confidentiality, anonymity, and protection of supplier and employee whistleblowers⁵ shall be maintained, unless prohibited by law. Participants shall have a communicated process for their personnel to be able to raise any concerns without fear of retaliation.

7) Responsible Sourcing of Minerals

Participants shall adopt a policy and exercise due diligence on the source and chain of custody of the tantalum, tin, tungsten, gold, and cobalt in the products they manufacture to reasonably assure that they are sourced in a way consistent with the Organisation for Economic Co-operation and development (OECD) Guidance for Responsible Supply Chains of Minerals from Conflict- Affected and High-Risk Areas or an equivalent and recognized due diligence framework.

8) Privacy

Participants shall commit to protecting the reasonable privacy expectations of personal information of everyone they do business with, including suppliers, customers, consumers, and employees. Participants shall comply with privacy and information security laws and regulatory requirements when personal information is collected, stored, processed, transmitted, and shared.

⁵ Whistleblower definition: Any person who makes a disclosure about improper conduct by an employee or officer of a company, or by a public official or official body.

9) Additional ESG Standards

Extended Scope for Responsible Sourcing of Minerals

Companies should extend their policies and due diligence procedures to minerals that have been associated with gross human rights abuses in their sourcing. Programs should consider all risks present in Annex II of the OECD Due Diligence Guidance for Responsible Supply Chains of Minerals from Conflict-Affected and High-Risk Areas.

Animal Welfare

Animals should be treated respectfully with pain and stress minimized. Animal testing should be prevented, reduced and eliminated as much as possible, by replacing with non-animal alternatives, reducing the number of animals, and refining procedures to minimize distress. Animal testing must only be conducted if it is unavoidable for research or for demonstrating regulatory compliance, and no alternative methods are available and if the animal testing is allowed under applicable law for this purpose, or, when it is required by national law.

E. Management Systems

Participants shall adopt or establish a management system with a scope that is related to the content of this Code. The management system shall be designed to ensure: (a) compliance with applicable laws, regulations and customer requirements related to the participant's operations and products; (b) conformance with this Code; and (c) identification and mitigation of operational risks related to this Code. It shall also facilitate continual improvement.

The management system shall contain the following elements:

1) Company Commitment

Participants shall establish human rights, health and safety, environmental and ethics policy statements affirming Participant's commitment to due diligence and continual improvement, endorsed by executive management. Policy statements shall be made public and communicated to workers in a language they understand via accessible channels.

2) Management Accountability and Responsibility

Participants shall clearly identify senior executive and company representative(s) responsible for ensuring implementation of the management systems and associated programs. Senior management reviews the status of the management systems on a regular basis.

3) Legal and Customer Requirements

Participants shall adopt or establish a process to identify, monitor and understand applicable laws, regulations, and customer requirements, including the requirements of this Code.

4) Risk Assessment and Risk Management

Participants shall adopt or establish a process to identify the legal compliance, environmental, health and safety, labor practice and ethics risks, including the risks of severe human rights and environmental impacts, associated with Participant's operations. Participants shall determine the relative significance for each risk and implement appropriate procedural and physical controls to control the identified risks and ensure regulatory compliance.

5) Improvement Objectives

Participants shall establish written performance objectives, targets and implementation plans to improve the Participant's social, environmental, and health and safety performance, including a periodic assessment of Participant's performance in achieving those objectives.

6) Training

Participants shall establish programs for training managers and workers to implement Participant's policies, procedures, and improvement objectives and to meet applicable legal and regulatory requirements.

7) Communication

Participants shall establish a process for communicating clear and accurate information about Participant's policies, practices, expectations, and performance to workers, suppliers, and customers.

8) Worker/Stakeholder Engagement and Access to Remedy

Participants shall establish processes for ongoing two-way communication with workers, their representatives, and other stakeholders where relevant or necessary. The process shall aim to obtain feedback on operational practices and conditions covered by this Code, and to foster continuous improvement. Workers shall be given a safe environment to provide grievance and feedback without fear of reprisal or retaliation.

9) Audits and Assessments

Participants shall conduct periodic self-evaluations to ensure conformity to legal and regulatory requirements, the content of the Code, and customer contractual requirements related to social and environmental responsibility.

10) Corrective Action Process

Participants shall establish a process for timely correction of deficiencies identified by internal or external assessments, inspections, investigations, and reviews.

11) Documentation and Records

Participants shall create and maintain documents and records to ensure regulatory compliance and conformity to company requirements along with appropriate confidentiality to protect privacy.

12) Supplier Responsibility

Participants shall establish a process to communicate Code requirements to suppliers and to monitor supplier compliance to the Code.

13) Additional ESG Standards

Supplier Diversity

Working with diverse-owned companies not only fosters strategic and business relationships, but also stimulates economic development and strengthens communities. Companies should offer opportunity for diverse-owned business to provide goods and services to their company, subject to local certification where applicable.

Human Rights Due Diligence

Companies should conduct or participate in Human Rights Impact Assessments to proactively manage potential and actual adverse human rights impacts with which they are involved in their own operations and supply chain. This assessment should be conducted in accordance with internationally recognized frameworks (such as the United Nations Guiding Principles on Business and Human Rights), and include consultation with relevant internal and external stakeholders (or their representatives).

Grievance Mechanisms

Grievance mechanisms and whistle-blower policies should go beyond own operations and cover supply chain and third parties (or their representatives), either directly or via association with industry initiatives. These procedures may allow for amicable settlement and should be legitimate, predictable, accessible, equitable, transparent, based on engagement and dialogue and rights-compatible, in accordance with Principle 31 of the UN Guiding Principles on Business and Human Rights.

References

The following references were used in preparing this Code and may be useful sources of additional information. The following references may or may not be endorsed by each Participant:

Standards and Conventions:

- ILO Fundamental Conventions
 - Freedom of Association and Protection of the Right to Organise Convention, 1948 (No.87)
 - Right to Organise and Collective Bargaining Convention, 1949 (No.98)
 - Forced Labour Convention, 1930 (No.29)
 - Abolition of Forced Labour Convention, 1957 (No.105)
 - Minimum Age Convention, 1973 (No.138)
 - Worst Forms of Child Labour Convention, 1999 (No.182)
 - Equal Remuneration Convention, 1999 (No.100)
 - Discrimination (Employment and Occupation) Convention, 1958 (No.111)
 - Occupational Safety and Health Convention, 1981 (No.155), and the Promotional Framework, 2006 (No.187)
- OECD Due Diligence Guidance for Responsible Supply Chains of Minerals from Conflict-Affected and High-Risk Areas
- OECD Guidelines for Multinational Enterprises
- United Nations (UN) Guiding Principles on Business and Human Rights
- Universal Declaration of Human Rights
- United Nations Convention Against Corruption
- United Nations Convention on the Rights of the Child
- United Nations Convention on the Elimination of All Forms of Discrimination Against Women
- United Nations Global Compact

Other Useful References:

The following references were used in preparing this Code and may be useful sources of additional information. The following references may or may not be endorsed by each Participant:

Standards and Conventions:

- Dodd-Frank Wall Street Reform and Consumer Protection Act
- Eco Management & Audit System
- Ethical Trading Initiative
- ILO Code of Practice in Safety and Health
- ISO 14001 and related standards Environmental management
- ISO 45001:2018 Occupational health and safety management systems
- National Fire Protection Association
- United States Federal Acquisition Regulation
- Social Accountability International (SAI)
 - SA 8000
- United States Federal Acquisition Regulation

Document History

- Version 1.0 Released October 2004.
- Version 1.1 Released May 2005. Converted document to EICC format, minor page layout revisions; no content changes.
- Version 2.0 Released October 2005 with revisions to multiple provisions.
- Version 3.0 Released June 2009 with revisions to multiple provisions.
- Version 4.0 Released April 2012 with revisions to multiple provisions.
- Version 5.0 Released November 2014 with revisions to multiple provisions.
- Version 5.1 Released March 2015 with revision to A1 to take effect January 1, 2016.
- Version 6.0 Released January 2018 with revisions to multiple provisions.
- Version 7.0 Released January 2021 with revisions to multiple provisions.
- Version 8.0 Released January 2024 with revisions to multiple provisions.

The RBA Code of Conduct was initially developed by a number of companies engaged in the manufacture of electronics products between June and October 2004. Companies are invited and encouraged to adopt this Code. You may obtain additional information from: http://www.responsiblebusiness.org

