

Project Charter for Upskill and be Job Ready

Vision:

1. **For Who:** This project is for Team 1, who are aiming to Upskill and become job-ready at the same time.
2. **Who Are They:** The participants are graduate students from MS in Business Analytics and Project Management program at University of Connecticut.
3. **The Product:** A fully integrated upskilling and job readiness program, combining a series of structured learning modules, real-world projects, mentorship, and portfolio building.
4. **That:** The program provides job relevant learning paths, hands-on projects, and real-world experience to help learners acquire the tools and skills needed for their desired job.
5. **Unlike:** This program is unique compared to a typical online course, it offers individualized learning, one-on-one mentorship from peers, and it really focuses on practical skills, and job readiness.
6. **Our Product:** Our upskilling program will consist of content from industry experts, direct mentorship, project-based learning, and profile building to apply to the target jobs.

Mission

Immediate, affordable and high-quality medical consultations available to anyone, anywhere. To revolutionize healthcare access, our mission is to provide users with quick and actionable knowledge to guide their health resource use and improve health outcomes.

Success Criteria

1. **User Engagement:** All team members from Team 1 will commit to working towards their personal goals throughout the course duration.
2. **Skill Acquisition:** Participants will at least upskill in two to three skills during the Agile Project Management and Methodologies course duration.
3. **Profile Building:** Participants will build a strong profile and portfolio to become job ready, during summer.

- 4. Feedback:** Along with building profile, the participants will get constant feedback from their peers and UConn Career Advisors to validate their progress.

Additional Elements

1. Risks: Risks could include,

- a. Balancing the program with other commitments along with time constraint.
- b. Ensuring the relevance of the learning materials and the quality of learning.
- c. Maintaining motivation throughout the course duration.

2. Assumptions:

- a. Participants have access to the resources necessary to upskill.
- b. There is a growing demand to upskill and becoming a job ready before we graduate.

3. Constraints:

- a. Time limitations for participants to complete the program.
- b. Ensuring consistency in engagement and tracking progress throughout the program.

4. Milestones:

- a. **Program Launch:** June 2024
- b. **First Cohort Completion:** July 2024
- c. **Mid-Program Evaluation and Feedback Collection:** July 2024
- d. **Enhancing Skill 1:** July 2024
- e. **Enhancing Skill 2:** August 2024
- f. **Completing the Portfolio:** August 2024

Conclusion

This Project Charter describes the vision, mission and success criteria for upskilling and job readiness program goals. This high pressure, personal success-oriented program emphasizes personalized learning, real projects, and intensive career help designed to give you the skills and confidence to prepare to enter the job market.