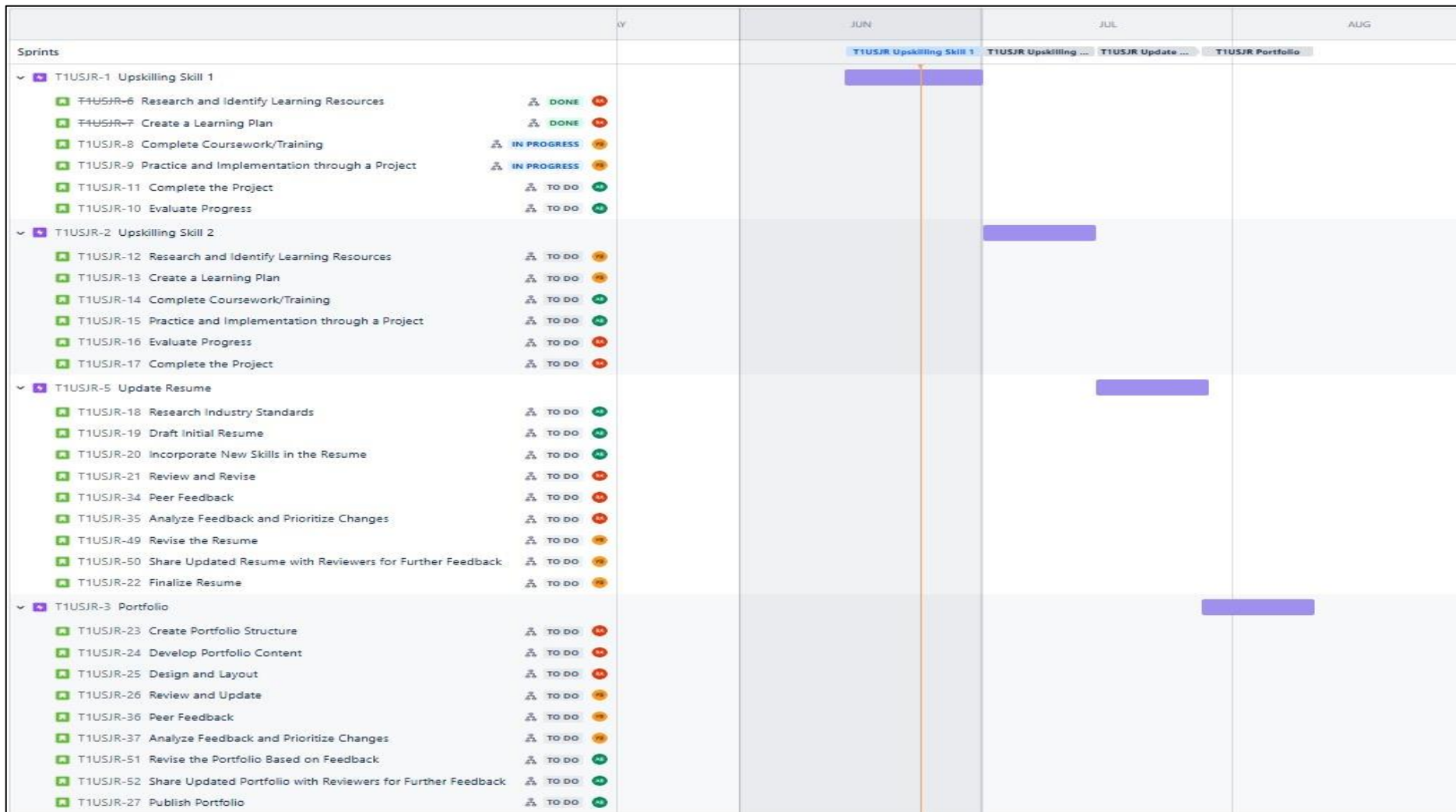


Upskilling and Getting Job Ready Roadmap

Team 1

- Rohit Akole
- Yamini Bolloju
- Arun Chowdary Bezawada

Timeline



User Stories: Rohit

T1USJR-1 / T1USJR-6

Research and Identify Learning Resources

Attach Add a child issue Link issue Create ...

Done Done Actions

Description

As a Human Resource Specialist, I want to be able to research and identify relevant learning resources for employee development, so I can provide accurate and effective training recommendations, ensuring our team acquires the necessary skills for their roles efficiently.

T1USJR-1 / T1USJR-7

Create a Learning Plan

Attach Add a child issue Link issue Create ...

Done Done Actions

Description

As a Digital Marketer, I want to create a detailed learning plan, so I can systematically enhance my skills in the latest digital marketing trends and tools, ensuring I stay ahead in the industry and drive better results for my campaigns.

T1USJR-1 / T1USJR-10

Evaluate Progress

Attach Add a child issue Link issue Create

To Do Actions

Description

Normal text B I ... A ...

As a Content Writer, I need to evaluate the progress of my content development to ensure that the articles meet the editorial standards and deadlines are adhered to.

T1USJR-2 / T1USJR-17

Complete the Project

Attach Add a child issue Link issue Create

To Do Actions

Description

Normal text B I ... A ...

As a Quality Assurance Tester, I need to complete the testing project for the new software release to ensure it meets the quality standards and is ready for deployment.

T1USJR-5 / T1USJR-21

Review and Revise

Attach Add a child issue Link issue Create ...

To Do Actions

Description

As a Business Analyst, I want to seek feedback from mentors or peers and make necessary revisions and improvements, so I can ensure my analysis and reports are accurate, comprehensive, and aligned with business objectives.

T1USJR-5 / T1USJR-34

Peer Feedback

Attach Add a child issue Link issue Create ...

To Do Actions

Description

As a Project Manager, I want to identify peer reviewers, share my resume with context and specify areas for feedback, and collect input and suggestions from peers, so I can refine my resume to better highlight my project management skills and achievements.

T1USJR-5 / T1USJR-35

Analyze Feedback and Prioritize Changes

Attach Add a child issue Link issue Create ...

To Do Actions

Description

As a Financial Analyst, I want to collect all feedback received on my resume, categorize feedback into different types (e.g., content, format, clarity), and prioritize changes based on the importance and impact on the resume, so I can ensure my resume effectively highlights my analytical skills and financial expertise.

T1USJR-3 / T1USJR-23

Create Portfolio Structure

Attach Add a child issue Link issue Create ...

To Do Actions

Description

As a Graphic Designer, I want to decide on the format (website, PDF, etc.) and outline sections and content for my portfolio, so I can effectively showcase my design skills, creativity, and completed projects to potential clients and employers.

T1USJR-3 / T1USJR-25

Design and Layout

Attach Add a child issue Link issue Create ...

To Do Actions

Description

As a Chef, I want to choose a clean and professional design and organize content for easy navigation in my portfolio, so I can effectively showcase my culinary creations, recipes, and kitchen skills to potential employers and clients.

T1USJR-3 / T1USJR-24

Develop Portfolio Content

Attach Add a child issue Link issue Create ...

To Do Actions

Description

As a UX/UI Designer, I want to write project descriptions and include visuals, prototypes, and links to live projects in my portfolio, so I can effectively demonstrate my design process, user-centered approach, and the impact of my work to potential employers and clients.

User Stories: Arun

T1USJR-1 / T1USJR-11

Complete the Project

Attach Add a child issue Link issue Create

To Do Actions

Description

Normal text B I A

As a Sales Manager, I need to complete the sales strategy project on time to ensure that our quarterly sales targets are met and the team has a clear direction for their efforts.

T1USJR-2 / T1USJR-14

Complete Coursework/Training

Attach Add a child issue Link issue Create

To Do Actions

Description

Normal text B I A

As a Software Developer, I want to complete relevant coursework and training programs, so I can improve my coding skills and stay updated with the latest technologies and best practices, ensuring I deliver high-quality software solutions.

T1USJR-2 / T1USJR-16

Evaluate Progress

Attach Add a child issue Link issue Create

To Do Actions

Description

Normal text B I A

As an Operations Manager, I need to evaluate the progress of our operational processes to identify any bottlenecks and ensure smooth and efficient workflow.

T1USJR-2 / T1USJR-15

Practice and Implementation through a Project

Attach Add a child issue Link issue Create

To Do Actions

Description

Normal text B I A

As a Data Analyst, I want to practice and implement my skills through a real-world project, so I can apply theoretical knowledge to practical scenarios, gain hands-on experience, and enhance my ability to derive actionable insights from data.

T1USJR-5 / T1USJR-18

Research Industry Standards

Attach Add a child issue Link issue Create

To Do Actions

Description

Normal text B I A

As a Network Engineer, I need to research industry standards to ensure our network infrastructure is up-to-date and complies with the latest security protocols.

T1USJR-5 / T1USJR-19

Draft Initial Resume

Attach Add a child issue Link issue Create

To Do Actions

Description

Normal text B I A

As a Healthcare Administrator, I need to draft my initial resume to accurately reflect my skills and experiences when applying for a higher administrative position.

T1USJR-5 / T1USJR-20

Incorporate New Skills in the Resume

Attach Add a child issue Link issue Create

To Do Actions

Description

Normal text B I A

As a Product Manager, I need to incorporate newly acquired skills in my resume to highlight my professional growth and readiness for advanced responsibilities.

T1USJR-3 / T1USJR-27

Publish Portfolio

Attach Add a child issue Link issue Create

To Do Actions

Description

Normal text B I A

As a Supply Chain Analyst, I need to publish my portfolio to showcase my analytical skills and successful projects to potential employers or clients.

T1USJR-3 / T1USJR-52

Share Updated Portfolio with Reviewers for Further Feedback

Attach Add a child issue Link issue Create

To Do Actions

Description

Normal text B I A

As a Technical Support Specialist, I need to share my updated portfolio with reviewers to get further feedback and make improvements to better reflect my support capabilities.

T1USJR-3 / T1USJR-51

Revise the Portfolio Based on Feedback

Attach Add a child issue Link issue Create

To Do Actions

Description

Normal text B I A

As a Database Administrator, I need to revise my professional portfolio based on feedback from my peers to ensure it accurately showcases my competencies and achievements.

User Stories: Yamini Bolloju

T1USJR-1 / T1USJR-8

Complete Coursework/Training

Attach Add a child issue Link issue Create

In Progress Actions

Description

- As a **Customer Success Manager**, I want to complete relevant coursework and training so that I can enhance my skills and knowledge, effectively support my customers, and drive their success. Follow through with the learning plan.

T1USJR-1 / T1USJR-9

Practice and Implementation through a Project

Attach Add a child issue Link issue Create

In Progress Actions

Description

As an **E-Commerce Manager**, I want to practice and implement my learning through hands-on projects and active participation in relevant online communities so that I can apply theoretical knowledge in real-world scenarios and enhance my practical skills.

T1USJR-2 / T1USJR-12

Research and Identify Learning Resources

Attach Add a child issue Link issue Create

To Do Actions

Description

- As an **IT Consultant**, I want to research and identify relevant learning resources so that I can stay up-to-date with the latest technologies, methodologies, and best practices in the IT industry.

T1USJR-2 / T1USJR-13

Create a Learning Plan

Attach Add a child issue Link issue Create

To Do Actions

Description

- As a **System Analyst**, I want to create a comprehensive learning plan so that I can systematically acquire the necessary skills and knowledge to excel in my role and contribute effectively to system analysis and improvement projects.

T1USJR-5 / T1USJR-49

Revise the Resume

Attach Add a child issue Link issue Create

To Do Actions

Description

- As a **Mobile App Developer**, I want to revise my resume according to the prioritized feedback so that it accurately reflects my skills and experiences, improves my chances of landing job opportunities, and showcases my expertise in mobile app development.

T1USJR-5 / T1USJR-50

Share Updated Resume with Reviewers for Further Feedback

Attach Add a child issue Link issue Create

To Do Actions

Description

- As a **Cloud Engineer**, I want to share my revised resume with reviewers to gather additional feedback so that I can ensure it accurately represents my skills and experiences, making it more effective in securing job opportunities.

T1USJR-5 / T1USJR-22

Finalize Resume

Attach Add a child issue Link issue Create

To Do Actions

Description

- As an **SEO Specialist**, I want to finalize my resume by proofreading for errors and saving it in multiple formats so that it is polished and ready to be submitted to potential employers on different platforms.

T1USJR-3 / T1USJR-37

Analyze Feedback and Prioritize Changes

Attach Add a child issue Link issue Create

To Do Actions

Description

As a **Machine Learning Engineer**, I want to analyze feedback received on my machine learning projects and prioritize changes so that I can improve the performance, accuracy, and usability of my models and solutions.

T1USJR-3 / T1USJR-26

Review and Update

Attach Add a child issue Link issue Create

To Do Actions

Description

- As a **Technical Writer**, I want to seek feedback from peers or mentors and make revisions and updates to my documents so that the content is accurate, clear, and effectively communicates technical information to the target audience.

T1USJR-3 / T1USJR-36

Peer Feedback

Attach Add a child issue Link issue Create

To Do Actions

Description

- As a **Digital Content Creator**, I want to gather feedback from peers on my content portfolio so that I can improve the quality, engagement, and effectiveness of my digital content.

Backlogs

Projects / Team 1 - UpSkill and Getting Job Ready

Backlog



Epic ▾

TIUSJR Upskilling Skill 1 14 Jun – 30 Jun (6 issues)

Upskill in 1 skill of choice. Complete 1 project using the same skill to practice and get efficient in the skill.

0 0 0 Complete sprint ▾

| | | | | |
|-----------|---|-------------------|---------------|----|
| TIUSJR-6 | Research and Identify Learning Resources | UPSILLING SKILL 1 | DONE ▾ | RA |
| TIUSJR-7 | Create a Learning Plan | UPSILLING SKILL 1 | DONE ▾ | RA |
| TIUSJR-8 | Complete Coursework/Training | UPSILLING SKILL 1 | IN PROGRESS ▾ | YB |
| TIUSJR-9 | Practice and Implementation through a Project | UPSILLING SKILL 1 | TO DO ▾ | YB |
| TIUSJR-10 | Evaluate Progress | UPSILLING SKILL 1 | TO DO ▾ | AB |
| TIUSJR-11 | Complete the Project | UPSILLING SKILL 1 | TO DO ▾ | AB |

+ Create issue

TIUSJR Upskilling Skill 2 1 Jul – 14 Jul (6 issues)

0 0 0 Start sprint ▾

| | | | | |
|-----------|---|-------------------|---------|----|
| TIUSJR-12 | Research and Identify Learning Resources | UPSILLING SKILL 2 | TO DO ▾ | YB |
| TIUSJR-13 | Create a Learning Plan | UPSILLING SKILL 2 | TO DO ▾ | YB |
| TIUSJR-14 | Complete Coursework/Training | UPSILLING SKILL 2 | TO DO ▾ | RA |
| TIUSJR-15 | Practice and Implementation through a Project | UPSILLING SKILL 2 | TO DO ▾ | RA |
| TIUSJR-16 | Evaluate Progress | UPSILLING SKILL 2 | TO DO ▾ | AB |
| TIUSJR-17 | Complete the Project | UPSILLING SKILL 2 | TO DO ▾ | AB |

+ Create issue

TIUSJR Update Resume 15 Jul – 28 Jul (9 issues)

0 0 0 Start sprint ▾

| | | | | |
|-----------|--------------------------------------|---------------|---------|----|
| TIUSJR-18 | Research Industry Standards | UPDATE RESUME | TO DO ▾ | AB |
| TIUSJR-19 | Draft Initial Resume | UPDATE RESUME | TO DO ▾ | AB |
| TIUSJR-20 | Incorporate New Skills in the Resume | UPDATE RESUME | TO DO ▾ | AB |
| TIUSJR-21 | Review and Revise | UPDATE RESUME | TO DO ▾ | RA |
| TIUSJR-34 | Peer Feedback | UPDATE RESUME | TO DO ▾ | RA |



Insights View settings

TIUSJR-1 /
TIUSJR-8



Complete Coursework/Training



In Progress ▾ ⚡ Actions ▾

Description

- Follow through with the learning plan
- Take notes and summarize key points

Child issues

Order by ▾ ... +

0% Done

| | | | |
|-----------|--------|----|---------------|
| TIUSJR-46 | Rohit | RA | IN PROGRESS ▾ |
| TIUSJR-47 | Yamini | YB | IN PROGRESS ▾ |
| TIUSJR-48 | Arun | AB | IN PROGRESS ▾ |

Confluence pages

Product require... TRY TEMP... Updated just now


Or explore more templates

| | |
|----------|-----------------------------------|
| Details | |
| Assignee | YB Yamini Bolloju Assign to me |
| Labels | None |
| Parent | NEW TIUSJR-1 Upskilling Skill... |
| Team | None |


RA Add a comment...

Pro tip: press M to comment


User Persona 1

| Name and Picture | Characteristics | Need |
|---|---|---|
|  <p>Alex Thompson</p> | <ul style="list-style-type: none">• Age: 28• Current Role: Customer Support Specialist at a tech company• Education: Bachelor's degree in Business Administration• Career Goal: Transition into a Data Analyst role within the next 6 months <p>Motivations:</p> <ul style="list-style-type: none">• Professional Growth: Eager to move into a more analytical and data-driven role.• Skill Enhancement: Wants to build technical skills in data analysis, specifically in Python, SQL, and data visualization tools.• Career Stability: Looking for a role that offers long-term growth and opportunities. <p>Who</p> | <ul style="list-style-type: none">• Lack of Experience: Limited hands-on experience in data analytics.• Time Management: Balancing current job responsibilities with upskilling efforts.• Job Market Competition: Concerned about competing with candidates who have more experience. <p>Why</p> |


User Persona 1

| Name and Picture | Characteristics | Need |
|---|--|--|
| <div data-bbox="210 508 583 1012"></div> <div data-bbox="278 1041 500 1072">Maria Rodriguez</div> | <ul style="list-style-type: none">• Age: 30• Current Role: Line Cook at a high-end restaurant• Education: Culinary Arts Degree from a community college• Career Goal: Become a Head Chef within the next 2 years <p>Motivations:</p> <ul style="list-style-type: none">• Career Advancement: Eager to move up in the culinary world and take on more leadership responsibilities.• Skill Enhancement: Wants to master advanced cooking techniques and improve kitchen management skills.• Passion for Cooking: Driven by a love for creating new dishes and providing exceptional dining experiences. <div data-bbox="819 1198 1110 1260">Who</div> | <ul style="list-style-type: none">• Evaluating Progress: Difficulty in assessing skill improvement and ensuring that learning goals are met.• Completing Coursework/Training: Managing time effectively to complete additional coursework and training while working full-time.• Developing a Portfolio: Challenges in creating a portfolio that effectively showcases culinary projects and skills. <div data-bbox="1392 1198 1684 1260">Why</div> |


User Persona 3

| Name and Picture | Characteristics | Need |
|--|---|---|
|  <p>Asal Aihaan</p> | <ul style="list-style-type: none">• Age : 28• Current Role: AI Developer at a tech startup• Education: Bachelor's Degree in Computer Science from a reputable university• Career Goal: Become a Lead AI Engineer within the next 3 years. <p>Motivations:</p> <ul style="list-style-type: none">• Career Advancement: Enthusiastic about embracing more demanding projects and assuming leadership positions in the field of development.• Skill Enhancement: Strives to excel in sophisticated algorithms, machine learning methods, and software development procedures.• Personal Interests: Actively participating in open-source AI initiatives. <p>Who</p> | <ul style="list-style-type: none">• Evaluating Progress: Finding reliable methods to evaluate improvements in AI development skills and knowledge.• Completing Coursework/Training: Managing the personal course work schedule simultaneously while working on high priority projects.• Developing a Portfolio: Build a portfolio that could portray my skills effectively. <p>Why</p> |


User Persona 4

| Name and Picture | Characteristics | Need |
|--|--|---|
|  <p>Dr. Emilia Clarke</p> | <ul style="list-style-type: none">• Age : 30• Current Role: Pediatrician at a major hospital• Education: Medical Degree from a top-tier medical college.• Career Goal: Become a Chief Pediatrician within the next 5 years <p>Motivations:</p> <ul style="list-style-type: none">• Career Advancement: Aspiring to progress into managerial positions within the hospital and actively participate in the formulation of policies, with the goal of advancing one's career.• Skill Enhancement: Dedicated to delivering exceptional care for children and enhancing the standards of pediatric healthcare.• Personal Interests: Devoted to continuously acquiring knowledge and staying abreast of the most recent medical research. <p>Who</p> | <ul style="list-style-type: none">• Evaluating Progress: Monitoring and enhancing patient health results and improve work ethics.• Completing Coursework/Training: Working on enhancing skills and attending necessary workshops meeting new people.• Developing a Portfolio: Develop significant growth in knowledge and build a job portfolio <p>Why</p> |

User Persona 5

| Name and Picture | Characteristics | Need |
|--|---|---|
|  <p>Tina Gonzalez</p> | <ul style="list-style-type: none">• Age : 32• Current Role: Marketing Specialist at a retail company• Education: Master's degree in Marketing• Career Goal: Transition into a Digital Marketing Manager role within the next year <p>Motivations:</p> <ul style="list-style-type: none">• Professional Growth: Eager to take on a leadership role and drive strategic marketing initiatives.• Skill Enhancement: Wants to build advanced skills in SEO, content strategy, and marketing analytics.• Career Stability: Looking for a role that offers leadership opportunities and career advancement. <p>Who</p> | <ul style="list-style-type: none">• Lack of Leadership Experience: Limited experience in managing teams and strategic decision-making.• Time Management: Balancing current job responsibilities with skill development efforts.• Job Market Competition: Concerned about competing with candidates who have more managerial experience. <p>Why</p> |

User Persona 6

| Name and Picture | Characteristics | Need |
|--|---|---|
|  <p>Raj Patel</p> | <ul style="list-style-type: none">• Age : 35• Current Role: Software Developer at a fintech company• Education: Bachelor's degree in Computer Science• Career Goal: Transition into a Data Scientist role within the next year <p>Motivations:</p> <ul style="list-style-type: none">• Professional Growth: Eager to apply his coding skills in data analysis and machine learning.• Skill Enhancement: Wants to build technical skills in Python, R, and machine learning frameworks.• Career Stability: Looking for a role that offers innovation and cutting-edge technology exposure. <p>Who</p> | <ul style="list-style-type: none">• Lack of Data Science Experience: Limited hands-on experience with data science projects.• Time Management: Balancing current job responsibilities with learning new skills.• Job Market Competition: Concerned about competing with candidates who have formal education in data science. <p>Why</p> |