



INTERNSHIP FORM (Only for Internal use)

Note: Please fill the application in capital letters

Personal Information

NAME (As in Passport / PF)							
	First Name	Middle Name	Last Name				
Father's Name :							
Former Name (s) / Maiden Name (if applicable)							
Nationality:		PAN Number (*Mandatory)					
Gender:		Marital Status:	Blood Group:				
Date of Birth:		Mobile #					
<table border="1"><tr><td></td><td></td><td></td></tr><tr><td>DD</td><td>MM</td><td>YYYY</td></tr></table>							DD
DD	MM	YYYY					

Contact Persons In case of Emergency

Name	Relationship	Phone #	Mobile #
1.			
2.			

Contact Details

Present Address		Permanent Address	
Address line#1		Address line#1	
Address line#2		Address line#2	
City		City	
Pincode		Pincode	
☎ (Telephone) E-mail ID (Personal)		☎ (Telephone) E-mail ID (Personal)	

Bank Details

Account # (HDFC or Citi)	Name of the Bank	Name as per bank statement	IFSC Code



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Passport Details

Passport #	Issue date	Expiry Date

Visa Details

Visa	Country	Type	Valid to

Visa rejections: ☐ Yes ☐ No

Reasons for rejections:

Education Details

(Please mention the last full time degree)

Degree	Course	Program (full-time/Part-time)	Elective	University and College Name	Duration	
					From	To
X						
XII						
Graduation						
PG						
Others 1						

Please account for any and all gaps in education or employment during your tenure.

From	To	Reason:	Complete Address and Location
From	To	Reason:	Complete Address and Location



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SSN No. (mandatory if studied in USA or Canada):

Please refer any of your acquaintance / co-workers for employment with OPENTEXT				
	Name	Current Company	E-mail address	Telephone (Res/Mobile/O)
1				
2				

Employment Details

Please furnish supporting documents for the below mentioned employments

Total Relevant Experience:		
Nature employment : <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary		
Company Name (1) :		Employee Code/ Personnel No:
Address (main office and branch where worked):		Telephone:
Last Designation held:	Employment Period: (DD/MM/YY) From To	
Name of Reporting Manager	Contact No of Reporting Manager:	Email ID of Reporting Manager:
Agency Details (if temporary or contractual)		
Remunerations (CTC pa)	Reason(s) for Leaving	



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Please provide two references for your current employment		
Name	Address	Contact Details

I hereby declare that the information given by me is true and the certificates or documents submitted are genuine to the best of my knowledge and understand that my misrepresentation of facts, failure to disclose information required on this application or material change in my information provided which is not reported to Human Resources shall be cause for dismissal regardless of when discovered by OpenText Technologies India Private Limited.

I hereby authorize OpenText Technologies India Private Limited, to carry out verification check on all the information provided by me.

Signed:

Name in Block Letters:

Date:
