| Do | Update server requirements document | Order Lunch | Test website contact us update | Create requirements document for ATM project | |
|-------|---|---------------------------------------|--|---|-----------------------------------|
| To Do | Set up meeting with Frank to | Create Process Flowchart for | Write code for updated search engine | Code review latest website changes | Update Department Org Chart |
| Done | Create Process Flowchart for | | | | |
| Doing | Order Lunch | Update server requirements document | Set up meeting with Frank to | | |
| Do | | | Test website contact us update | Create requirements document for ATM project | |
| To Do | | | Write code for updated search engine | Code review latest website changes | Update Department Org Chart |

Done

Doing

| To Do | Do | Doing | Done |
|--|---|---------------------------------------|------|
| Set up meeting with Frank to | Update server requirements document | Create Process Flowchart for | |
| | Order Lunch | | |
| Write code for updated search engine | Test website contact us update | | |
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