

REPORTS TO BE GENERATED (Role-wise)

A. Super Admin Reports

Since the Super Admin has system-wide authority, their reports operate at a global level.

1. College-wise Activity Report

- a) Number of active/inactive colleges
- b) Number of users approved/pending
- c) Summary of activity logs
Data Source: *Institute, User, Activity_Log*

2. System Activity Log Report

- a) Which teacher performed which actions? (create, submit, approve, reject)
Data Source: *Activity_Log*

3. Global Course File Statistics Report

- a) Total course files created
 - b) Summary of approval stages
Data Source: *Course_File, Approval*
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B. College Admin Reports

The College Admin manages the complete structure of their college.

1. Department-wise Report

- a) Total number of departments
- b) HOD assignment details
Tables: *Department, Teacher*

2. Pending User Approval Report

- a) List of teachers awaiting approval
Tables: *User, Teacher*

3. Course Structure Report

- a) Program → Branch → Semester → Course mapping summary
Tables: *Program, Branch, Semester, Course*
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C. HOD Reports

HOD reports are critical because they validate academic course files.

1. Teacher-wise Course File Status Report

- a) Draft / Submitted / Under Review / Approved / Rejected
Tables: *Course_File, Teacher, Approval*

2. Course-wise Completion Report

- a) Which headings/documents are fully uploaded
Tables: *Heading, Document*

3. Department Review Summary

- a) Which course files passed or failed first-level approval
Tables: *Approval*
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D. Subject Head Reports

1. Heading Completion Report

For their assigned course:

- a) Count of completed major + sub-headings
- b) Count of pending items
Tables: *Heading, Document*

2. First Approval Remarks Report

Table: *Approval (stage = "Subject Head Approval")*

E. Teacher Reports

1. My Course File Progress Report

- a) Completion percentage of each heading
Tables: *Heading, Document*

2. Comments & Feedback Report

- a) Summary of feedback from Subject Head / HOD
Table: *Comment*
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F. Auditor Reports

1. Audit Summary Report

- a) List of approved course files
- b) Audit remarks

Tables: *Approval* (*stage* = “*Audit*”), *Course_File*