

# HRMS Company

## Official Welcome & Onboarding Summary

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### Employee Details:

Name: Rohit Samariya  
Email: rohitsamariya@gmail.com  
Role: EMPLOYEE  
Joined On: 24/2/2026

### Workplace Information:

Branch: main office (mumbai)  
Address: Company HQ  
Shift: General Shift (10:00 - 19:00)

### Next Steps:

1. Your account is now ACTIVE.
2. Please log in to your dashboard to mark attendance.
3. Complete any additional site-specific training provided by your manager.

This is an electronically generated document. No signature is required.