**Akash Sabale**

Mumbai, India

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**SKILLS**

* Human Resource Management
* Talent Acquisition & Recruitment
* Employee Relations & Engagement
* Performance Management
* Compensation & Benefits Administration
* Training & Development
* HR Analytics & Compliance
* Conflict Resolution & Workplace Culture

**EDUCATION**

**XYZ College, Mumbai**

Bachelor of Commerce – HR Specialization

2016 – 2019 | CGPA: 8.2/10

**ABC High School, Mumbai**

Intermediate (HSC) – Commerce

2014 – 2016 | 85.2%

**PQR School, Mumbai**

SSC (10th Grade)

2013 – 2014 | 90.5%

**EXPERIENCE**

***HR Manager***

**BrightVision Tech Pvt. Ltd. | Mumbai, India**

July 2022 – Present

* Managed end-to-end recruitment process, reducing hiring time by 30% through optimized strategies.
* Implemented employee engagement programs, increasing overall workplace satisfaction by 25%.
* Led training initiatives, conducting over 20 workshops on leadership and professional development.
* Oversaw payroll and compensation structure, ensuring compliance with labor laws.
* Established an HR analytics system to track employee performance and retention.

***HR Executive***

**NextGen Solutions | Mumbai, India**

Jan 2020 – June 2021

* Conducted recruitment drives and successfully placed over 150 candidates across departments.
* Developed company policies and procedures, aligning them with organizational goals.
* Assisted in employee grievance handling and resolved conflicts through structured mediation.
* Organized team-building activities, enhancing interdepartmental collaboration.

**PROJECTS**

* **Employee Wellness Program** – Designed and implemented a workplace wellness initiative, improving employee retention by 20%.
* **AI-driven HR Analytics** – Integrated AI tools to automate resume screening and enhance talent acquisition.
* **Diversity & Inclusion Strategy** – Developed a comprehensive framework to promote workplace diversity.

**INTERNSHIP**

**HR Intern | TalentBridge Solutions | Mumbai, India**

May 2020 – August 2020

* Assisted in screening resumes and scheduling interviews for 100+ candidates.
* Coordinated onboarding sessions and HR documentation processes.
* Researched and presented reports on employee engagement trends.

**ACHIEVEMENTS & EXTRACURRICULAR ACTIVITIES**

* Organized and led an HR summit on "Future of Work & HR Innovations".
* Certified in HR Analytics and Workforce Planning.
* Awarded "Best HR Initiative" for implementing a mentorship program.
* Volunteered as a career counselor for underprivileged students.

Let me know if you need any modifications! 🚀