LESSONS LEARNED

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| **Project Title:** | Cloud Kitchen | **Date Prepared:** | 12/11/2022 |

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| **Project Performance Analysis** |

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|  | | **What Worked Well** | | **What Can Be Improved** | |
| Requirements definition and management | | * All the basic requirements were clear and concise * Web development requirements were in details at initial phase itself | | * App requirements were bit not detailed | |
| Scope definition and management | | - | | [-](#B2" \o "List any practices or incidents that can be improved in defining and managing scope.) | |
| Schedule development and control | |  | | [-](#C2" \o "List any practices or incidents that can be improved in developing and controlling the schedule.) schedule changed in development | |
| Cost estimating and control | | * All activities are broken to details related to cost | | - | |
| Quality planning and control | | [-](#E1" \o "List any practices or incidents that were effective in planning, assuring, and controlling quality. Specific defects are addressed elsewhere.) | | - | |
| Human resource availability, team development, and performance | | * Initial meetings with vendors went in detail for requirements * Also knowledge transfer to next teams was seamless | | - | |
| Communication management | | - | | - | |
| Stakeholder management | | - | | - | |
| Reporting | | * Daily and Weekly status meetings helped to track the project | | * Stakeholders report should have been more detailed – lot of questions were asked | |
| Risk management | | * RACI Matrix helped a lot in creating reporting structure | | - | |
| Procurement planning and management | | - | | - | |
| Process improvement information | | * Coordination between teams in initial phase till development was good * Git checkout and check-in of the code was very much in sync | | * Handover of test code should be better and more synchronized | |
| Product-specific information | | - | | - | |
| **LESSONS LEARNED**  **Risks and Issues**   |  |  |  | | --- | --- | --- | | **[Risk or Issue Description](#Risk_or_Issue_Description" \o "Identify risks or issues that occurred that should be considered to improve organizational learning.)** | **[Response](#Response" \o "Describe the response and its effectiveness.)** | **[Comments](#Comments" \o "Provide any additional information needed to improve future project performance.)** | | Resource risk – the vendor was not able to provide resources on time for testing | Dev team helped the team to get upto speed with testing the app |  | |  |  |  | |  |  |  |   **Quality Defects**   |  |  |  | | --- | --- | --- | | **[Defect Description](#Defect_Description" \o "Describe quality defects that should be considered in order to improve organizational effectiveness.)** | **[Resolution](#Resolution" \o "Describe how the defects were resolved.)** | [**Comments**](#Comments) | | *Restaurant app, the restaurant not able to add deals on certain dishes* | *As of now – the restaurant can add new dishes with same name and less price (as discounted price)* |  | |  |  |  | |  |  |  |   **Vendor Management**   |  |  |  |  | | --- | --- | --- | --- | | **[Vendor](#Vendor" \o "List the vendor)** | **[Issue](#Issue" \o "Describe any issues, claims, or disputes that occurred.)** | [**Resolution**](#Resolution) | [**Comments**](#Comments) | | *Solid solutions and resourcing* | *Resources not provided on time* | *Engage multiple vendors at start to have commitments* |  | |  |  |  |  | |  |  |  |  |   **Other** | | | | | | |
| **[Areas of Exceptional Performance](#Areas_of_Exceptional_Performance" \o "Identify areas of exceptional performance that can be passed on to other teams.)** | | [**Areas for Improvement**](#Areas_for_Improvement) | |
| **Testing and Integration** | | **Development process and Deployments** | |
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