

PROJECT NAME

Housing Management System

PROBLEM PROJECT WILL ADDRESS

The current housing process is manual. This causes delays, missing data, and lack of control.

It's hard to track housing units or requests clearly.

PROJECT GOALS

To create a digital system to manage housing faster and better. The system should help HR, housing officers and other staff work together and handle requests easily.

PROJECT OBJECTIVES AND SCOPE

- Employees can request housing online
- Housing officers can assign units and track assets
- The system shows available units
- Admins can control who sees what

PROPOSED SCHEDULE

6 months (estimated)

PROPOSED BUDGET AND COSTS

To be shared after technical review

POTENTIAL LIMITATIONS AND SETBACKS

- Users need training

- Some old data may be hard to move
- Internet and server setup must be ready