

# **Privacy Policy (SPD) - ArtWebStudio**

Effective date: [Insert date]

ArtWebStudio ("we", "our", "us") is committed to protecting your personal data and respecting your privacy. This Privacy Policy explains how we collect, use, and safeguard your personal information when you submit inquiries via our website, in accordance with EU General Data Protection Regulation (GDPR) and Irish data protection laws.

## **1. Data Controller**

ArtWebStudio is the data controller for the personal information you provide. You can contact us at:  
[studioartwebstudio@gmail.com](mailto:studioartwebstudio@gmail.com)

## **2. Personal Data We Collect**

We may collect the following personal information:

- Name
- Email address
- Phone number
- Any message or comment you provide in the inquiry form

## **3. Purpose and Legal Basis for Processing**

We process personal data only for the following purposes:

- To respond to your inquiries and communicate with you regarding our services
- To provide the services you request
- To comply with legal obligations

The legal basis for processing your data is your consent (by submitting the inquiry form), and/or our legitimate business interests to respond to inquiries and provide services.

## **4. Data Retention**

We store your personal data only for as long as necessary to fulfill the purposes outlined above or to comply with legal obligations. Data that is no longer required is securely deleted.

## **5. Data Sharing**

We do not share your personal data with third parties without your consent, except where required by law.

## **6. Your Rights**

Under GDPR, you have the following rights:

- Access your personal data

- Request correction or deletion of your data
- Withdraw your consent at any time
- Object to processing or request restriction of processing
- Request data portability

To exercise your rights, contact us at:  
[studioartwebstudio@gmail.com](mailto:studioartwebstudio@gmail.com)

## 7. Data Security

We implement appropriate technical and organizational measures to protect your personal data from unauthorized access, loss, or disclosure.

## 8. Cookies and Tracking

[Optional: Explain if you use cookies, analytics, etc., or link to a separate Cookies Policy if applicable.]

## 9. Updates to This Policy

We may update this Privacy Policy from time to time. The updated version will be posted on our website with the effective date updated.