Contact

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Academic, Professional Training & Certifications

* Diploma in Civil Engineering Bombay University, 1991
* NEBOSH International Certificate UK, 2006
* Leading Hazops, Shell Netherlands, 2006
* HSSE in Projects, Shell Netherlands, 2009
* Impact Assessment, 2012
* Environmental Monitoring and Modelling-Best Practices in obtaining ISO14001 Certification, Dubai,2014
* Data Analysis Techniques, Muscat,2015
* Asset integrity-PSM awareness chronic Unease, Muscat,2017

**Technical Skills**

MS Office

Tripod Beta

IHTIMAM

Hazrd Hunt

Expertise

Total of 32 of experence in Oil and gas filed in various positions including 23 years directly working with Petroleum Devlopment Oman (PDO)and currently seconded to PDO since January 2021 for the post of HSE support.

Positions of Responsibility & Work experience

January’2021 Till date

* **HSE suppport to the PDO contracting team (DCM**
* To provide HSE advice, review and facilitate to those involved in Contract Management such as Contract Owners, Contract Holders, Contract Engineers and HSE Professionals with HSE in Contract process and content as outlined in PDO PR-117.
* Organizing HSE workshop (HEMP) for the Mobilization of New FOUR Contracts (MIC & PDC at North & South)
* Supporting Contract Holder issuing on HSE commencement Certificates
* Audits for Acceptance of TAC and Industrial areas for all the new contracts.
* Reviewing and approving HSE documents (Contract HSE plan, HSE Monitoring Plan and all HSE related documents.
* Assessment for the post of HSE Managers & Advisors.
* Provide advice on the implementation on and verify compliance to safe working
* Organize, prepare ToR and participate in internal Level-2 audits of HSE management system.

* HSE Team lead for PDO South engineering Contracts

September 2012 till September’20

* Primarily responsible for compliance assurance at the project level and providing the necessary advice and guidance to the Project / Contractor team as and when needed.
* To monitor all HSE aspects of South Engineering construction works in the Area, verifying compliance and safe execution, and adherence to Company HSE standards.
* To provide HSE input into for Projects, Shutdowns and critical activities, and to provide HSE assistance on request.
* **Area HSE Advisor/HSE Lead, PDO**

construction/commissioning and operation (EOR HIGH SOUR Field)

Reporting to the Site Construction Manager and working with company construction, commissioning and operations personnel, as well as main works contractor management and work force teams on Phase 2AB Harweel Project, a major EOR oil and gas infrastructure development in the Middle East.

As an HSE Site Team Leader for the management of the commissioning to operations phase of The Harweel Project. Responsible for the management of the multi faceted interfaces and associated support of the HSE Safety case aspects and SIMOPS requirements

January 2005 - September 2012

* HSE & Business coach, PDO

Developed and execute program to coach 65 Local community contractors at North & South based in Fahud & Nimr.

November 2001 - December 2004

* Civil Construction Engineer, PDO

Worked at Mina Al fahal Head office and Nimr as a Civil Construction Engineer for the various project such as Bahja PDO Permanent camp, Rima Infrastructure Expansion PDO Office, SS & JS Accommodation. Production Chemical Lab and Mobile and permanent Sewage Treatment plant for PDO and Contractors at Interior.

Feb1997 - November 2001

* **Construction Superintendent,** Al Hassan Trading & Contracting LLC

June 1993 - January 1997

Deputed on the South Oman Mechanical Service Contract C-48230 Permanent Residential & Industrial Facilities at Nimr, Rima, Marmul & Bahja for Petroleum Development Oman (PDO); Construction of Permanent Residential Buildings with RCC roofs for 250 persons including kitchen/ mess, laundry and industrial buildings at Nimr.Construction of Permanent Residential Buildings with RCC roofs for 50 persons including kitchen/ mess, laundry and industrial buildings at Marmul, Rima and Bahja. Monitor the construction progress as per planned schedule. Make material request as per BOQ and follow-up to provide the construction materials for all the four sites in advance. Liaise with Area Civil Engineers Nimr, Rima, and Marmul & Bahja to sort out construction problems. Liaise with client (PDO) and report the progress of work.

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A K H T A R

K H A N

HSE team Lead

Awards

**Gold medal by Al Hassan Trading & contracting LLC**

**18 Shukran award received by PDO for outstanding work and effort during various projects.**

Skills

* Project management
* Strong decision maker
* Complex problem solver
* Presentation and public speaking
* Time management
* Teamwork

Languages

English

Arabic

Hindi

Urdu

Marathi

Other Details

Valid Omani Driving License

Reference: On Request

Principal Accountabilities as QHSE

1. Review the Quality, Health, Safety and Environment policies on an annual basis and ensure that they comply with up-to-date standards in line with respective government, client, and related authorities.
2. Assurance Audits to ensure Contractor procedures are compliant with Company Corporate standards and guidelines. Regular review of Contractor HSE documentation, including method statements, risk assessment and Job Hazard Analysis
3. Responsible for setting KPI’s for the Project delivery unit an annual basis considering the performance of the unit based on the previous year and monitor the KPI’s on a regular basis.
4. Develop and HSE Annual Business Plan and monitor the implementation
5. Participate with PDO Corporate and SHELL International Company for Project Review and Value Assurance Review (VAR) for new projects
6. Conduct corporate reviews to discuss QHSE practices, policy reviews, Audit trends, Incident trends etc. during the annual review meeting.
7. Responsible for preparing the annual Audit plan, ensure Audits are being carried out as per plan and ensure corrective and preventive actions are implemented based on the Audit results.
8. Oversee the process of Investigation of incidents, determine causes, study trends of incidents and ensure corrective and preventive actions are implemented.
9. Plan for the Annual campaigns based on focus areas identified as per the inputs like incident /audit trends, inspections, work practices, etc. and ensure campaigns are organized and conducted as planned.
10. Plan, coordinate and facilitate the QHSE Forum, ensure that the forum is organized as per plan and best practices are shared amongst the team.
11. Visit Project sites as per schedule and on ad hoc basis, liaise with Project Managers/Clients/Consultants on QHSE related issues and support Project Managers in QHSE issues.
12. Manage and supervise senior staff and subordinate personnel including recruitment, selection, interviews and performance appraisal of direct report Senior Employees.
13. Conduct periodic performance appraisal in line with the company’s performance management program.
14. Worked with the Contractor and Company management to develop and implement appropriate HSE incentive schemes to drive HSE initiatives and programmes. The schemes require individuals to complete quantifiable tasks in order to earn the bonuses
15. High standards of health, fitness and welfare are being achieved through education, awareness programmes, physical examinations, medical records, catering inspections, and camp management procedures and codes of conduct. Currently the transformation of the Main Works Contractor’s clinic from one largely servicing its own work force to a facility that will provide preventative and primary healthcare to all employees working on the site, no matter who their employer, is being developed for imminent implementation

A K H T A R

K H A N

HSE Professional