**Purchase Request** Statement of Need ID#: 20250421-0004

**Statement of Need**  Approved by IT:

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Requester: romancampbell | | | Date: 2025-04-21 | |  | CO: |  | | | RQ1 #: |
|  | | | | | | | | | | |
| BOC | **Fund** | **Location** | | **Description** | | | **Qty.** | **Price Each** | **\*Estimated Total Cost** | **Statement of Need/Justification** |
| 3113 | 092000 | SHVT/C | | paper | | | 12 | 12.0 | 144.0 | need |
| PURCHASE TOTAL | | | | | | | | |  |  |

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| --- |
| **FINAL APPROVAL FOR PURCHASE** |