# Rami Shoula

**Auction House Manager** 

## Profile

Experienced and dedicated Auction House Manager with several years of experience effectively managing a fast-paced and successful auction house. Bringing forth a lifelong passion for art and antiques, combined with strong management skills. Adept in building positive relationships with consignors and clients. Committed to maintaining the integrity and positive reputation of an auction house.

# Employment History

Auction House Manager at Michael Ortiz Auction House, Boston May 2013 — September 2019

- Oversaw the day to day operations of the auction house.
- Handled client inquiries and object assessments.
- Vetted all consignments and accepted only appropriate pieces.
- Managed the production of the sales catalogue.
- Coordinated the photography for the sales catalogue.
- Effectively matched buyers and sellers based on interests.
- · Prepared marketing strategies and plans.

### Auction House Assistant at Linthrop Auction House, Boston

February 2009 — April 2013

- Assisted with all clerical and administrative tasks.
- · Handled consignment contracts.
- Handled the logistics of picking up and delivering items.
- Managed the inventory of objects in storage.
- Handled all insurance claims.

### Education

Bachelor of Communications, University of Connecticut, Storrs

January 2005 — January 2009

High School Diploma, The Taft School, Watertown

January 2001 — January 2005

#### ■ References

Dale Ortiz from Michael Ortiz Auction House

dortiz@michaelortizah.com · 617-293-2219

**Camila Reyes from Linthrop Auction House** 

camila@linthropauctions.org · 617-228-3276

John Kasloo from University of Connecticut

jkasloo@uconn.edu · 203-446-3112

#### **Details**

romioshoula@gmail.com

#### **Skills**

Knowledge of Art and Antiques

**Appraisal Skills** 

**Networking Skills** 

**Multitasking Skills** 

Research Skills

Strong Public Speaking SKills