

Rami Shoula

College Admission

👤 Profile

Motivated and passionate student with the intention of gaining admission into your renowned University. Hardworking and driven, with goals of flourishing in your respected Liberal Arts program. Bringing forth a strong academic background with a steady GPA above 3.5, and a decorated Softball career resulting in a 2017 Championship for our school. Committed to working hard and serving my school, peers, and community.

💼 Employment History

HR Receptionist at McCann Agency, New York

August 2016 — September 2019

- Worked as an energetic receptionist, using strong administrative skills to enhance company performance.
- Served as a main point of contact for the HR department.
- Wrote reports from dictation and reported to my superiors with said information.
- Made copies, sent faxes, made phone calls, and researched assignments for superiors.
- Organized and dispersed incoming mail to correct departments and employees.
- Reported to superiors on a weekly basis.
- Approached each work day with enthusiasm and a wonderful work ethic.

Head Counselor at Little Cat's Day Camp, White Plains

July 2013 — July 2017

- Worked as a head counselor for a summer camp serving 280+ children.
- Organized and led group trips, remaining responsible for 20+ children at a time.
- Greeted families and campers with a friendly spirit and a helpful attitude.
- Handled disputes between campers with professionalism and sensitivity.
- Remained knowledgeable about the allergies and medical needs of campers, seeking medical attention whenever necessary.
- Served as a leader, and a confidante to countless campers.
- Promoted fun and learning each and every day.

🎓 Education

High School Diploma, Greenwich Academy, Greenwich

August 2012 — May 2016

- Graduated with High Honors.
- Member of the Swim Team.

Details

romioshoula@gmail.com

Skills

Interpersonal

Communication Skills

Love of Learning

Analytical Thinking Skills

Complex Problem Solving

Photography Skills

Time Management Skills

- Member of the Softball team.
- Staff Writer of the Sacred Heart Newspaper.
- Member of the Photography Club.
- Graduated with High Honors.

📖 References

Dr. Jane Rosenblum from Greenwich Academy

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Dr. Francis Hilloway from Greenwich Academy

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Linda Esposito from Little Cat's Day Camp

linda@lccamp.org · 914-287-2729