FRANCISCO, ROMMIEL JOHN TAPICERIA (RJ)

Current Address: #501 Cebu st. Brgy. Pitogo, Makati City
Permanent Address: #299 Baloc Sto. Domingo, Nueva Ecija
Email Address: rommieljohnfrancisco@gmail.com
Contact Number: 09954139796

WORK EXPERIENCE:

- **Position: Campaign Manager**   **From: March 2018 - present**
  Mapp Digital

  Campaign manager (digital marketing) – Ensures that all email marketing campaigns of our client globally meets their requirement and standard.

- **Position: Product Development Assistant**   **From: August 2015 – March 2018**
  PLDT Inc. - Under Agency: Servflex Inc.

  Quality assurance tester (Web, Voice, Data Service, Devices) – Review and analyze system requirements. Creates user scenarios (User Acceptance Test script) to document testing phases and defects. Communicate to internal and external teams related to the projects. Conduct post-release/ post-implementation testing.

  Product technical support – Provides assistance in configuring devices on different events such as product launching, product demo, product cascade and other related events.

  Technical trainer – Responsible for developing the knowledge and skills of a company's workforce. To ensure that a company has a workforce that can meet its current and future business objectives, and deliver quality products and services that meet customers' needs.

- **Position: Data Analyst**   **From: June 2014 - August 2015**
  Datahold Philippines

  Quality assurance tester (email broadcast) – Ensures that all email campaigns are based on the requirements. Checks all components of an email campaign from the subject line to its rendering view across different email platforms.

  Email campaign manager – Design, build and manage email campaigns. Propose new design of email creative to different clients. Build the email creative using HTML. Manage campaigns and provide reports to the client.

- **Position: Student trainee / On-the-job training   From: November 2013 – February 2014**
  PLDT Inc.

  Responsibility as a student trainee – Assists in setting up network connections, configuring PCs, laptops and servers, troubleshooting network and hardware issues. Participated in the completion of special project: "Live streaming on video conferencing using media server".

ACHIEVEMENTS:

- Computer Hardware and Servicing NC2 Passer/TESDA Certified
- Participated in the computer network set up for College of Business Administration and Accountancy at Central Luzon State University.

TECHNICAL SKILLS

Network Administration
- Knowledgeable in Internet Protocol Addressing, Network Design and Implementation
- Knowledgeable how to configure and setup in LAN and WAN network.
- Knowledgeable how to Configure Routers, Switch, Hub and Access Point.
- Knowledgeable how to configure and setup IP Camera and CCTV camera.

Hardware
- Repairing and Troubleshooting (PC or Laptop)
- Network Cabling

Operating System
- Knowledgeable how to Operate: Windows, Mac, Linux, Android and iOS

Applications
- Proficient in Microsoft Office (Word, Excel, PowerPoint and Outlook)

Programming language
- Proficient in HTML, Java, Visual Basic and Turbo C.

EDUCATIONAL BACKGROUND

Tertiary: **Central Luzon State University (CLSU)**   **2010-2014**
                Bachelor of Science in Information Technology
                Major in Network Administration

Secondary:	**Talavera National High School**	**2004-2008**
	Pag-Asa district Talavera, Nueva Ecija	

Elementary:	**Baloc Elementary School**	**1998-2004**
	Baloc Sto. Domingo, Nueva Ecija	

PERSONAL BACKGROUND

Date of Birth:	May 7, 1993	Age:	25
Gender:	Male	Religion:	Christian
Citizenship:	Filipino	Status:	Single
Height:	5'8"	Weight:	60 kgs

CHARACTER REFERENCES

Edzel H. Carrascal
Head of Email Broadcasting Services, Datahold Philippines

Daniel L. Pis-an
Head of PLDT- HOME Service Quality Management, PLDT Inc.
Dlpis-an@pldt.com.ph / 09209135520

Jeremy B. Cheng
Supervisor, PLDT-HOME Service Quality Management, PLDT Inc.
jbcheng@pldt.com.ph / 09998862564