

RONALD C. MORSE

Stamford, CT

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PROFESSIONAL SUMMARY

Operations and principal-support professional with 20+ years stewarding people, property, and projects for closely held, founder-led organizations. Known for quiet judgment, owner-mindset stewardship, and steady execution in lean, founder-led environments. Experienced in property and facilities oversight, multi-site operations, vendor and budget coordination, IT/AV continuity, and handling sensitive matters with discretion.

CORE COMPETENCIES:

Principal & Executive Support • Discretion & Judgment • Governance & Community Leadership
Property, Facilities & Vendor Management • Asset Protection & Risk Awareness
Multi-Project Coordination • Timeline & Budget Oversight • Space Planning & Buildouts
Systems & Documentation Design • Office Relocations • IT/AV Coordination & Technical Support

PROFESSIONAL EXPERIENCE:

Relation Insurance Services & Stamford Insurance Group

– Stamford, CT

Operations Analyst | Executive & Operations Support

2010 – 2025

- Served as trusted operational advisor to the CEO/COO, filtering noise, surfacing signal, and resolving issues quietly before escalation.
- Oversaw operations for 12+ offices, including property management for six principal-owned buildings; coordinated maintenance, vendors, capital projects, and risk mitigation with an owner's mindset.
- Led office relocations, buildouts, and renovations, producing CAD layouts, signage elevations, and vendor plans; ensured zero downtime and strong cost control.
- Directed multi-phase integrations during acquisitions: data audits, hardware refreshes, onboarding, space planning, branding, telecom migrations, and documentation.
- Ensured IT/AV continuity across 60+ staff, including hardware/software provisioning, conferencing setups, UCaaS migration, and hands-on troubleshooting.
- Built operational systems and SOPs that improved consistency across sales, service, compliance, and onboarding.
- Maintained long-term continuity across leadership changes, acquisitions, and operational transitions by serving as a stable, trusted internal operator.
- Identified and resolved a property encroachment through field assessment, municipal research, and diplomatic negotiation; protecting principal assets without legal action.

COMMUNITY LEADERSHIP:

President, Brighton Court Condo Association

- Leads capital planning, vendor negotiation, and compliance for a 37-unit community.
- Developed emergency access/shutoff mapping used by management and first responders.
- Facilitated high-stakes discussions with neutrality, clarity, and long-term stewardship.

TOOLS:

Excel • SharePoint • M365 Suite • CAD/Drafting Tools • UCaaS Systems
Hands-on Network & AV enablement • Document & Knowledge Systems

EDUCATION:

State University of New York Conservatory of Theatre Arts, Design/Technology

– Purchase, NY