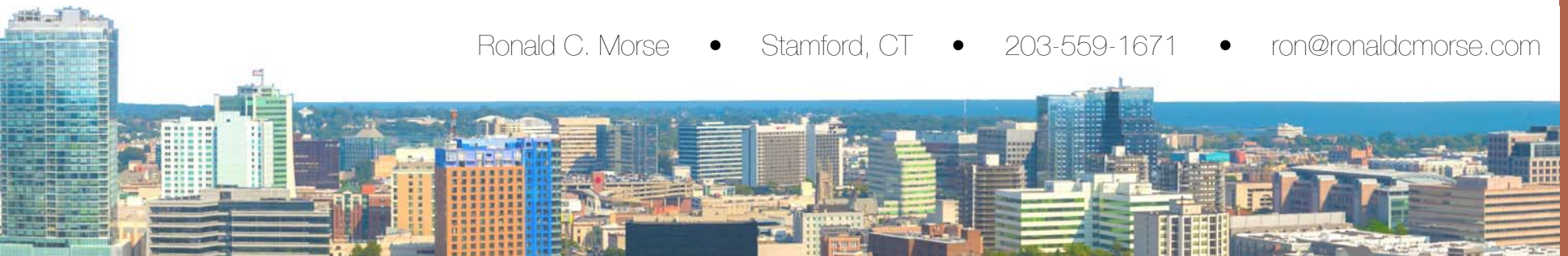


# RONALD C. MORSE

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## HIGHLIGHTS PORTFOLIO

Ronald C. Morse • Stamford, CT • 203-559-1671 • [ron@ronaldcmorse.com](mailto:ron@ronaldcmorse.com)



# THE RIGHT HAND OF THE CEO

Trusted, Discreet, and Always Two Steps Ahead

*Acted as the CEO's trusted confidant and right-hand,* anticipating needs and addressing issues before they surfaced. Maintained discretion and professionalism as the first call in crises.

Turned rough concepts into polished presentations and communications. Delivered data analysis, research, and feasibility studies to guide decisions.

Orchestrated the back-end of sales, training, and morale-building meetings, ensuring flawless execution under pressure, often serving as an Executive Assistant in all but title, enabling leadership to stay focused on growth and strategy.



In a small business environment, every team member needs to wear many hats — and Ronald wore them all with expertise, enthusiasm, and dependability.

Brian E. Rogers  
**CEO, Stamford Insurance Group**

# FACILITIES AND PROPERTY MANAGEMENT

## Two Roles, One Mission: Balancing Ownership & Business Operations

Most property managers focus on the building. Most operations managers focus on the business inside it. I did both, at the same time.

Managed both the physical assets and business operations for 6 properties personally owned by CEO and COO, balancing owner priorities with the needs of a fast-paced insurance operation.

Over the years, also directed daily operations, build-outs, moves, etc. for 20+ rented office locations, with a maximum of 13 offices in operation at once, ensuring real estate assets and the business were at their peak performance.



Stamford CT: 5,000 sq ft  
Gut renovation, 15-employee cap.



Cheshire CT: 4,000 sq ft,  
Full interior update, 20-employee cap.



Groton CT: 3,800 sq ft  
Plus two commercial tenants



Brooklyn CT: 2,000 sq ft  
Full interior update



Bantam CT: 2,900 sq ft  
Plus residential tenant



Cheshire CT: 3,800 sq ft  
Plus commercial tenant



# PROJECT: OFFICE MOVE – STAMFORD CT LOCATION

## Exceptional Workplace Experience with Zero Downtime and Cost Savings

Led and executed all aspects of a strategic office relocation from a 5,000+ sq. ft. space to a right-sized facility for a 7-person team.

Achieved virtually zero downtime, reduced monthly costs by thousands of dollars, and delivered a flagship, HQ-quality workspace tailored to our niche market and high-value sales and service teams.



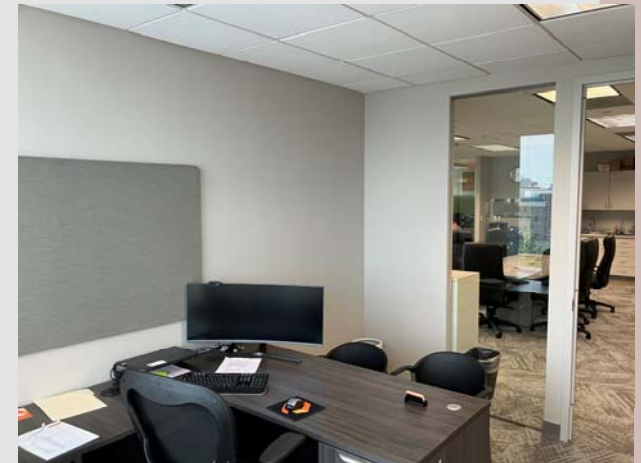
Executive Office



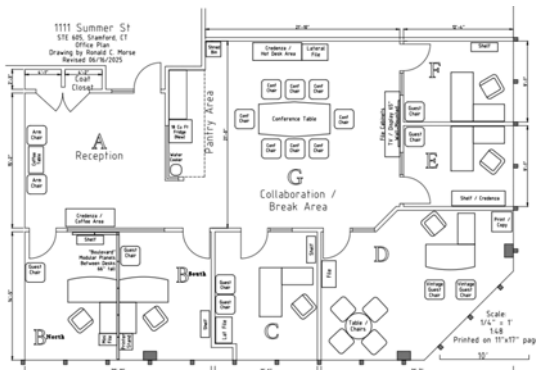
Branded Reception



Central Collaboration

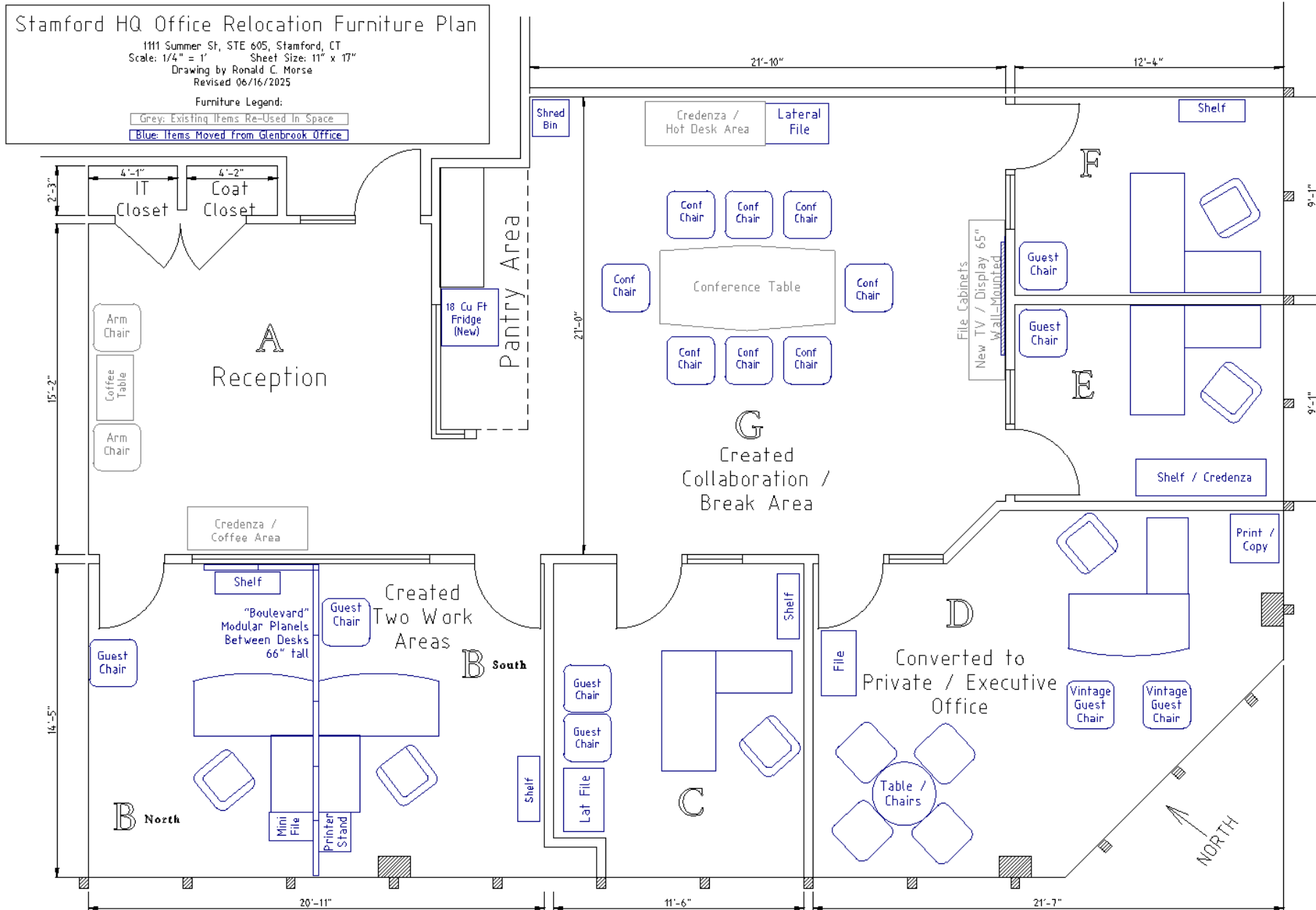


Associate Offices



# RELOCATION SPACE PLANNING – STAMFORD HQ OFFICE

## Functional Facilities Layout Created for Build-Out Execution



*Developed to coordinate furniture placement, circulation, IT/AV locations, storage, pantries, and collaboration zones as part of a zero-downtime Stamford office relocation.*

# PROJECT SNAPSHOT: Reception Signage & Identification Layout (2025)

**Role:** *Spatial Planning, Vendor Coordination, Technical Layout*  
**Location:** *Stamford, CT*  
**Scope:** *Signage placement, scaled elevations, fabrication coordination*

## Overview:

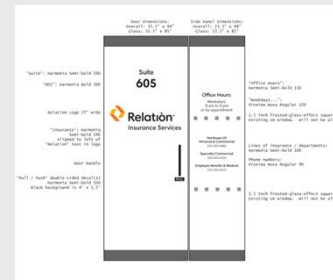
Developed elevation drawings and placement mockups for reception-area logo signage and glass entry lettering visible from the building hallway. Produced scaled diagrams used to coordinate fabricators, verify dimensions, and ensure accurate mounting within the architectural context.

## Key Responsibilities:

- Created scaled elevations and digital mockups for logo and lettering placement
- Verified dimensions, clearances, and sightlines within the reception and hallway context
- Coordinated with signage fabricators on proofs, materials, and mounting details
- Documented final conditions with before/after photography

## Outcome:

Delivered clean, accurate signage placement that improved visibility, clarified suite identity, and integrated cleanly with the surrounding interior.



Entry: Scale Elevation



Reception: Mock-up

# CONDO BOARD EMERGENCY READINESS CASE STUDY

## The Challenge:

Utility shutoffs, exterior spigots, and access points were not clearly documented or consistently known by property management, vendors, emergency responders, or residents.

### As a result:

- Response time varied by who was on site
- Contractors and responders lacked immediate orientation
- Forced entry and avoidable property damage were more likely

## Board-Led Solution:

Created emergency reference identifying:

- Water, gas, and electrical shutoff locations
- Exterior spigots / seasonal maintenance points
- All exterior doors and access paths

### Designed for use by:

- Property management
- Plumbers and maintenance vendors
- Fire department and other emergency responders
- Board members and residents (as appropriate)

## Immediate Impact:

- Faster, more confident emergency response
- Reduced risk of forced entry and unnecessary damage
- Clear handoff between property management, vendors, and responders

### Next Steps (in progress)

- Physical labeling of doors and shutoff valves
- Sharing documentation with local fire department
- Installation of a Knox Box containing keys and emergency map

