

# RONALD C. MORSE

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## FAMILY OFFICE OPERATIONS | EXECUTIVE INFRASTRUCTURE | HOUSEHOLD OVERSIGHT

Trusted executive operations leader with 20+ years supporting a founder/CEO in a highly confidential, ownership-adjacent environment spanning business operations, multi-property oversight, vendor management, and personal logistics. Known for discretion, sound judgment, and long-term continuity across executive priorities, residences, vendors, and external advisors. Extends trusted support into executive home environments through in-residence office setup, AV systems, personal technology support, and secure handling of executive and family data.

### CORE COMPETENCIES:

- Family Office & Executive Operations
- Multi-Property & Residence Oversight
- CEO & Spousal Support
- Budget & Cashflow Coordination
- Vendor Management & Budgets
- Compliance & Regulatory Filings
- Confidential Comms & Crisis Response
- Travel, Events & Personal Logistics

### PROFESSIONAL EXPERIENCE:

#### Relation Insurance Services & Stamford Insurance Group

– Stamford, CT

*Executive Operations, Property & Infrastructure Lead (Operations Analyst)*

2000 – 2025

*Served as the CEO's long-term operational right hand in a dual business + ownership environment, supporting both the company and multiple CEO/COO-owned real estate assets. Role blended executive support, family-office-style operations, facilities oversight, vendors, and sensitive project and financial coordination.*

#### Operations & Vendor Management

- Built deep, trust-based working relationship with CEO and leadership family, operating as first-call problem solver across business operations, properties, vendors, and confidential situations.
- Managed vendor relationships across offices and executive-owned properties including contractors, utilities, insurance, telecom, technology, and professional services.
- Led vendor vetting, procurement, and project-level budgeting across daily operations and capital initiatives, partnering closely with the finance lead to ensure budget alignment, cost control, and clean handoff for payment and reconciliation.
- Led corporate compliance, entity filings, and regulatory documentation across multiple business entities, including large-scale insurance licensing and contracting operations involving highly confidential personal and business data.

#### Multi-Property & Residence Oversight

- Personally managed operations for 6 CEO/COO-owned properties (commercial and residential), balancing ownership priorities with ongoing business use and tenant needs.
- Directed facilities operations, renovations, utilities, vendor schedules, safety, and access across 12+ rented office locations and executive-owned properties.
- Oversaw buildouts, moves, and capital improvements with consistent attention to cost control, vendor accountability, and executive-level presentation.

## **Executive Partnership & Personal Logistics**

- Acted as CEO's trusted confidant and operational extension: anticipating needs, triaging priorities, and maintaining executive rhythm across business, properties, and personal initiatives.
- Orchestrated executive meeting logistics, complex travel, events, and external engagements with high sensitivity to confidentiality, timing, and leadership priorities.
- Prepared executive briefings, presentations, reports, and decision-support materials for leadership and external stakeholders.
- Served as continuity point during executive, HR, and finance absences, ensuring business and ownership operations remained uninterrupted.

## **Special Projects, Integrations & Ownership Transition**

- Led operational execution for office integrations following acquisitions, coordinating vendors, IT, facilities, signage, compliance, and employee onboarding under compressed timelines.
- Delivered multiple office relocations, including a flagship headquarters buildout completed with zero downtime and significant cost savings.
- Supported a communications consolidation across 100+ locations, improving service reliability and executive visibility.
- Regularly handled high-trust special projects requiring independent judgment, discretion, and leadership confidence.

## **TOOLS AND SYSTEMS:**

Microsoft 365 (Outlook, Excel, Access, PowerPoint, Teams, SharePoint)

Vendor Management & Procurement Systems • Document Management & Records Controls

Expense Tracking & Budget Support Tools • Hybrid Meeting & AV Systems

LucidChart & CAD Drafting • Adobe Creative Suite

## **COMMUNITY LEADERSHIP & ENGAGEMENT**

**President, Brighton Court Condominium Association (37 Units):** Elected leader responsible for governance, operating budgets, vendor contracts, insurance coordination, capital projects, emergency response, and owner communications. Serves as fiduciary steward for shared assets and resident trust.

**Partner, Rippowam Labs Makerspace:** Co-managed facilities, equipment maintenance, safety standards, and technical workshops within a collaborative learning environment.

## **EDUCATION:**

**State University of New York: Conservatory of Theatre Arts, Design/Tech – Purchase, NY**

## **EXECUTIVE TESTIMONIAL:**

*"Ronald wore many hats with expertise, enthusiasm, and dependability. He often took on complex assignments with minimal direction, transforming ideas into fully executed projects. His ability to handle both high-level strategy and detailed execution is rare and valuable."*

— Brian Rogers, CEO, Stamford Insurance Group