



INVITATION TO BID ITB/HD-UNFPA/2021/008

DATE OF ISSUANCE: 1st of June 2021

CLOSING DATE AND TIME: 8th of June , 12:00 PM

1. BACKGROUND

Harikar NGO, and UNFPA, partner in order to do a project of Complementary works for Duhok Women and Girls Support and Treatment Center, the provision of this service is planned under **UNFPA**, implemented by Harikar NGO.

UNFPA is the United Nations sexual and reproductive health agency. **UNFPA** mission is to deliver a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled.

HARIKAR NGO was founded in 2004 with the purpose of developing civil society and ensuring protection of the disadvantaged ones.

HARIKAR NGO invites qualified service providers to make a firm offer for the establishment of one or more contracts for the provision referred to hereafter as "services". The contract is planned to start as soon as possible.

Note that this document is not construed in any way as an offer to contract with your firm. It is strongly recommended to read this Invitation to Bid and its Annexes, thoroughly. Failure to observe the procedures lay out therein may result being disqualified from the evaluation process.

2. BID INFORMATION

The following annexes form integral part of this Invitation to Bid:

- Annex A:** Scope of work
- Annex B:** Financial offer (Bill of Quantity)
- Annex C1:** Technical Evaluation
- Annex C2:** Technical evaluation Form

2.1. Eligibility Criteria

The Bidder, including subcontractors, shall be registered in the Duhok/KRI Governorate. The bidder shall have previous experience with similar construction and supply projects.

2.2. REQUESTS FOR CLARIFICATION

Bidders are to submit any requests for clarifications/questions with respect to this ITB by e-mail or Phone call to (contact No: 0750-456-6950) or Email to aram@harikar.org (Aram), Harikar Procurement Officer) on or before 8th of June 2021, 12:00 PM. Correspondence with any other **HARIKAR NGO**, and **UNFPA** staff member or contractor in respect of this ITB is not permitted and may constitute grounds for disqualification.

IMPORTANT: Bid Submissions are not to be sent to the e-mail address above. Inclusion of copies of your offer with any correspondence sent directly to any other address than the address indicated below will be disqualified. You will find the submission email address in the "Submission of Bid" Section 3 of this ITB. The Offers must bear your official letterhead, clearly identifying your company. Bids should be delivered in sealed and stamped envelope to **HARIKAR NGO** at Media Australia Street.



منظمة هاريكار غير الحكومية



2.3. CONTENT OF THE TECHNICAL AND THE FINANCIAL OFFER

Your offer shall be prepared in English. Please submit your offer only using the Annexes provided. Any offers not conforming to the requested formats may be not taken into consideration., The offers must be signed, stamped, scanned, and uploaded as two documents labeled Financial and Technical.

Your Financial Offer must be in USD only. The financial offer must cover all the works and services to be provided including transportation to the target location (price "all inclusive").

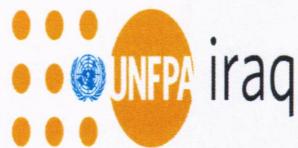
The Financial Offer is to be submitted as per duly filled out Bill of Quantities in **Annex B**. Bids that have a different price structure may not be accepted. Please give all-inclusive prices. **HARIKAR NGO** is exempt from all direct taxes, customs duties and VAT. With this regard, price has to be given without VAT. For the purpose of evaluating the bids, the value of the Bill of Quantities shall be used and compared. **Note that the bidder should apply for all the items stated in Bill of Quantities, otherwise the offer will be disqualified.**

HARIKAR NGOs standard payment terms are within 30 days after satisfactory implementation and receipt of documents in order.

Note that the cost of preparing a bid and of negotiating a contract, including any related travel, is not reimbursable nor can it be included as a direct cost of the assignment.

2.4. BID EVALUATION

1. The evaluation of bids submitted by vendors will be based on the following:
 - a. Tender dossier completion including the following
 - I. Completed tender document including:
 - i. Valid company registration
 - ii. Company CV with staff key staff profile
 - iii. Tax clearance
 - iv. Bank account with recent bank statement (not less than 1 month)
 - II. Sealed priced offers
 - b. Technical bid evaluation as per the **Annex C1** criteria's, please fill out **Annex C2** the technical evaluation form to evaluate your company.
 - c. Financial evaluation (value for money)
2. Bidder who failed to submit a complete tender dossier will be disqualified and disregarded; only bidders with complete dossier will be evaluated technically. Only the bidders passed the technical evaluation will be qualified for the financial evaluation.
3. Bidders, with the best value for money and the highest technical capacities as per the technical evaluation matrix will be evaluated to recommend the first and second winners.
4. Harikar is not obliged to select the lowest bid.



IMPORTANT:

The Financial Offer will only be opened for evaluation if your company complies with the criteria indicated above / is meeting the Harikar NGO technical specifications.

2.5 SITE VISIT

Unless otherwise instructed in writing by Harikar NGO, all bidders are invited to visit the following locations at the same time and place on the following dates:

3rd of June 2021 from 9:00 AM to 2:00 PM

- Location Duhok within DOH preventative unit open area (Women and girls support and treatment center).
- For Construction Work (Eng. Sarkawt Izzadin Mohammed, Phone # 07504590782 and/or Eng. Ayub A. Mirza, Phone # 07514749840)

The site visit will be conducted for the purpose of providing background information only. The site inspection shall not be mandatory. A bidder who does not attend the site inspection will not become ineligible to submit a bid under this ITB. Bidders participating in a site inspection shall be responsible for arranging their own transportation and wearing appropriate personal protective equipment if needed. Bidders are requested to note that Harikar NGO will not be liable for loss or damage to any real or personal property; personal injury, disease or illness to, or death of, any person; financial loss or expense, arising out of the visit of any site. Harikar NGO will not issue any formal answers to questions from bidders regarding the ITB or bid process during a site visit. Bidders shall not rely upon any information, statement or representation made at a site visit unless that information, statement or representation is confirmed by Harikar NGO in writing.

3. BID SUBMISSION / DEADLINE AND BID ACCEPTANCE

The Offers must include a copy of your official letterhead, clearly identifying your company. Bids should be delivered in sealed and stamped envelope to **HARIKAR NGO** at Meddia Q, Australia Street. Submissions can also be made online, by sending the offers to tender@harikar.org. All submission must include the required documents and only using the attached documents provided. Any documents sent for evaluation not in the format provided are subject to disqualification.

The Technical and Financial Offers shall be clearly separated.

Submission Deadline: 8th of June 2021, 12:00 PM

Opening of bids: 9th of June, 9:00 AM

Please indicate on the cover of the envelope the following:

- ITB/HD-UNFPA/2021/008
- Name of your firm

IMPORTANT:

Any bid received after this date or sent to another address may be rejected. **HARIKAR NGO** may, at its discretion, extend the deadline for the submission of bids, by notifying all prospective bidders simultaneously. It is each bidders' responsibility to verify that bids in envelopes have been received properly before the deadline.





HARIKAR NGO reserves the right to accept the whole or part of your bid. Harikar is not obliged to select the lowest priced bid. **HARIKAR NGO** may, at its discretion, increase or decrease the proposed content when awarding the contract and would not expect a significant variation of the rate submitted. Any such increase or decrease in the contract duration would be negotiated with the successful bidder as part of the finalization of the Purchase Orders for Services. **HARIKAR NGO** may, at its discretion, extend the deadline for the submission of bids, by notifying all prospective suppliers in writing. The extension of the deadline may accompany a modification of the solicitation documents prepared by **HARIKAR NGO** at its own initiative or in response to a clarification requested by a prospective supplier. Note that **HARIKAR NGO** is not bound to select any of the firms that are submitting bids and does not bind itself in any way to select the firm offering the lowest price. Furthermore, the contract will be awarded to the bid considered most responsive to **HARIKAR NGO**'s needs, as well as conforms to its general principles, including efficiency to maximize economies of scale.

Name of Company:

Contact Person:

Tel. numbers:

Email:

Address of the company:

Signature/ Stamp

Date:



Annex A

SCOPE OF WORKS

For Complementary works for Duhok Women and Girls Support and Treatment Center.
ITB/HD-UNFPA/2021/008

DOCUMENT FOR SCOPE OF WORKS INCLUDE THE BILLS OF QUANTITIES AND TECHNICAL SPECIFICATIONS.

Introduction:

The provision of construction referred to in the Bills of Quantities are planned under UNFPA funded project and implemented by Harikar NGO. The work includes the Complementary works for Duhok Women and Girls Support and Treatment Center,

Scope of Works:

Supply all labor, materials and equipment for completion of above specified facilities in the identified locations, including all the required finishes to the approval of Harikar NGO's Engineers as described in the Bills of Quantities.

The duration for the implementation of the project is (12 calendar days) take effect on the date both Parties have signed this Contract + (6 Months defects liability period).

Other Consideration:

The bidder is requested to note that the following contract provisions will apply, shall your company be selected following this tendering exercise;

Deposit	Winner shall give Harikar NGO an amount (10% of the project budget) upon signing the Contract. The security deposit shall be released after Issuance Certificate of Final Completion has been issued by Harikar. The amount will be returned back to the contractor after Six Months after completion for quality assurance of the work.
Workbook	A Work Book shall be kept at the site, duly filled out and all pages numbered. The Harikar Engineer has the authority to issue new orders, and instructions to the Contractor as required and the Contractor shall be bound to follow such orders, drawings and instructions. In the Workbook, every order shall be dated and signed by the Engineer and the Contractor, in order to account for its receipt.
Programme of Work	A detailed Programme of Work showing the order of procedure and the method in which the Contractor (Bidder) proposes to carry out the Works shall be submitted as part of the bidders' technical proposal. In preparing his Programme of Work the Contractor shall pay due regard to the priority required by certain works. Should the Engineer, during the progress of work, require further modifications to the Programme of Work, the Contractor shall review the said program.
Weekly Site Meeting	A weekly site meeting will be held between the Harikar NGO Project Engineer, if any, the representative of the Contractor and the Engineer or the Engineer's Representative, in order to verify that the Works are progressing normally and are executed in accordance with the Contract.

رسیخراضا هاریکار دهندگان میری
Weekly Site Meeting



منظمة هاریکار غير الحكومية

Returns on Labor	The Contractor shall, if required by the Harikar Engineer, provide a report showing the supervisory staff and the numbers of the several classes of labour employed by the Contractor on the Site at any given work time.
Rate of Progress	A weekly progress report is to be handed over to the Harikar engineer in written form every Thursday by 12.00 hrs, clearly specifying the work completed in that week, and the percentage of the project completion. The whole of the materials, plant and labour provided by the Contractor and the mode, manner and speed of execution and completion of the Works are to be of a kind and conducted in a manner to the satisfaction of the Engineer. Should the rate of progress of the Works or any part thereof be at any time in the opinion of the Engineer too slow to ensure the completion of the Works by the prescribed time or extended time for completion, the Engineer shall so notify the Contractor in writing and the Contractor shall thereupon take such steps as the Contractor may think necessary and the Engineer may approve to expedite progress so as to complete the Works by the prescribed time or extended time for completion. If the work is not being carried on by day and by night and the Contractor shall request permission to work by night as well as by day, then, if the Engineer shall grant such permission, the Contractor shall not be entitled to any additional payment. All work at night shall be carried out without unreasonable noise and disturbance. The contractor shall indemnify the Employer from and against any claims or liability for damages on account of noise or other disturbance created while or in carrying out the work and from and against all claims, demands, proceedings, costs and expenses whatsoever in regard or in relation to such noise or other disturbance. The Contractor shall submit in triplicate to the Engineer at the end of each week signed copies of explanatory Drawings or any other material showing the progress of the Works.
Removal of improper works	The Engineer shall during the progress of the Works have power to order in writing from time to time, and the Contractor shall execute at his cost and expense, the following operations: The removal from the Site within such time or times as may be specified in the order of any materials which in the opinion of the Engineer are not in accordance with the Contract; The substitution of proper and suitable materials; and The removal and proper re-execution (notwithstanding any previous test thereof or interim payment therefore) of any work which in respect of materials or workmanship is not in the opinion of the Engineer in accordance with the Contract.
Liquidated Damages	If the Contractor shall fail to complete the Works within the time for completion prescribed in the Contract, or any extended time for completion in accordance with the Contract, then the Contractor shall pay to the Employer the sum specified in the Contract as liquidated damages, for the delay between the time prescribed in the Contract or the extended time for completion, as the case may be, and the date of substantial completion of the Works as stated in the Certificate of Substantial Completion, subject to the applicable limit stated in the Contract. The said sum shall be payable by the sole fact of the delay without the need for any previous notice or any legal proceedings, or proof of damage, which shall in all cases be considered as ascertained. The Employer may, without prejudice to any other method of recovery, deduct the amount of such liquidated damages from any monies in its hands due or which may become due to the Contractor. The payment or deduction of such damages shall not relieve the Contractor from his obligation to complete the Works or from any other of his obligations and liabilities under the Contract. Harikar NGO may charge a penalty for each day of delay that is counted as follows: total cost/number of project * days * 5% of the project budget. The total penalty amount per day should not be less than \$500.

نیکھروا! هاریکار پاپ نہ میرن



منظمه هاریکار شیر الحکومت



Health Center Name: Dohuk Women and Girls Support and Treatment Center

Location: Dahuk. Within DoH preventative Unit open area- Dahuk City

BHQ for Complementary works for Dohuk Women and Girls Support and Treatment Center

General Notes:

All works stated in the BoQ shall be carried out according to the Iraqi general technical specifications and the directions of the supervising engineer, and the contractor must place a copy of the technical specifications at the work site.

يتم تتفق جميع الأعمال الواردة في جدول الكميات حسب الموصفات الفنية العامة للمشروع وتوجيهات المهندس المشرف ، ويجب على المقاول وضع نسخة من الموصفات الفنية في موقع العمل

Contractor shall Submit specimens for all used materials. The materials, supplies, and furniture must be new and of the best available quality in the market and shall be approved by the supervising engineer.

يجب على المقاول تقديم عينات لجميع المواد المستخدمة حيث أن الماده المستخدمه يجب ان تكون جديدة من افضل جوده متوفقة في السعه ومتعددة من المعايير المشف

All construction materials are subjected to laboratory tests, and the contractor must show all facilities to ensure that the engineer can inspect and take samples of the materials in order to be examined and ensure that they comply with the Iraqi specifications (IITS).

[١٣] تخصية حبنة مواد البناء لاختبارات المختبرية معملية، وبحث على المقال اظهار حبنة التسوييلات التالية من ان المعذن يمكنه فحص، وأخذ عينات من المواد لفحصها والتاكيد من مطابقتها للمعايير المطلوبة.

All electrical, sanitary and drinking water works are examined by the supervising engineer after the completion of the work.

يتم فحص جميع الأعمال الكهربائية والصحية ومية الشرب من قبل المهندس المشرف بعد الانتهاء من العمل

Contractor shall lift and remove and discard all the rubble, debris before the start of work and after the completion of the implementation of the project out of the municipality boundaries.

يجب على المقاول رفع وإزالة جميع الأنقاض والحطام والتخلص منها قبل بدء العمل وبعد الانتهاء من تنفيذ المشروع خارج حدود البلدية

The contractor should visit the project site to see all the details and contents of the worksite.

يجب على المقاول زيارة موقع المشروع للاطلاع على كافة تفاصيله ومتطلبات موقع العمل.

In the event that there is a difference between the BnF and the plans as the implemented work, it depends on the supervising engineer's decision to resolve the issue.

In the event that there is a difference between the BOL and the plans or the implemented work, it depends on the supervisor to decide which one to follow.

Annex B

#	Description	Units	Qty.	Unit cost \$	Cost \$
A	Civil Works أعمال مدنية				
1	Supply materials and install wall gypsum board on the interior walls of the Center: Provide materials, workforce and technicians to install wall gypsum boards on the interior walls of the center. The price includes installing galvanized steel frame, the panel edges should be fixed to the steel support frame as per instructions of the supervising engineer. The work also includes plastering all gypsum board by gypsum plaster (alcin) layer with smoothness and painting all panels using water-based paint of the high quality paints available in the market. Wherever necessary the existing doors, or electric or phone lines must be relocated, removed, added or covered with gypsum board as per instruction of the supervisor engineer. When gypsum boards reach the door frames or ceiling, the meeting edges of the door or the panels must be leveled or paneled as per instruction of the supervisor engineer. توفر المواد وتركيب ألواح الجبس على الجدران الداخلية للمركز توفير المواد والعملاء والفنين لتركيب ألواح الجبس الجدارية على الجدران الداخلية للمركز. يشمل السعر تركيب إطار من الصلب المغلف، ويجب تثبيت حواف اللوحة على إطار داعم فولاذي حسب تعليمات المهندس المشرف. كما يشمل العمل تثبيت جميع ألواح الجبس بطبقة من الحصى (الكلن) مع نعومة ودهان جميع ألواح بطلاء أبيض من المدانتات عالي الجودة المتوفرة في السوق. عند الضرورة يجب تغطية الأبواب أو الخلفيات الكهربائية أو الفنية وإزالتها أو إضافتها أو تغطيتها بألواح الجبس وفقاً لتعليمات المهندس المشرف. عندما تصل ألواح الجبس إلى إطارات الأبواب أو السقف، يجب تسوية إطارات الأبواب أو ألواح أو تثبيتها بألوان الجبس حسب تعليمات المهندس المشرف. حواف اجتماع الباب أو ألواح أو تثبيتها حسب تعليمات المهندس المشرف.	m2	600		
2	Constructing a Ramp for wheel chairs and disabled people and fixing the entrance aluminium door: Construct an L shape ramp for disabled people in order to easily enter the center using wheel chairs. Furthermore, provide materials and technician to convert the fixed panel (where meeting the ramp) of the exterior main aluminum door openable as per instruction of the supervisor engineer. إنشاء منحدر الكراسي المتحركة والماعدين وأصلاح باب المدخل المنبوب للأشخاص المعاين للدخول بسهولة إلى المركز باستخدام الكرسي المتحركة. علاوة على ذلك ، توفر المواد والتي تتحول إلى شكل حرف اللوحة الثابتة (عند الانقاء بالمنحدر) من باب الألمنيوم الرئيسي الخارجي القابل للفتح وفقاً لتعليمات المهندس المشرف.	No.	1		
3	Water pump: Supplying, installing and testing a water pump 0.75 HP , head max not less than 36m, max quantity not less than 40 litre per minute, input and output size 1". The price includes an automatic conductor, aluminum box ,it has to be connected to both water and electrical source as directed by the supervisor engineer. مضخة مياه: ." توفر وتركيب وختبار مضخة مياه 0.75 حصان رأس اقصى لا يقل عن 36 متراً بالدقيقة وحجم المدخلات والمخرجات 1 .يشمل السعر موصلآلياً وصادفـاً من الألمنيوم ، ويجب توصيلها بكل من مصدر الماء والكهرباء وفقاً لتعليمات المهندس المشرف	No.	1		
4	Guardrail/Fall protection metal/Stainless Steel roof Railing : Providing material and installing metal/Stainless Steel roof railing of 1 m height. In case of painting shall be needed the guardrail shall be painted with anti rust,oil painting as per instructions of the supervising engineer. حاجز حماية محجل للحماية من سقوطه من الغواص المقاوم الصدأ: توفر المواد وتركيب محجل فولاذي المقاوم للصدأ أو الألمنيوم للسقف الخارجي بارتفاع 1 متراً. في حالة الحاجة إلى الدهان ، يجب طلاء المحجل بطلاء رأسي ضد الصدأ حسب تعليمات المهندس المشرف	m.l	40		



5	Supply & Install water tank/storage: Supply & Install galvanized water storage Tank (1 m3) the plate thickness of 1.5 mm , the work include : removing the exist water storage Tank , connecting the new one with the water source, with all fittings and necessary works . توفير وتركيب خزان المياه مغلقون (1 م3) سمك الصفيحة 1.5 مم ويشمل العمل: إزالة خزان المياه الموجود وربط الخزان الجديد بمصدر المياه كافة التركيبات والأعمال اللازمة.	no.	1		
Total Civil Works					
B	Electrical Works الأعمال الكهربائية				
1	Supply , laying & operating test of electrical cables (4*25mm2) and replace the old cable (4*16) with the new cable by using iron pipe (3inch) 6m , the price include all the excavation work (21m) the width (40-50) cm and depth 50 cm with all needed work according to the technical specifications, & instruction of supervisor engineer. تجهيز ونصب وربط ومد كابل(4*16)ملم2 بمحى تبديلة مع كابل(4*25)ملم2 ويتم ادخاله داخل بوري حديدي بطول(6)م نماصي وتربيط مع العمود الرئيسي الخارجي في جهة المصدر عند ربطه ومن ادخاله في انبوب بلاستيكية بقطر(4)انج مع قطعة ترتكز بطول(6)م وعرض(10)سم تثبت مع اسفل الحائط باتجاه المصندوق الكهربائي الخارجي ويشمل السعرعمل ساقية بطول(21)م وعرض(50-40)سم وعمق(50)سم وبناء جدار من البلاوك بعرض(15)سم من طرق الساقية ووضع كابي بعرض(50)سم على طول الساقية ودفعها برم الحقيقة مع كل ما يتطلب العمل . وحسب توجيهات المهندس المشرف .	m.l	40		
2	Provide material ,tools and manpower for install& operation test of Telephone outlet by using telephone wires in 25mm dia. PVC pipes the price include all required materials, telephone sockets, box, junctions according to the instruction of the supervisor engineer. تجهيز وتركيب وربط وفحص جهاز تلفون ارضي ذات شاشة ويشمل السعر ايظا لفات واير وفيش لتلفون الأرضي نوعيات جيدة مع كل ما يتطلب العمل . وحسب توجيهات المهندس المشرف .	no	6		
Total Electrical work					
C	Furniture أثاث				
1	Sofa set for waiting room ligh Green and sky blue طقم أريكة لغرفة الانتظار باللون الأخضر والازرق السماوي	Set	4		
2	Book shelf for waiting room (2m*2m) رف كتب لغرفة الانتظار (2 * 2 م)	No	2		
3	Tea table set milky or white طاولة شاي حليبي او أبيض	Set	3		
4	Fixed Office chair black leather (Meeting room, initial reception) كرسي مكتب ثابت جلد اسود (غرفة اجتماعات ، استقبال أولى)	No	4		
5	Children drawing table and chair (4 chairs) طاولة رسم وكرسي للأطفال (4 كراسى)	No	1		
6	lego playing blocks game+ puzzle لего لعب لعب مكعبات + اللغز	box	4		
7	Children playing Plastic seesaw أرجوحة بلاستيكية للأطفال	No	1		
8	Tartan (Play mats for kids) ترنان (سجاد لعب للأطفال)	M2	9		
9	Wooden round table for councelling diameter 1 m, height 60 cm with two chairs مائدة مستديرة خشبية للاستشارة قطر 1 مترا وارتفاع 60 سم مع كرسين	No	4		
10	office round Carpet 2M(under table) سجادة مكتب دائرة 2 مترا تحت الطاولة	M2	4		
11	Areica palm tree with its vase شجرة نخيل الاريكة مع مزهرية	No	5		
12	flowers with vase (anthurium+ + Zamia) زهور مع زهرية (أنثوريوم + زاميا)	No	6		
13	Steel file cabinet 4 drawer with locks خزانة ملفات فولاذية 4 درج مع أقفال	No	4		
14	Office desk (1.4*70 cm) (off white) طاولة مكتب دائرة 70 * 1.4(سم) (أوف وايت)	No	2		
15	Office chair revolving chair black cloth chair كرسي مكتب - كرسي دوار - كرسي قماش اسود	No	2		
16	Office Wooden cupboard glassed top (off white) دولاب مكتب خشبي زجاجي (أوف وايت)	No	2		
17	Meeting table with chair 10 seats from best types available in the market طاولة اجتماعات مع كرسي 10 مقاعد من أفضل الأنواع المتوفرة في السوق	No	1		
18	Data show screen with installation شاشة عرض البيانات مع التثبيت	No	1		
19	Flip chart stand حامل لوحة الرسم	No	2		
20	Portable white board سبورة بيضاء محمولة	No	1		
21	Refrigerator ثلاجة	No	2		
22	Half set Sofa (manager room) نصف مجموعة موفا (غرفة مدير)	No	1		
23	Rectangle Carpet (2*3) (manager room) سجادة مستطيل (3 * 2) (غرفة مدير)	No	1		
24	Blinder curtains with installation ستارة بليندر مع التثبيت	M2	6		
Total Furniture					

ربيعكم حسروا شارع هاريكار ببابا شير



D	Equipment المعدات				
1	laptop (SSD 256 GB ,8GB RAM, Full HD Screen 15.6 in, CPU Intel Core i5 or i7 Generation 10 and above) from the best available brands in the market أو 17 أو Intel Core i5 بوصة ، وحدة المعالجة المركزية 15.6 جيجا بايت ، ذاكرة عشوائية 8 جيجا بايت ، شاشة SSD 256 جيجا بايت محمول وما فوق) من أفضل العلامات التجارية المتاحة في السوق Generation 10	No	2		
2	Printer WiFi black and white, three in one, laser Jet أبيض وأسود ، ثلاثية في واحد ، لينز جيت طابعة WiFi	No	1		
3	Internet line with installation خط انترنت مع ترسيب	No	1		
4	Normal cell phone for office هاتف خلوي عادي للمكتب	No	2		
5	Korek SIM card شريحة كورك	No	2		
6	vaccum cleaner مكستة كهربائية	No	1		
7	Office trash bins /Medium size سلات مهملات مكتب / حجم متوسط	No	6		
8	Office name plate لوحة اسم المكتب	No	19		
9	Fire extinguisher bottle (6KG) طفافية حريق معبأة (6 كجم)	No	4		
10	Fire Extinguisher Ball كرة طفافية حريق	No	13		
11	Printer cable	No	10		
Total Equipment					
Total Amount (A+B+C+D)					

ریکھراوا ہماری کار بین الاقوامی



منظمة هاريکار شیر الشکر بیان

Technical Evaluation Form
for Complementary works for Duhok Women and Girls Support and Treatment Center
Annex C1

ID	A	B	C	D	E	Minimum required:
Chapter	Work Experience	Personnel	Company Assets	Proposed Work Plan	Quality Assurance	
Score/Weight	35%	15%	15%	15%	20%	60%
Terms	<ul style="list-style-type: none"> • General work: 5% (total years and experience in the field) • Particular work: 15% <ul style="list-style-type: none"> ◦ experience with construction and supply projects. ◦ Projects Duration, Budget and References. ◦ Total value of the completed Projects. • NGO experience: 15% 	Management personnel: 5% Technical personnel: 5% Field staff : 5%	List and proof. Need to list down the equipment and tools needed to Harikar proposed work and check the availability of item with company.	Logical sequence of the works breakdown. Timeframe compared to the project duration.	Materials Compatibility Description of the service Origin certificate. Provide a catalogue including specifications of the requested materials and equipments on the Annex B (BOQ).	if one of the following disqualifying factors applies: -Zero proven experience in the field of the service the supplier is applying for. -Proposed work plan is not fit to the project duration. -Origin/ specification is not fit or not equivalent to the one described in the tender documents. -The company will be selected if passed Financial and Technical evaluations based on the defined set criteria.



Technical Evaluation Form
for Complementary works for Duhok Women and Girls Support and Treatment Center
Annex C2

Chapter	Percentage	Description
Work experience 35% (General 5%, Particular 15% and NGO 15% works)		
General work 5% (total years of experience in the field), how old is your company and in which projects have you worked?	5%	
Particular work 15%		
experience with construction and supply projects, has your company work in construction and supply projects in the past?	5%	
Company Projects Duration, Budgets and References..?	5%	
Total value of the completed Projects.	5%	
NGO experience: 15% Does your company have experience with NGOs?	15%	
Personnel 15% How many employees do you have in your company based on the following categories ?		
Management personnel  HARIKAR NGO جامعة تكريت كلية التربية جامعة تكريت كلية التربية	5%	

Technical personnel	5%	
Field staff	5%	
Company Assets 15%		
List and proof. Need to list down the equipment and tools needed for Harikar proposed work and check the availability of item with company.	15%	
Proposed Work Plan 15%		
Provide Logical sequence of the works breakdown. Provide Timeframe based on the project duration.	15%	
Quality Assurance 20%		
Materials Compatibility Description of the service Origin certificate. Provide a catalogue including specifications of the requested materials and equipments on the Annex B (BOQ). <i>رسیخراوا شاریکار بیان نمایند</i>	20%	
Important Note: please provide all the above required information and attach copies of all the necessary documents that will prove the above information.		