

Ronnie NISSAN

PERSONAL

DATE OF BIRTH	Nov 11, 1991
ADDRESS	Duhok/Dabin1/B4/Apt No 10
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WORK EXPERIENCE

COORDINATOR—NUJEEN NFDO

JULY-2016 – NOVEMBER 2016

Helped the project teams manage resources and information and assist with scheduling and planning meetings and project activities. As well as report writing and IT requirements of the projects Project Manager Assistant IEH INGO Duhok, Duhok December-2016 – February 2017

PROJECT MANAGER ASSISTANT—IEH INGO DECEMBER-2016 – FEBRUARY 2017

Worked directly with the Project manager to ensure smooth operation of the project team and made the necessary calls

ACCOUNTANT—SERKEFT Co.

JULY-2017 – AUGUST 2018

Data entry and transaction management and review. Writing monthly and yearly reports to the Company's

FAMILY VISITOR—JRS INGO

SEPTEMBER-2018 – MARCH-2019

Visiting IDP families in Sharia collective and the surrounding villages as well as data entry and report writing and success story writing for the MHPSS cases.

REPORTING OFFICER/TRANSLATOR—HARIKAR NGO DECEMBER-2020

MARCH-2019 -

TODO I'll type this later

EDUCATION

2015-2016	Bachelor in English Language and Literature University of Zakho
Certificates	Social media, photography and—WHO Case Management training—NCA TODO Put the other certs

COMPUTER SKILLS

Microsoft Office Suite	Word, Excel and PowerPoint
Fast typist	around 40 words per minute
Operating systems	Windows, Mac OS and Linux
Front end web	HTML, CSS, JavaScript and React
Scripting Languages	Bash and JavaScript, Python
Markup Languages	Latex, Markdown and HTML

LANGUAGES

English	Fluent
Arabic	Fluent
Kurdish	Very good
Syriac	Very good
Interpretation	Simultaneous and Consecutive