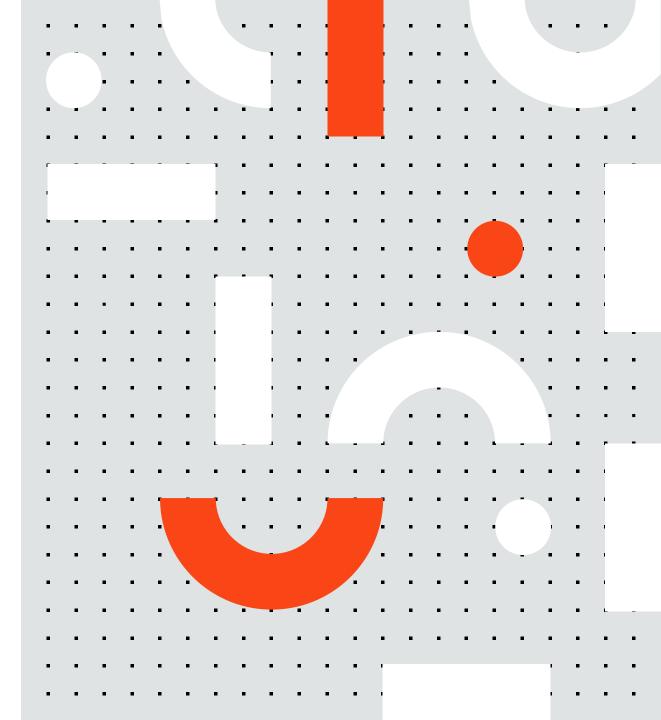
# RPA Design & Development

### **PDF Automation**





### 2 types of PDF **Native text format** Tiefland Glass AG 123 Basedow Street Leipzig, DE, 04277 Phone: 341 600 800 Fax: 341 600 801

### Website: www.tiefland.com BILL TO IDES AG Frankfurt 231 Lyoner Street Frankfurt, DE, 60441 Phone: 69 700 777

| Troicessional services                             | 3,000.00 |   |   | 3,000100   |  |
|--|----------|---|---|------------|--|
|  |          |   |   |            |  |
|  |          |   |   |            |  |
|  |          |   |   | -          |  |
|  |          |   |   | -          |  |
|  |          |   |   | -          |  |
|  |          |   |   | -          |  |
|  |          |   |   | -          |  |
|  |          |   |   | -          |  |
| ·  |          | - | Subtotal  | 5,000.00   |  |
|  |          |   | Taxable   | 5,000.00   |  |
| OTHER COMMENTS                                     |          |   | Tax rate  | 10%        |  |
| 1. Total payment due in 45 days                    |          |   | Tax due   | 500.00     |  |
| 2. Please include the invoice number on your check |          |   | Other   | -          |  |
|  |          |   | TOTAL   | € 5,500.00 |  |
|  |          |   | Make all checks payable to  |            |  |
|  |          |   | Tiefland Glass AG   |            |  |
|  |          | ' | 123 Basedow Street  |            |  |
|  |          |   | Leipzig, DE, 04277 Bank Name: Ostbank Berlin Bank Account: 7387324 IBAN Code: DE560000997387324 |            |  |
|  |          |   |   |            |  |
|  |          |   |   |            |  |
|  |          |   |   |            |  |

If you have any questions about this invoice, please contact Seitz Freun, 010/32323, seitz.freun@tiefland.com

INVOICE

6/6/2016

A700

7/21/2016

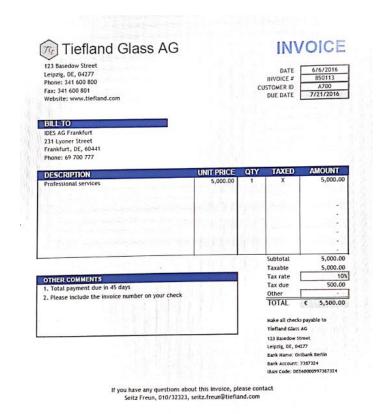
DATE

CUSTOMER ID

DUE DATE

A PDF file that is originally generated in a computer, aka "born digital", meaning that it was created from an original electronic version of a document. One quick way to tell that a PDF is native is that you can select blocks of text in the file.

### **Scanned image**



A PDF file that is made up of scanned images of a given document. With scanned PDFs you will mot be able to select text or use the search function because the PDF is a collection of images.



### **Extracting data from PDF**

In PDF automation, data can be extracted using two separate activities:

Extract data using Read PDF Text activity is the more accurate of the two but works only with native PDF documents.

Extract data using Read PDF with OCR activity is less reliable but can extract text from scanned PDF documents. also requires the selection of an OCR engine.

Both activities are available in the UiPath.PDF.Activities package.

### **Practice** makes Perfect... Reading PDFs





Use some pdf documents to test the performance of the two Read PDF activities.



### **Extracting data from PDF through the UI**

In PDF automation, data can be also extracted using the UI Activities

Get Text
Get Full Text
Screen Scraping



### What technical setup do I need?

### Change Adobe Reader DC Acrobat Settings

If the PDF is opened with Adobe Reader DC Acrobat, there might be a few steps to take before you can extract specific elements using UiPath Studio methods.

- •Start Acrobat and press Ctrl+K. That opens the Preferences pop-up.
- •Select Reading, out of the categories on the left panel.
- •Verify that the drop-down Reading Order option is set to the Acrobat recommended option, 'Infer reading order from the document (recommended)'.
- •'Page vs. Document': should be set to 'Read the entire document' and 'Confirm before tagging documents' should be unchecked.
- •Then on the left panel, click Accessibility. In the Other Accessibility Options section, check the first two boxes if they are not already checked: 'Use document structure for tab order when no explicit tab order is specified', 'Enable assistive technology support'.
- Click OK.

### **Practice** makes Perfect... Reading PDFs





Use some pdf documents to test the performance of the UI activities.

### **Questions & Answers**





# |Ui|Path" |

## How can a robot read only the first page of a PDF file, using the PDF activities?

a) Set the Range property to: "1"

b) Set the Range property to: "all"

c) Set the Range property to: 1.



## What is the easiest way to get the invoice number from a native PDF file?

- a) Use the Read PDF with OCR activity and get the value by using string manipulation.
- b) Open the PDF file with Adobe Acrobat Reader and scrape only the relevant information.
- c) Use the Read PDF Text activity and get the value by using string manipulation.



If you want to extract specific information from a series of PDF files with a similar structure but the workflow only works for one file of the series, what should you investigate?

a) The TimeoutMS property.

b) The Selector property.

c) The ContinueOnError property.



# If you want to extract specific information from multiple native PDF files with the same structure, what activity should you use?

a) Get Text Activity with OCR.

b) Get Text Activity

c) Read PDF Activity with OCR

# Ui Path" :

# If the PDF activities are not listed in your Activities Panel, how can you get them?

a) By going to the Output panel.

b) By installing them using the Manage Packages feature.

c) By finding them in the Library tab.

### **Next Steps**



Email automation

