

RONY THOMAS

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Profile Summary

Honest, Multi-tasking, Responsible, Punctual, Hard-working student seeking a part-time job where I can use my skills to enhance customer experience. I had worked as a food and beverage associate, production worker and receptionist.

AVAILABILITY

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Any Time	12 AM to 4 PM	12 AM to 4 PM	12 AM to 6 PM	12 AM to 4 PM	12 AM to 1 PM	Any Time

EXPERIENCE

1. Line Cook/Waiter/Dishwasher

Hotchick Restaurant, Pala, Kerala, India | September 2021 – June 2023

- Produced high-quality entrees with proper plate presentation and portions according to restaurant menu and standards.
- Greeted an average of 100 guests daily and fielded inquiries about menu items and provided recommendations and allergy information as requested.
- Maintained dining and food service areas to maximize safety and cleanliness.
- Cleaned and organized the kitchen. scrubbed and washed all kinds of cookware and large mixing units.
- Handle cash, card and POS transactions.
- Maintaining stock of Cleaning Supplies.
- Sanitizing restaurant kitchen area etc.
- Packaged and labelled baked goods with accurate descriptions and ingredients.

2. Consultant/Receptionist

Hotel Arcadia, Kottayam, Kerala, India May 2019 - August 2021

- Receiving Visitors at the front desk by greeting, welcoming, directing and announcing them properly.
- Answering, screening and forwarding incoming calls, receiving and sorting daily mail.
- Handling Travel arrangements, preparing vouchers and coordinating events.
- Process orders and forms.
- Adhered to food safety and sanitation guidelines.

EDUCATION

- Pursuing Graduate Certification in **Business Analytics**, Conestoga College (Doon Campus).
- **Bachelor's of Technology (B.Tech) in Computer Engineering** from APJ Abdul Kalam Technological University, Kerala, India.

KEY SKILLS AND ABILITIES

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| 1. Excellent customer service and troubleshooting. | 2. Critical thinking |
| 3. Good Communication skills | 4. Time Management |
| 5. Multi-tasking. | 6. Cleanliness |
| 7. Flexible to work on Morning/Day Shifts | 8. Team player |
| 9. Microsoft Office and essential computer skills | |

LANGUAGES

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| 1. English | 2. Hindi |
| 3. Malayalam | 3. Tamil |

NOTE: I AM WILLING TO WORK NIGHT & OVERNIGHT SHIFTS IF WORK IS AVAILABLE

References: Available upon Request.