

Rony Binoy <ronybinoye@gmail.com>

## Offer Letter- Metclouds Technologies

**Neethu Kuruvilla** <hr@metclouds.com> To: ronybinoye@gmail.com 23 December 2023 at 10:19

## Dear Rony,

Thank you for exploring career opportunities with Metclouds Technologies. You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the training of one month and after the successful

completion of initial training, you will be put on to another month of on job training. After the completion of training, you will be put on to the position of

**SYSTEMS ENGINEER**. You will also be required to sign and agree to be bound by The Employee Non-disclosure, Non-solicitation and Non-competition

Agreement when you join the employment with the Company.

The overall CTC offered to you is Rs. 2,16,000/- per year. In addition to this, you will be eligible for night shift allowances.

By accepting this offer you are also confirming that : -

- 1. You have terminated your employment with your previous employer in compliance with their terms and conditions.
- 2. There are no contractual obligations with respect to your earlier contracts that would prevent you from delivering your responsibilities with the Company or

taking up this position with this Company.

- 3. Metclouds is not liable for any past dues owed by you as part of termination of any previous employments.
- 4. You are not bringing in any Intellectual Property that you do not have sole ownership of.

The formal appointment letter with terms and conditions will be given at the time of joining after completing joining formalities as per company policy.

You are requested to forward the scanned copy of the following documents before joining:

- 1. Course completion certificate/ Degree certificate.
- 2. Final year mark-list.
- 3. PAN card.
- 4. Aadhar card.
- 5. Passport size photograph.

Policies which needs to be agreed.

- 1. 6 days working in a week.
- 2. Willing to work in shifts on a rotational basis.
- 3. Public holidays will be working days. But leaves can be taken on those days, if needed.
- 4. Three months notice period.

We take great pleasure in welcoming you to our Organization and sincerely hope that your period of service with us will be long, pleasant and of mutual

benefit. We hope you will find this offer acceptable and wait to welcome you to the Metclouds family.

Please go through the privacy policy attached and express the acceptance in words along with the offer acceptance.

Kindly confirm the offer acceptance by sending us an acknowledgment mail on or before 24-12-2023.

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Warm Regards,



## Neethu Kuruvilla | HR Manager

C: Metclouds Technologies Pvt Ltd

E: hr@metclouds.com | W: metclouds.com M: +91-9496462371 | M: +91-7012231635

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