

# Priority Matrix Plotting Algorithm

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## 1 ALGORITHM DESCRIPTION

A Priority Matrix help helps college students prioritize homework assignments based on their urgency and importance. To create a Priority Matrix, each assignment is plotted on a two-dimensional grid, where the  $x$ -axis represents the assignment's urgency score and the  $y$ -axis represents its importance score. Both scales are normalized to the range  $[0, 1]$  to plot the data in a square region upon output.

### 1.1 Input

The algorithm takes the following inputs:

- The set of courses  $C$  in which the student is currently enrolled, where each course  $c$  has:
  - $c_{id}$ : A unique identifier for the course.
  - $c_{score}$ : The student's current score in the course, expressed as a percentage in the range  $[0, 100]$ .
- The set of assignments  $A$  from all of the student's courses, where each assignment  $a$  includes:
  - $a_{id}$ : A unique identifier for the assignment.
  - $a_{course}$ : The ID of the course to which the assignment belongs.
  - $a_{due}$ : The due date and time of the assignment.

- $a_{points}$ : The maximum points possible for this assignment.
- $t_{now}$ : The current date and time.

## 1.2 Processing

For each assignment  $a \in A$ , the algorithm performs the following calculations:

### 1.2.1 Urgency Calculation

The Urgency,  $U(a)$ , of each assignment represents the number of full days remaining until the assignment's due date. Items due in less than a day, as well as assignments already past due, will have  $U(a) = 0$ .  $U(a)$  is given by:

$$U(a) = \max \left( 0, \left\lfloor \frac{a_{due} - t_{now}}{1 \text{ day}} \right\rfloor \right)$$

### 1.2.2 Importance Calculation

The Importance,  $I(a)$ , of each assignment is derived as follows:

1. **Initial Importance:** The initial importance of an assignment represents its weight in the final grade of the course. Let  $P(a_{course})$  denote the total possible points in the course to which assignment  $a$  belongs. The initial importance  $I_{initial}(a)$  is given by:

$$I_{initial}(a) = \frac{a_{points}}{P(a_{course})}$$

2. **Course Importance:** If a student is performing poorly in a given course (relative to their other courses), we increase the importance of each assignment in that course, up to a maximum of five times its initial importance. Let  $S_{max}$  be the student's highest current score across all courses in  $C$ . Assuming the student's current score is nonzero, we define a scaling factor  $\alpha(a)$  for the assignment as:

$$\alpha(x) = \min \left( 5.0, \frac{S_{max}}{c_{score}(a_{course})} \right)$$

If the student's current score in a course is zero, we increase the importance of the assignment by our maximum of five times its initial importance.

3. **Final Importance:** Calculate the final importance score  $I(a)$  as:

$$I(a) = I_{initial}(a) \times \alpha(a)$$

### 1.2.3 Normalization

To standardize the Urgency and Importance values, each score is normalized as follows:

- Let  $U_{\max}$  be the maximum Urgency score across all assignments. The normalized Urgency  $U_{\text{norm}}(a)$  for assignment  $a$  is:

$$U_{\text{norm}}(a) = \frac{U(a)}{U_{\max}}$$

- Let  $I_{\max}$  be the maximum Importance score across all assignments. The normalized Importance  $I_{\text{norm}}(a)$  for assignment  $a$  is:

$$I_{\text{norm}}(a) = \frac{I(a)}{I_{\max}}$$

### 1.3 Output

The output can be used to plot an Eisenhower matrix, assisting students in visually prioritizing their assignments based on urgency and importance. For each  $a \in A$ , it provides:

- $a_{id}$ : The unique identifier for the assignment.
- $U_{\text{norm}}(a)$ : The normalized urgency score in the range  $[0, 1]$ .
- $I_{\text{norm}}(a)$ : The normalized importance score in the range  $[0, 1]$ .

