



**NATIONAL INSTITUTE OF TECHNOLOGY
JAMSHEDPUR**

Office of the Director

Date – 15/11/2012

I am directed to inform that there will be a meeting of all Deans, HODs and Professors of the Institute on 16/11/2012 (Friday) at 5.00 PM in the Conference Hall of the Computer Centre.

Following Agenda will be discussed in the meeting :

1. Implementation of action points arising due to 5th meeting of NIT Council.
2. Vision documents of departments
3. Alumni meet on 26th and 27th January 2013.
4. The next Meeting of Board of Governors.
5. Ensuing Convocation of the Institute.
6. The next Meeting of Senate
7. Pass marks of End Semester Examinations.
8. Departmental Purchase Committees.
9. Budget Allocations for modernization of labs. to the departments

All above members are requested to attend the meeting in time.

f *Sanyal* 15/11/12
Office of the Director

Copy to:

1. All Deans
2. All HODs
3. All Professors through HODs (HODs are requested to kindly inform all Professors in their respective departments)
4. PI (Website)
5. Coordinator, Computer Centre for information and needful.