SANKALP

- A pledge to change

Odd Semester

S.No.	Event	Date/Day	Responsible Teams
1	Updation of volunteer's routine for all years	July, last week	Academic
2	Induction of second year in various teams	August, 1st week	All teams
3	Meeting among Sankalp members	August, 1st week	All teams
4	Test-1 at centres	August, 2nd week	Exam team
5	Independence Day Celebration	15th August	Event Management
6	Test of teachers	August, 3rd week	Exam team
7	Meeting among teachers and academic members	August, 3rd week	Academic
8	Raksha Bandhan Celebration		Event Management
9	Meeting with centre in-charge	August, 4th week	Maintenance, Acad.
10	Monthly campaign around centre	August, 4th week	Public Relations
11	Updation of website	Sept, 1st week	Web Team
12	Finance Collection in hostels	Sept, 1st week	Finance
13	Teacher's Day Celebration	Sept, 1st week	Event Management
14	Meeting among Sankalp members	Sept, 2nd week	All teams
15	Monthly campaign around centre	Sept, 3rd week	Event Management
16	Audio-Visual class-1	Sept, 4th week	Special Activities
17	Induction Programme of 1st year	October	All teams
18	Training module for 1st year	October	Academic
19	Review of progress of School kids	October	Academic
20	Review of progress of Sankalp kids	October	Academic
21	Deepawali Celebrations, arrangments, call print media		Event Management
22	Test-2 at centres	Oct, 3rd week	Exam team
23	Finance Collection in hostels	Nov, 1st week	Finance
24	Children's Day celebration	Nov, 14	Event Management
25	Audio-Visual class-2	Nov, 3rd week	Special Activities
26	Updation of website	Nov-Dec	Web Team
27	Review of Special Class work done	Nov-Dec	Special Activities
28	Selection procedure for new admission begins	Nov-Dec	Admissions
29	Review of maintenance work done at centres	Nov-Dec	Maintenance
30	Meeting among Sankalp members	Nov-Dec	All teams
31	Generation of Annual Summary Report	Nov-Dec	Academic
32	Updation of Sankalp Brochure	Nov-Dec	Academic
33	Updation of Sankalp Website	Nov-Dec	Academic
34	Updation of Annual Academic Report	Nov-Dec	Academic
35	Updation of volunteer list	Nov-Dec	All teams
36	Review and final updation of website	Nov-Dec	Web Team
37	Review of attendance of students at centre	Nov-Dec	Academic

**Job Roles and Instruction sheets on what has to be done are available for all the tasks
mentioned above. In case of any confusion, please consult the academic dept. of your batch or
your seniors who will provide you the instruction sheet**

Academic Calendar - Year 2013-14

SANKALP

- A pledge to change

Even Semester

S.No.	Event	Date/Day	Responsible Teams
1	Updation of volunteer's routine for all years	Jan. 1st week	Academic
2	Meeting among Sankalp members	Jan, 2nd week	All teams
3	Test-1 at centres	Jan, 3rd week	Exam team
4	Republic Day celebration and prize distribution	26th Jan	Event Management
5	Meeting among teachers and academic members	Jan, 4th week	Academic
	Test of teachers	Jan, 4th week	Exam team
6	Meeting with centre in-charge	Feb, 1st week	Maintenance, Acad.
7	Monthly campaign around centre	Feb, 1st week	Public Relations
8	Updation of website	Feb, 1st week	Web Team
9	Finance Collection in hostels	Feb, 1st week	Finance
10	Audio-Visual class-1	Feb, 2nd week	Special Activities
11	Meeting among Sankalp members	Feb, 3rd week	All teams
12	Monthly campaign around centre	Feb, 4th week	Event Management
13	Meeting among teachers and volunteers	Mar, 1st week	Academic
14	Review of progress of School kids	Mar, 1st week	Academic
15	Review of progress of Sankalp kids	Mar, 1st week	Academic
16	Holi Celebration at the centre		Event Management
17	Test-2 at centres	Mar, 3rd week	Exam team
18	Audio-Visual class-2	Mar, 3rd week	Special Activities
19	Updation of website	Mar-Apr	Web Team
20	Review of Special Class work done	Mar-Apr	Special Activities
21	Procedure for new admissions begin	Mar-Apr	Admissions
22	Review of maintenance work done at centres	Mar-Apr	Maintenance
23	Meeting among Sankalp members	Mar-Apr	All teams
24	Updation of Sankalp Brochure	Mar-Apr	Academic
25	Updation of Sankalp Website	Mar-Apr	Academic
26	Updation of Annual Academic Report	Mar-Apr	Academic
27	Updation of volunteer list	Mar-Apr	All teams
28	Review and final updation of website	Mar-Apr	Web Team
29	Review of attendance of students at centre	Mar-Apr	Academic

Job Roles and Instruction sheets on what has to be done are available for all the tasks mentioned above. In case of any confusion, please consult the academic dept. of your batch or your seniors who will provide you the instruction sheet