

# Email Filters

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**For cPanel & WHM version 62**

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## Overview

This interface allows you to filter the email for each email account in your domain.



### Important:

We **strongly** recommend that you use multiple, simple filters instead of a single large filter. Exim, the server's mail transfer agent, handles many small rules more efficiently than a single large rule.

## Create a filter

To create a new filter, perform the following steps:

1. In the *Filters by Users* table, click *Manage Filters* next to the appropriate email account.
2. Click *Create a New Filter*.
3. Enter a name for the filter in the *Filter Name* text box.
4. Configure your filter's rules and actions.



### Note:

For detailed information on how to configure your filter, read our [How to Configure Mail Filters](#) article.

5. Click *Create*.

## Current Filters

To list an email account's filters, click *Manage Filters* in the row of the appropriate email account. The *Current Filters* table lists all of the filters for the selected email account.

## Edit a filter

To edit an existing filter, perform the following steps:

1. Click *Edit* next to the appropriate filter name.
2. Make the desired changes to the filter.
3. Click *Save*.

## Delete a filter

To delete a filter, perform the following steps:

1. Click *Delete* next to the appropriate filter name.
2. Click *Delete Filter* to confirm.

## Test a filter

### In This Document

### Related Documentation

- [Track Delivery](#)
- [Autoresponders](#)
- [BoxTrapper](#)
- [Email Accounts](#)
- [Email Filters](#)

### For Hosting Providers

- [How to Configure the Apache SpamAssassin Report\\_Safe Option](#)
- [How to Keep your Email out of the Spam Folder](#)
- [How to Prevent Spam with Mail Limiting Features](#)
- [Email](#)
- [How to Configure the Exim Outgoing IP Address](#)

To test a filter, perform the following steps:

1. In the *Filters by Users* table, click *Manage Filters* next to the desired email account.
2. Enter a test email message in the *Filter Test* text box.

**Note:**

Include the characters or words you set up for your filter.

3. Click *Test Filter*.

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