

# Rodrigo Paillet

23 years • Capital Federal - Argentina (54) 01134871513 • e-mail: ropaillet@gmail.com in linkedin.com/in/ropaillet.

#### **Profile**

I am a perfectionist, committed and proactive person who enjoys facing challenges and doing new things. Driven by constant curiosity and an eagerness to learn, I use internet and software on a daily basis to do research and develop relationships with people from foreign countries. After graduating from Business Administration and been working in a technology enterprise for the last year, I'm currently looking for a new opportunity to expand my industry knowledge as well as to initiate myself in the fields of Product Management and Digital Marketing.

#### **Education**

- University of Buenos Aires Bachelor of Business Administration (2012-2016)
- Sagrada Familia High School Accounting Specialization (2011)

## **Skills and Knowledge**

#### Languages

- English: Certificate in Advanced English (CAE) Cambridge ESOL
- Portuguese: Celpe Bras Certificate: Advanced level (C1)

## **Computer Skills**

- Easiness in learning new software and everything technology related.
- Web and Mobile development Beginner level (ongoing course since February 2017).
- SQL queries, SAP FICO, basic Google Adwords and Analytics knowledge.
- Advanced MS Office skills including reports automation and Excel VBA Macros programming.

# **Work Experience**

### Project Control Services Associate - Accenture | Full Time - 1 year 5 months (10/2015 - 03/2017)

- IT projects pricing, client presentation assessment and sales pipeline management.
- Financial forecasting, account level reporting and management control.
- Monthly managed end to end Invoicing of over 80 projects within the technology Industry.
- Supported US based operations, MDs and PMs on a daily basis through a variety of tasks.
- Successfully designed and developed VBA macros to automate processes and enhance team productivity.

# Junior Accounting Assistant - Accounting Studio | Part Time - 2 years 5 months (01/2013 - 06/2015)

- Accounting statements and accounts analysis, budgeting, national taxes.
- Internal Balance sheet translations Portuguese to Spanish.

