



NANYONDO CAROLINE

+256754903613/785604532

nanyondocarol79@gmail.com

Bunamwaya Ngobe

Personal Information

Marital Status: Married.

Sex: Female.

Nationality: Ugandan.

Career Objectives

- To secure a challenging position in a reputable organization and expand my learning, knowledge and skills.
- To exercise creativity and innovation in an organization and contribute towards its growth.

Skills

- Teamwork
- Computer skills
- Marketing skills
- Project management skills
- Business communication skills
- Production management skills
- Human Resource Management skills
- Finance management
- Sales analysis
- Ability to work under pressure
- Adaptability and flexibility
- Decision making
- Conflict resolution and Problem solving

Languages

- Excellent in English both written and spoken.
- Excellent in Luganda both written and spoken.

Education Background

Bachelor's degree in Entrepreneurship and Business Management from Makerere University under the Faculty of Makerere University Business School

2010-2012

Attained Uganda Advanced Certificate of Education from Kabowa High School

2006-2007

Attained Uganda Certificate of Education from Kabowa High School

2002-2005

Employment History

Project coordinator at Brookfield Projects Limited

2018-2021

- Starting up projects and ensuring survival of the projects. For example Darien's Café project at Entebbe International Airport.
- Ensuring registration of projects.
- Filing tax returns of the company.
- Ensuring that projects are being executed according to company goals and objectives.
- Managing the finances of the company.
- Ensuring that there is good service delivery in the company.
- Handling customer complaints.
- Ensuring quality control in the company.
- Helping the company to achieve its set goals and objectives.

Production supervisor at Royal Small-scale industries in Jinja

2015-2017

- Ensuring safety and Maintenance of machines in the production department.
- Supervising the day-to-day activities in the production department.
- Ensuring safety of workers in the production department for example wearing protective gears while at work.
- Ensuring quality output.

Hobbies

- Research
- Reading and writing
- Meeting new people
- Traveling

References

Mr. Emmanuel Ssewankambo

Chief Executive Officer,
Mentor Consults Limited.
Contact. +256772411051.

Mr. Waluboina Abdullah

Senior Business Associate,
Technoserve Uganda
Contact. +256775141444.

Mrs. Provius Tusiime

Managing Director,
Brookfield Projects Limited
Contact. +256782602999.

- Placing orders for raw materials used in the production process for example animal skins, shoe laces among others.

Junior business consultant at Technoserve Uganda in a Program of Women Mean Business

2013-2014

- Making business plans for selected businesses.
- Training women proper ways of keeping records of the business.
- Training women on how to manage finances.
- Educating women on the advantages of registering thier businesses.
- Training women on the proper marketing skills

Secretary at Tusobola Community Managed Microfinance at Bunamwaya

2011-2013

- Recording weekly savings of the members.
- Registering new members.
- Educating members on the benefits of savings and on how to improve their savings culture.
- Arranging Annual General Meetings.
- Recording expenditures and revenues for example registration fees, fines, loan interests among others.
- Ensuring that the set goals and objectives are reached.
- To verify that financial reports have been compiled accurately, timely and according to the accepted standards.