**ENCODER DAILY JOURNAL**

**JANUARY 26-31, 2022**

Name: **ROSELIE D. RAMOS Municipality/Province: Cuenca, Batangas**

**Area of Assignment: Rural Health Unit**

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| --- | --- | --- |
| **DATE** | **ACTIVITIES** | **OUTPUT** |
| **JANUARY 26, 2022** | * CUENCA RHU | * Assisted on collecting of surveillance data, including not limited to data from case investigation form, travel history forms, close contact profile, daily health status updates, and laboratory transmittal from laboratory facilities. * Encoding of surveillance data from case investigation forms through Covid-Kaya and Microsoft forms. * Assisted on preparing reports needed by the EB-DOH * Assisted on preparing of case investigation forms for close contact profile. |
| **JANUARY 27, 2022** | * CUENCA RHU | * Assisted on collecting of surveillance data, including not limited to data from case investigation form, travel history forms, close contact profile, daily health status updates, and laboratory transmittal from laboratory facilities. * Encoding of surveillance data from case investigation forms through Covid-Kaya and Microsoft forms. * Assisted on preparing reports needed by the EB-DOH * Assisted on preparing of case investigation forms for close contact profile. |
| **JANUARY 28, 2022** | * CUENCA RHU | * Assisted on collecting of surveillance data, including not limited to data from case investigation form, travel history forms, close contact profile, daily health status updates, and laboratory transmittal from laboratory facilities. * Encoding of surveillance data from case investigation forms through Covid-Kaya and Microsoft forms. * Assisted on preparing reports needed by the EB-DOH * Assisted on preparing of case investigation forms for close contact profile. |
| **JANUARY 31, 2022** | * CUENCA RHU | * Assisted on collecting of surveillance data, including not limited to data from case investigation form, travel history forms, close contact profile, daily health status updates, and laboratory transmittal from laboratory facilities. * Encoding of surveillance data from case investigation forms through Covid-Kaya and Microsoft forms. * Encoding of close contacts in one drive. * Assisted on preparing reports needed by the EB-DOH * Assisted on preparing of case investigation forms for close contact profile. |

**Signed:**

**ROSELIE D. RAMOS**

**ENCODER**

**CAROLINA C. CUEVAS, M.D MARCELA A. PURI, R.N KENNETH DIVINAGRACIA, R.N**

**MHO PHN DMO IV**

**ENCODER MONTHLY JOURNAL**

**JANUARY 26-31, 2022**

Name: **ROSELIE D. RAMOS Municipality/Province: Cuenca, Batangas**

**Area of Assignment: Rural Health Unit**

**I.ACTIVITIES**

* **ASSISTED ON COLLECTING OF SURVEILLANCE DATA, INCLUDING BUT NO LIMITED TO DATA FROM CASE INVESTIGATION FORMS, TRAVEL HISTORY FORMS, CLOSE CONTACT PROFILE, DAILY HEALTH STATUS UPDATES, AND LABORATORY TRANSMITTAL FROM LABORATIRY FACILITIES.**
* **ENCODING OF SURVEILLANCE DATA FROM CASE INVESTIGATION FORMS THROUGH COVID-KAYA AND MICROSOFT FORMS.**
* **ASSISTED ON PREPARING REPORTS NEEDED BY THE EB-DOH.**
* **ASSISTED ON PREPARING OF CASE INVESTIGATION FORMS ON CLOSE CONTACT PROFILE.**

**II. LEARNING/ INSIGHTS**

* **Batangas is back to Alert Level II, while Metro Manila, Cavite, Rizal and Laguna are retained to the same quarantine level.**
* **Face shield other than face mask has been highlighted to be strictly implemented as addition to the minimum health standards according to DOH. Strict localized lockdown, massive targeted testing, intensified tracing and quarantine of closed contact will also be enforced.**

**III. ISSUES/ CONCERNS**

* **No further issues and concerns**

**IV. RECOMMENDATION**

* **No recommendation so far.**

**Signed:**

**ROSELIE D. RAMOS**

**ENCODER**

**CAROLINA C. CUEVAS, M.D MARCELA A. PURI, R.N KENNETH DIVINAGRACIA, R.N**

**MHO PHN DMO IV**