# EVALUATION CRITERIA

| Category | Criteria | Rating (1-5) |
|---|---|---|
| **Professionalism** | Punctuality, dress code, and adherence to company policies. | |
| **Technical Skill** | Ability to apply academic knowledge to practical tasks. | |
| **Communication** | Effectiveness in verbal and written reporting to supervisors. | |
| **Initiative** | Proactive in seeking new tasks and solving problems independently. | |
| **Teamwork** | Ability to collaborate and work effectively with colleagues. | |
| **Quality of Work** | Accuracy, thoroughness, and reliability of assigned projects. | |
| **Adaptability** | Ability to learn new tools and handle changes in work scope. | |