

**From:** "roshan k" <roshan729@gmail.com>  
**To:** k.roshan@tcs.com

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**Date:** Tuesday, April 09, 2019 07:23PM  
**Subject:** #personal# Fwd: Welcome aboard Great Lakes, Gurgaon

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"External email. Open with Caution"

----- Forwarded message -----

From: **Great Lakes Gurgaon** <[admissions.gurgaon@greatlakes.edu.in](mailto:admissions.gurgaon@greatlakes.edu.in)>  
 Date: Fri, 1 Mar, 2019, 14:08  
 Subject: Welcome aboard Great Lakes, Gurgaon  
 To: <[roshan729@gmail.com](mailto:roshan729@gmail.com)>



**Great Lakes Institute of Management**  
 Campus: Bilaspur-Tauru Road, Near Bilaspur Chowk, NH8, Gurgaon  
 City Office: Vatika Towers, Block B, 14th Floor, Sector 54  
 Golf Course Road, Gurgaon, Haryana 122002  
 Tel: +91-124-4934031, M: +91-9650062121  
<http://www.greatlakes.edu.in/gurgaon>

**1<sup>st</sup> March, 2019**

**Dear K ROSHAN (21912194),**

**One Year Full-time Post Graduate Program in Management (PGPM) 2019-2020**

Congratulations! Further to your application and subsequent interview you had with us, you have been provisionally selected for the one year full-time **Post Graduate Program in Management (PGPM) at Gurgaon Campus**. PGPM 2019-20 will commence on **14<sup>th</sup> May, 2019** and you may plan accordingly to reach Gurgaon. This provisional letter of offer is subject to the following terms and conditions:

a) Your **Online Acceptance** to join the program should reach us not later than **4<sup>th</sup> March, 2019** followed by the hardcopy of the Acceptance Letter and Annexure 3 along with an admission fee of Rs.75,000/- (Rupees Seventy Five thousand only) via online transfer (Details in Annexure 5). Please fill and submit the **Fee Tracking Form** after making the payment (Initial fee or subsequent installments). The Acceptance Letter along with Annexure 3 and online fee payment should reach us on or before **6<sup>th</sup> March, 2019**. Please note that cheques will not be accepted.

b) The fee details are as below:

Particulars	INR
Initial fee by 6 <sup>th</sup> March, 2019	75,000.00
First Installment of fee by 22 <sup>nd</sup> March, 2019	3,29,000.00
Second Installment of fee by 5 <sup>th</sup> April, 2019	4,26,000.00
Final Installment of fee by 24 <sup>th</sup> April, 2019	5,74,000.00
<b>Total</b>	<b>14,04,000.00</b>
Hostel fee - Twin Sharing A/C Accommodation (incl. food expenses) to be paid by 24 <sup>th</sup> April, 2019	2,01,000.00

c) Given the intensive nature of the program and extensive group work, hostel accommodation is mandatory. The allocation of rooms would be done at the time of registration.

d) All certificates in **original and photocopies (As per Annexure 4) along with two passport size color photographs** taken not earlier than November 2018, should be produced for verification and handed over at the time of commencement of the program.

e) It is mandatory to fill **Fee Tracking Form** while making the fee payment (Initial fee and all other installments). **In case of default to remit the fee on due dates proposed, the admission shall stand cancelled** and fee would be refunded as per the refund policy.

f) **Refund Policy:** Students are requested to send their intent for withdrawal prior to **20<sup>th</sup> April, 2019**. All amounts paid would be refunded with a deduction of INR 1000/- towards processing charges as per AICTE norms. To apply for refund, please write to [pgpm.gurgaon@greatlakes.edu.in](mailto:pgpm.gurgaon@greatlakes.edu.in) and also fill the **Refund Form**.

g) Medical certificate from a registered medical practitioner certifying fitness to undergo the program should be furnished at the time of course commencement.

h) Anti-ragging affidavit registered notarized, both by Parent and Student should be produced at the time of registration.

i) This letter is only in the manner of expression of intent of the institute to offer admission and does not guarantee final admission. Final admission is complete on full payment of fee and completion of all admission requirements.

j) The course will commence on **14<sup>th</sup> May, 2019** and you are advised to plan accordingly.

k) Please send all the details asked for as per **Annexure 3** (In hard copy) mandatorily along with acceptance letter to facilitate the making of your ID cards, which will be handed over to you on arrival.

l) Background verification will be undertaken for all students. This may involve the admissions team or any agency representing Great Lakes Institute of Management contacting your employers and references provided in the application form to ascertain information provided in the application form. Providing false information will render admission to the program null & void.

m) **All correspondence by post/courier including the payments should be mailed to Admissions Office at the following address only:**

**Manager – Admissions,  
Great Lakes Institute of Management,  
City Office: Vatika Towers,  
Block B, 14<sup>th</sup> Floor, Sector 54,  
Golf Course Road, Gurgaon, Haryana 122002  
M: +91 9650062121, 8510021155.**

n) All email correspondences from now on will only be to [pgpm.gurgaon@greatlakes.edu.in](mailto:pgpm.gurgaon@greatlakes.edu.in). Please put your application number and name as the subject for all future mails.

We wish you a fruitful period of learning with us.

With best wishes



**Mr. Gautam Lakhamraju**  
Director-Admissions  
Great Lakes Institute of Management, Gurgaon

### **ACCEPTANCE LETTER**

To,  
Manager – Admissions,  
**Great Lakes Institute of Management, Gurgaon**  
**City Office:** Vatika Towers, Block B, 14<sup>th</sup> Floor, Sector 54,  
Golf Course Road, Gurgaon, Haryana - 122002

Dear Sir/Madam,

I, \_\_\_\_\_, Application Number \_\_\_\_\_ hereby **ACCEPT / REJECT** the offer for admission into the one year full time Post Graduate Program in Management offered by Great Lakes Institute of Management, Gurgaon, for the academic year beginning May 2019.

I have remitted the initial fee of Rs. 75,000/- via online transfer as per details attached herewith.

Name of the Applicant: \_\_\_\_\_

Application Number: \_\_\_\_\_

Transaction ID/UTR No.: \_\_\_\_\_

Transaction Date: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### **Enclosures:**

1. Annexure 3 duly filled.

### **Annexure 1**

#### **Laptop Requirements**

Students who have enrolled in Great Lakes Institute of Management PGPM are required to have a laptop. If you already have a laptop and want to continue using it at Great Lakes, please be aware of our minimum laptop requirements.

**Minimum Laptop Requirements**

- Processor: I3 or Higher
- Operating System: Windows 7 or Higher
- RAM: 4 GB or Higher
- Hard Drive: 320 GB or Higher
- Wireless: 802.11 G or N
- Video Card: Integrate Graphic Card or Higher
- MS-Office 2010 or Higher
- All critical Operating System patches (e.g. Windows Updates) must be applied and active on the laptop
- Active, up-to-date Anti-Virus software must be running on the laptop
- An active personal firewall must be deployed on the Laptop


**Some software which is part of the course requirements may only work on Windows and not work correctly / properly on MAC and other operating systems.**

If you have any questions about Great Lakes overall computing environment, please feel free to contact the IT Help Desk at [itsupport.ggn@greatlakes.edu.in](mailto:itsupport.ggn@greatlakes.edu.in)

**Annexure 2****Fee Structure: PGPM 2019 – 20**

Expense Head	Cost in INR
Tuition & Program Fees	13,84,000
Alumni Subscription	5,000
Caution Deposit	10,000
Student Welfare Fund	5,000
Total	<b>14,04,000</b>
Accommodation (A/C Twin Sharing)	1,34,000
Food	67,000
GRAND TOTAL	<b>16,05,000</b>

**Annexure 3**

		Great Lakes Institute of Management	
Student Identity Card Requisition Form			
Name:		<b>PHOTOGRAPH</b> Width: 275 pixels Height: 310 pixels Resolution: 300	
	(As per 10 <sup>th</sup> Mark Sheet)		
Application No:			
Emergency Contact No:			
Blood Group:			
Student Signature:			
Communication Address			
Permanent Address			
(For Office Use Only)			
STUDENT ROLL NO:			
Forwarded By,		Approved By,	
Identity Card Receiver's Statement			
I have received the identity card on:			
Card Issued By: (RC Staff Sign)		Student Signature	

#### Annexure 4

Please bring photocopies and originals of following documents at the time of the commencement of the Program.

1. CAT/GMAT/XAT/CMAT scorecard
2. ID Proof - Passport/License/Pan Card/Aadhar Card/Company ID Card
3. Certificates & Mark sheets of 10<sup>th</sup> and 12<sup>th</sup> Std
4. Degree Certificate/Transcripts - Both UG and PG (if any)
5. Consolidated Degree Mark sheet – Both UG and PG (if any)
6. Medical Certificate
7. Anti-ragging affidavit by Parent and Student
8. All candidates should produce the following documents with respect to the last employer at the time of reporting to the college:
  - i) Letter of engagement (offer letter)
  - ii) Letter of sanction of sabbatical (wherever applicable)
  - iii) Letter of resignation and relieving letter
  - iv) Certificate of last salary drawn/last payslip

#### Annexure 5

Online Payment Option for Initial Fee Payment and Subsequent Installments

**Bank details for online fee payment**

<b>Account Name</b>	Great Lakes Institute of Management Gurgaon-Escrow Account
<b>Account No.</b>	GLIMG21912194
<b>IFSC Code</b>	KKBK0000463
<b>Bank</b>	KOTAK BANK LTD.

Branch	CHENNAI-ADYAR
Account Type	CURRENT

After online transfer, Please ensure you fill the [FEE TRACKING FORM](#)

**Contact Persons for Education Loan**

<b>AXIS BANK</b> Mr. Deepak Singh Deputy Manager M: +91 9910093975 E: <a href="mailto:deepak6.singh@axisbank.com">deepak6.singh@axisbank.com</a>	<b>HDFC CREDILA</b> Mr. Mohit Arora Branch Manager M: +91 9953969687 E: <a href="mailto:mohita@credila.com">mohita@credila.com</a>	<b>Bank Of Baroda</b> Mr. Rohen Singh Officer-Education Loan M: +91 7005136838   8076332781 E: <a href="mailto:loitungbam.singh@bankofbaroda.com">loitungbam.singh@bankofbaroda.com</a>	<b>Auxilo</b> <b>Mr. Gokulakrishnan</b> Regional Head M: +91 9884623810 E: <a href="mailto:gokulakrishnan.sekar@auxilo.com">gokulakrishnan.sekar@auxilo.com</a>
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END OF MESSAGE

Our mailing address is:

Great Lakes Institute of Management, 14th Floor, Vatika Towers, Golf Course Road, Sector 54, Gurgaon, 122002, India

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