

Month-to-Date (MTD) Report

Period: 1st Jan 2026 to 30th Jan 2026

| Date | Headcount | Full Day | Half Day | Working Cost | OT Hours | OT Charges | Total Cost |
|--------------|-----------|----------|----------|-------------------|----------|-------------------|-------------------|
| 2026-01-01 | 3 | 3 | 0 | ₹0 | 24.0 | ₹1,827 | ₹1,827 |
| 2026-01-02 | 398 | 395 | 3 | ₹2,17,250 | 1055.0 | ₹66,266 | ₹2,83,516 |
| 2026-01-03 | 407 | 405 | 2 | ₹2,22,627 | 1079.0 | ₹67,681 | ₹2,90,308 |
| 2026-01-04 | 29 | 29 | 0 | ₹0 | 227.0 | ₹13,952 | ₹14,805 |
| 2026-01-05 | 399 | 395 | 4 | ₹2,16,789 | 1127.5 | ₹70,445 | ₹2,87,234 |
| 2026-01-06 | 393 | 389 | 4 | ₹2,15,055 | 1154.0 | ₹73,471 | ₹2,88,526 |
| 2026-01-07 | 388 | 387 | 1 | ₹2,12,988 | 1146.0 | ₹72,566 | ₹2,85,554 |
| 2026-01-08 | 386 | 384 | 2 | ₹2,11,262 | 1083.5 | ₹68,715 | ₹2,79,977 |
| 2026-01-09 | 385 | 384 | 1 | ₹2,11,813 | 1111.0 | ₹70,738 | ₹2,82,551 |
| 2026-01-10 | 388 | 387 | 1 | ₹2,13,104 | 1119.5 | ₹70,818 | ₹2,83,922 |
| 2026-01-11 | 35 | 35 | 0 | ₹0 | 291.0 | ₹18,269 | ₹18,269 |
| 2026-01-12 | 380 | 376 | 4 | ₹2,08,491 | 1091.0 | ₹69,354 | ₹2,77,845 |
| 2026-01-13 | 383 | 382 | 1 | ₹2,10,446 | 1139.0 | ₹72,674 | ₹2,83,120 |
| 2026-01-14 | 387 | 385 | 2 | ₹2,12,552 | 1130.0 | ₹71,207 | ₹2,83,759 |
| 2026-01-15 | 381 | 380 | 1 | ₹2,09,770 | 1163.0 | ₹74,175 | ₹2,83,945 |
| 2026-01-16 | 383 | 382 | 1 | ₹2,10,774 | 963.5 | ₹61,777 | ₹2,72,551 |
| 2026-01-17 | 383 | 383 | 0 | ₹2,10,886 | 493.5 | ₹31,191 | ₹2,42,077 |
| 2026-01-18 | 78 | 77 | 1 | ₹0 | 649.0 | ₹40,753 | ₹40,753 |
| 2026-01-19 | 367 | 366 | 1 | ₹2,02,388 | 835.0 | ₹52,202 | ₹2,54,590 |
| 2026-01-20 | 361 | 360 | 1 | ₹1,99,015 | 547.5 | ₹36,336 | ₹2,35,351 |
| 2026-01-21 | 361 | 355 | 6 | ₹1,98,259 | 563.5 | ₹37,016 | ₹2,35,275 |
| 2026-01-22 | 350 | 350 | 0 | ₹0 | 714.0 | ₹0 | ₹0 |
| 2026-01-23 | 346 | 344 | 2 | ₹1,88,977 | 496.0 | ₹33,293 | ₹2,22,270 |
| 2026-01-24 | 348 | 346 | 2 | ₹1,89,151 | 456.5 | ₹30,021 | ₹2,19,172 |
| 2026-01-25 | 20 | 20 | 0 | ₹0 | 159.0 | ₹11,447 | ₹11,447 |
| 2026-01-26 | 0 | 0 | 0 | ₹0 | 0.0 | ₹0 | ₹0 |
| 2026-01-27 | 329 | 327 | 2 | ₹1,80,211 | 335.0 | ₹22,853 | ₹2,03,064 |
| 2026-01-28 | 324 | 322 | 2 | ₹1,77,744 | 192.5 | ₹13,285 | ₹1,91,029 |
| 2026-01-29 | 342 | 341 | 1 | ₹1,88,584 | 364.0 | ₹23,567 | ₹2,12,151 |
| 2026-01-30 | 344 | 342 | 2 | ₹1,89,507 | 399.5 | ₹26,221 | ₹2,15,728 |
| TOTAL | | | | ₹46,97,643 | | ₹13,02,120 | ₹60,00,616 |

Daily Cost Summary - 30th Jan 2026

Headcount: 344 | Full Day: 342 | Half Day: 2 | Working Cost: ₹1,89,507 | OT Hrs: 399.5 | OT Charges: ₹26,221 | Total: ₹2,15,728

Employee Missing Data

Missing Attendance from API or Status is Absent

| Employee ID | Reason |
|----------------------|---|
| AN0032 SAGAR | Missing attendance from API or Status is Absent |
| OR6369 VIKASH PANDEY | Missing attendance from API or Status is Absent |

Attendance Not Marked By App

| Employee ID | Reason |
|-------------|------------------------------|
| AN0033 | Attendance Not Marked By App |
| AN0034 | Attendance Not Marked By App |
| OM0106 | Attendance Not Marked By App |
| OM0107 | Attendance Not Marked By App |

OT Hours Report (0-3 Hours)

Responsible Person: Pankaj

| S.No. | Department | Station | Employee ID | Full Name | OT Hours |
|-------|-------------|------------|-------------|----------------------|----------|
| 1 | Mini UPS | Production | AKE0235 | VIPIN | 3.00 |
| 2 | Mini UPS | Production | KM1418 | SANJIB KUMAR CHAKMA | 3.00 |
| 3 | Mini UPS | Production | MSW0003 | RAJESH KUMAR | 3.00 |
| 4 | Mini UPS | Production | MSW0116 | PUSHPENDRA KUMAR | 3.00 |
| 5 | Mini UPS | Production | MSW1145 | ARVIND KUMAR SHUKLA | 3.00 |
| 6 | Paytm Fresh | Production | AKE0047 | AMAN KASHYAP | 3.00 |
| 7 | Paytm Fresh | Production | AKE0072 | SNEHA | 3.00 |
| 8 | Paytm Fresh | Production | AKE0102 | HIMANSHU | 3.00 |
| 9 | Paytm Fresh | Production | AKE0172 | SURENDRA KUMAR GUPTA | 0.50 |
| 10 | Paytm Fresh | Production | AKE0258 | BITTU YADAV | 3.00 |
| 11 | Paytm Fresh | Production | AKE0299 | DABLU PANDEY | 3.00 |
| 12 | Paytm Fresh | Production | AKE0322 | INDRAJEET | 3.00 |
| 13 | Paytm Fresh | Production | AKE0323 | AMAN KUMAR | 3.00 |
| 14 | Paytm Fresh | Production | AKE0347 | PRADEEP KUMAR | 0.50 |
| 15 | Paytm Fresh | Production | AKE0358 | JEETU | 3.00 |
| 16 | Paytm Fresh | Production | KM2320 | PRITI RAJ | 3.00 |
| 17 | Paytm Fresh | Production | KM2328 | PAPPY | 0.50 |
| 18 | Paytm Fresh | Production | KM2379 | RAVI KUMAR | 3.00 |
| 19 | Paytm Fresh | Production | AN0031 | Manish Kumar | 0.50 |
| 20 | Paytm Fresh | Production | KM1005 | RAHUL SINGH | 3.00 |
| 21 | Paytm Fresh | Production | KM2191 | RAVI | 0.50 |
| 22 | Paytm Fresh | Production | KM1429 | VIRENDRA | 3.00 |
| 23 | Paytm Fresh | Production | KM1682 | SHUBHAM RAWAT | 3.00 |
| 24 | Paytm Fresh | Production | KM1774 | MANISHA KUMARI | 0.50 |
| 25 | Paytm Fresh | Production | KM1811 | SUBINA CHAKMA | 0.50 |
| 26 | Paytm Fresh | Production | KM1812 | KUMARI NEHA | 3.00 |
| 27 | Paytm Fresh | Production | KM2145 | NEETU | 0.50 |
| 28 | Paytm Fresh | Production | KM2159 | ANISHA DEVI | 0.50 |
| 29 | Paytm Fresh | Production | MSW0643 | RAMESH | 3.00 |
| 30 | Paytm Fresh | Production | MSW0652 | SANJAY SINGH | 0.50 |
| 31 | Paytm Fresh | Production | MSW0656 | HAresh KUMAR | 0.50 |
| 32 | Paytm Fresh | Production | MSW0739 | UMA SHANKAR RAM | 0.50 |

Daily Cost Summary - 30th Jan 2026

Headcount: 344 | Full Day: 342 | Half Day: 2 | Working Cost: ₹1,89,507 | OT Hrs: 399.5 | OT Charges: ₹26,221 | Total: ₹2,15,728

| | | | | | |
|----|-------------|------------|---------|----------------------|------|
| 33 | Paytm Fresh | Production | MSW0779 | AMIT KUMAR | 3.00 |
| 34 | Paytm Fresh | Production | MSW0370 | RANJEET PANDEET | 3.00 |
| 35 | Paytm Fresh | Production | MSW0201 | AVISHEK KUMAR MISHRA | 0.50 |
| 36 | Paytm Fresh | Production | MSW0211 | SONU KUMAR | 3.00 |
| 37 | Paytm Fresh | Production | MSW0008 | SANJAY KUMAR BHAGAT | 3.00 |
| 38 | Paytm Fresh | Production | MSW0014 | SHAHIL SINGH PATEL | 3.00 |
| 39 | Paytm Fresh | Production | KM2201 | SUSHIL KUMAR | 0.50 |
| 40 | Paytm Fresh | Production | KM2215 | POOJA | 3.00 |
| 41 | Paytm Fresh | Production | KM2496 | SANOJ KUMAR | 0.50 |
| 42 | Paytm Fresh | Production | KM2515 | VISHAL | 3.00 |
| 43 | Paytm Fresh | Production | KM2534 | DHEERAJ SINGH | 3.00 |
| 44 | Paytm Fresh | Production | KM2536 | ADITYA KUMAR | 3.00 |
| 45 | Paytm Fresh | Production | OR6548 | PRIYA | 3.00 |
| 46 | Paytm Fresh | Production | OR6730 | ANUJ YADAV | 0.50 |
| 47 | Paytm Fresh | Production | OR6735 | ROOPENDRA SINGH | 0.50 |
| 48 | Paytm Fresh | Production | OR6740 | VIVEK KUMAR MANDAL | 0.50 |
| 49 | Paytm Fresh | Production | OR6748 | AKHILESH KUMAR | 3.00 |
| 50 | Paytm Fresh | Production | OR6772 | BHOOPENDRA SINGH | 0.50 |
| 51 | Paytm Fresh | Production | OR6792 | SUDHIR KUMAR | 3.00 |
| 52 | Paytm Fresh | Production | OR6802 | RAJKUMAR | 3.00 |
| 53 | Paytm Fresh | Production | OR6815 | SUNNY KUMAR | 3.00 |
| 54 | Paytm Fresh | Production | OR6817 | AKASH | 0.50 |
| 55 | Paytm Fresh | Production | OR6847 | KAMAL SINGH | 3.00 |
| 56 | Paytm Fresh | Production | OR6399 | HARDAYAL SINGH | 0.50 |
| 57 | Paytm Fresh | Production | OM0077 | RAJ KUMAR | 0.50 |
| 58 | Paytm Fresh | Production | OM0078 | BABLU JHA | 3.00 |
| 59 | Paytm Fresh | Production | OM0097 | SURAJ | 3.00 |
| 60 | Paytm Fresh | Production | OR5704 | MUKESH | 3.00 |
| 61 | Paytm Fresh | Production | OR5720 | AKHILESH KUMAR | 3.00 |
| 62 | Paytm Fresh | Production | OR5799 | YASH KUMAR | 0.50 |
| 63 | Paytm Fresh | Production | OR5924 | RINKI DEVI | 0.50 |
| 64 | Paytm Fresh | Production | OR5942 | POONAM | 3.00 |
| 65 | Paytm Fresh | Production | OR5960 | ANUJ KUMAR | 0.50 |
| 66 | Paytm Fresh | Production | OR5996 | ALAKHA CHAKMA | 3.00 |
| 67 | Paytm Fresh | Production | OR5997 | ANJU TIWARI | 3.00 |
| 68 | Paytm Fresh | Production | OR6001 | RASHMI | 3.00 |

Daily Cost Summary - 30th Jan 2026

Headcount: 344 | Full Day: 342 | Half Day: 2 | Working Cost: ₹1,89,507 | OT Hrs: 399.5 | OT Charges: ₹26,221 | Total: ₹2,15,728

| | | | | | |
|-----|-------------|------------|---------|--------------------------|------|
| 69 | Paytm Fresh | Production | OR6018 | RAVI KANT SINGH | 0.50 |
| 70 | Paytm Fresh | Production | OR6102 | GOPAL JATAV | 0.50 |
| 71 | Paytm Fresh | Production | OR6106 | POOJA YADAV | 0.50 |
| 72 | Paytm Fresh | Production | OR6116 | KM DEEPANJALI | 0.50 |
| 73 | Paytm Fresh | Production | OR6159 | MOHNI | 0.50 |
| 74 | Paytm Fresh | Production | OR6207 | NAINA DEVI | 0.50 |
| 75 | Paytm Fresh | Production | OR6267 | KANHAIYA THAKUR | 3.00 |
| 76 | Paytm Fresh | Production | OR6287 | PAPPU KUMAR THAKUR | 3.00 |
| 77 | Paytm Fresh | Production | OR6306 | AKSHYA KUMAR | 3.00 |
| 78 | Paytm Fresh | Production | OR6341 | UMASHANKAR YADAV | 3.00 |
| 79 | Paytm Fresh | Production | OR5348 | LAV KUSH RAVAT | 0.50 |
| 80 | Paytm Fresh | Production | OR5380 | ANURAG | 3.00 |
| 81 | Paytm Fresh | Production | OR5581 | ASHMI | 3.00 |
| 82 | Paytm Fresh | Production | OR5599 | ROSHNI | 3.00 |
| 83 | Paytm Fresh | Production | OR5622 | PRIYANKA | 0.50 |
| 84 | Paytm Fresh | Production | OR5623 | FULAWATI DEVI | 0.50 |
| 85 | Paytm Fresh | Production | OR5638 | JAGIYA DEVI | 3.00 |
| 86 | Paytm Fresh | Production | OM0036 | KHUSHBU | 3.00 |
| 87 | Paytm Fresh | Production | OM0002 | VIVEK TRIPATHI | 3.00 |
| 88 | Paytm Fresh | Production | OM0013 | DIBYA RANJAN SWAIN | 3.00 |
| 89 | Paytm Fresh | Production | MSW0962 | AHIBARAN SINGH | 3.00 |
| 90 | Paytm Fresh | Production | MSW1006 | PRAVEEN KUMAR | 3.00 |
| 91 | Paytm Fresh | Production | MSW1162 | SANDEEP KUMAR SHRIVASTAV | 3.00 |
| 92 | Paytm Fresh | Production | MSW1166 | SONU KUMAR | 3.00 |
| 93 | Paytm Fresh | Production | MSW1050 | ANANDI PRASAD | 3.00 |
| 94 | Paytm Fresh | Production | MSW1149 | SURJEET | 0.50 |
| 95 | Paytm Fresh | Production | MSW1158 | SHIVPRAKASH | 0.50 |
| 96 | Refurb | Production | MSW1134 | DIVYANSHU SINGH | 0.50 |
| 97 | Refurb | Production | OM0052 | PAVAN | 3.00 |
| 98 | Refurb | Production | OR6800 | DEEPAK | 3.00 |
| 99 | Refurb | Production | MSW0058 | KRISHAN KUMAR | 0.50 |
| 100 | Refurb | Production | MSW0493 | GAUTAM | 0.50 |
| 101 | Refurb | Production | KM2192 | PRINS KUMAR | 3.00 |
| 102 | Refurb | Production | KM1373 | SHASHI PRABHA | 3.00 |
| 103 | Refurb | Production | KM2394 | ASHOK | 3.00 |
| 104 | Refurb | Production | AN0003 | RAM KUMAR | 3.00 |

Daily Cost Summary - 30th Jan 2026

Headcount: 344 | Full Day: 342 | Half Day: 2 | Working Cost: ₹1,89,507 | OT Hrs: 399.5 | OT Charges: ₹26,221 | Total: ₹2,15,728

| | | | | | |
|-----|------------|------------|---------|-----------------|------|
| 105 | Refurb | Production | AN0011 | PANKAJ KUMAR | 3.00 |
| 106 | Refurb | Production | AN0024 | SURAJ PAL | 3.00 |
| 107 | Refurb | Production | AN0028 | Devesh Kumar | 3.00 |
| 108 | SmartMeter | Production | AKE0080 | KULDEEP CHAUHAN | 3.00 |
| 109 | SmartMeter | Production | OR6352 | ARJUN DAS | 3.00 |

OT Hours Report (0-3 Hours)

Responsible Person: Vishul

| S.No. | Department | Station | Employee ID | Full Name | OT Hours |
|-------|------------|---------------------|-------------|-------------------|----------|
| 1 | Overheads | Main Store | MSW1024 | SURAJ BATHAM | 3.00 |
| 2 | Overheads | Main Store | MSW1125 | AKASH VERMA | 3.00 |
| 3 | Overheads | MIN Team | MSW1173 | AJAY KUMAR | 1.00 |
| 4 | Overheads | MIN Team | MSW1187 | MOHIT RATHOR | 1.00 |
| 5 | Overheads | SMT Store | MSW1215 | JUGENDRA | 1.00 |
| 6 | Overheads | Lift Man | OM0035 | ARVIND KUMAR SAHU | 3.00 |
| 7 | Overheads | Lift Man | OR4986 | AKASH KUMAR | 3.00 |
| 8 | Overheads | Lift Man | OR6451 | KAILASH NARAYAN | 1.00 |
| 9 | Overheads | Mini Store Basement | MSW0037 | PINTU SINGH | 3.00 |
| 10 | Overheads | Mini Store Basement | MSW0527 | ATUL KUMAR | 0.50 |
| 11 | Overheads | MIN Team | MSW0537 | VIVEK | 3.00 |
| 12 | Overheads | Main Store | MSW0566 | SACHENDRA KUMAR | 1.00 |
| 13 | Overheads | Main Store | MSW0964 | ALOK KUMAR | 3.00 |
| 14 | Overheads | SMT Store | MSW0969 | ANSUL BABU | 1.00 |

OT Hours Report (0-3 Hours)

Responsible Person: Ankur

| S.No. | Department | Station | Employee ID | Full Name | OT Hours |
|-------|-------------|----------------|-------------|---------------------|----------|
| 1 | Overheads | IQC RM | MSW1047 | AMAR CHANDRA MANDAL | 3.00 |
| 2 | Overheads | SMT IQC | MSW0953 | VIKAS CHANDRA | 1.00 |
| 3 | Overheads | IQC RM | MSW1172 | MAYARAM MAURIYA | 3.00 |
| 4 | Overheads | SMT IQC | MSW1191 | PRINCE KUMAR | 1.00 |
| 5 | Overheads | IQC RM | OR5332 | LAKHAN SINGH | 3.00 |
| 6 | Overheads | IQC RM | OR5992 | SHIVDATT TIWARI | 3.00 |
| 7 | Overheads | IQC RM | AN0005 | ARPIT SINGH CHAUHAN | 3.00 |
| 8 | Paytm Fresh | OQC | KM1889 | MADUHARI CHAKMA | 3.00 |
| 9 | Paytm Fresh | OQC | KM2171 | PRAMANAND PASWAN | 3.00 |
| 10 | Paytm Fresh | OQC | MSW0554 | NIKHIL KUMAR | 3.00 |
| 11 | Paytm Fresh | Repair | MSW0481 | SUJEET KUMAR | 0.50 |
| 12 | Paytm Fresh | OQC | OR6697 | GAUTAM THATERA | 3.00 |
| 13 | Paytm Fresh | PDI | OR5817 | LALLU RAM | 2.50 |
| 14 | Paytm Fresh | Repair | MSW1133 | RANJAN KUMAR RAM | 0.50 |
| 15 | Paytm Fresh | OQC | MSW1168 | HIMANSHU DUBEY | 3.00 |
| 16 | Refurb | Repair | MSW1227 | Ashish Kumar | 0.50 |
| 17 | Paytm Fresh | PDI | OR5674 | SUNIL KUMAR | 2.00 |
| 18 | Refurb | Scrap | OR6834 | SHIVAM | 3.00 |
| 19 | Paytm Fresh | PDI | AKE0096 | DEVESH KUMAR | 2.00 |
| 20 | Refurb | Repair | MSW0217 | VIKASH KUMAR | 1.00 |
| 21 | Paytm Fresh | PDI | MSW0971 | ASHISH KUMAR | 3.00 |
| 22 | Refurb | Scrap | MSW0979 | DEEPAK KUMAR | 3.00 |
| 23 | Refurb | OQC | MSW0983 | DHARMENDRA KUMAR | 0.50 |
| 24 | Refurb | Scrap | KM2174 | AMIT | 3.00 |
| 25 | SmartMeter | Smart Meter QC | MSW0955 | KRIPA SHANKAR | 3.00 |

Daily Cost Summary - 30th Jan 2026

Headcount: 344 | Full Day: 342 | Half Day: 2 | Working Cost: ₹1,89,507 | OT Hrs: 399.5 | OT Charges: ₹26,221 | Total: ₹2,15,728

OT Hours Report (0-3 Hours)

Responsible Person: Awakash

| S.No. | Department | Station | Employee ID | Full Name | OT Hours |
|-------|------------|----------|-------------|---------------|----------|
| 1 | Overheads | LAB R&D; | MSW1159 | ANUBHAV SINGH | 2.50 |
| 2 | Overheads | LAB R&D; | MSW0084 | SANOJ | 2.50 |
| 3 | Overheads | LAB R&D; | MSW0360 | SANJAY KUMAR | 3.00 |
| 4 | Overheads | LAB R&D; | MSW0475 | DILIP KUMAR | 3.00 |
| 5 | Overheads | LAB R&D; | MSW0560 | ARVIND KUMAR | 3.00 |
| 6 | Overheads | LAB R&D; | KM2264 | NIRAJ KUMAR | 2.50 |

Daily Cost Summary - 30th Jan 2026

Headcount: 344 | Full Day: 342 | Half Day: 2 | Working Cost: ₹1,89,507 | OT Hrs: 399.5 | OT Charges: ₹26,221 | Total: ₹2,15,728

OT Hours Report (0-3 Hours)

Responsible Person: Sumit

| S.No. | Department | Station | Employee ID | Full Name | OT Hours |
|-------|------------|-----------------------------|-------------|-----------------------|----------|
| 1 | Overheads | Facility Maintenance | MSW1058 | AKASH KUMAR | 1.00 |
| 2 | Overheads | Facility Maintenance | MSW1102 | DHARMENDRA | 3.00 |
| 3 | Overheads | Jig and Fixture Maintenance | MSW1225 | RAVI SHAKYA | 3.00 |
| 4 | Overheads | Facility Maintenance | MSW1141 | RAMAN | 1.00 |
| 5 | Overheads | Pantry | MSW0200 | SANDEEP | 2.50 |
| 6 | Overheads | Jig and Fixture Maintenance | MSW0216 | CHANDRAPRAKASH PASWAN | 2.00 |

Daily Cost Summary - 30th Jan 2026

Headcount: 344 | Full Day: 342 | Half Day: 2 | Working Cost: ₹1,89,507 | OT Hrs: 399.5 | OT Charges: ₹26,221 | Total: ₹2,15,728

OT Hours Report (3-4 Hours)

Responsible Person: Ankur

| S.No. | Department | Station | Employee ID | Full Name | OT Hours |
|-------|-------------|---------|-------------|--------------|----------|
| 1 | Paytm Fresh | PQC | MSW0844 | KESHAV KUMAR | 3.50 |

Daily Cost Summary - 30th Jan 2026

Headcount: 344 | Full Day: 342 | Half Day: 2 | Working Cost: ₹1,89,507 | OT Hrs: 399.5 | OT Charges: ₹26,221 | Total: ₹2,15,728

OT Hours Report (4-5 Hours)

Responsible Person: Pankaj

| S.No. | Department | Station | Employee ID | Full Name | OT Hours |
|-------|-------------|------------|-------------|--------------|----------|
| 1 | Paytm Fresh | Production | MSW1169 | BOBY | 5.00 |
| 2 | Paytm Fresh | Production | OM0004 | KAILASHPATI | 5.00 |
| 3 | Paytm Fresh | Production | OR6420 | JEET BAHADUR | 5.00 |

Daily Cost Summary - 30th Jan 2026

Headcount: 344 | Full Day: 342 | Half Day: 2 | Working Cost: ₹1,89,507 | OT Hrs: 399.5 | OT Charges: ₹26,221 | Total: ₹2,15,728

OT Hours Report (5+ Hours)

Responsible Person: Ashutosh Mishra

| S.No. | Department | Station | Employee ID | Full Name | OT Hours |
|-------|------------|-----------|-------------|--------------|----------|
| 1 | Overheads | Loading | KM1969 | JAYGOPAL | 7.00 |
| 2 | Overheads | Loading | MSW0723 | VIPAN KUMAR | 7.00 |
| 3 | Overheads | Loading | OR6506 | ATUL TIWARI | 7.00 |
| 4 | Refurb | Inwarding | MSW0439 | SANDESH BABU | 6.00 |
| 5 | Standee | Standee | MSW0414 | SURYA CHAKMA | 6.00 |

Daily Cost Summary - 30th Jan 2026

Headcount: 344 | Full Day: 342 | Half Day: 2 | Working Cost: ₹1,89,507 | OT Hrs: 399.5 | OT Charges: ₹26,221 | Total: ₹2,15,728

OT Hours Report (5+ Hours)

Responsible Person: Sumit

| S.No. | Department | Station | Employee ID | Full Name | OT Hours |
|-------|------------|---------|-------------|-----------|----------|
| 1 | Overheads | Pantry | MSW1063 | VINIT | 5.50 |

Attendance by Department & Station

| Department | Station | Count |
|--------------|-----------------------------|------------|
| Paytm Fresh | Production | 109 |
| Refurb | Production | 102 |
| Refurb | Repair | 29 |
| Refurb | OQC | 12 |
| Overheads | Main Store | 7 |
| Overheads | LAB R&D; | 7 |
| Paytm Fresh | OQC | 7 |
| Refurb | Scrap | 6 |
| Standee | Standee | 6 |
| Mini UPS | Production | 5 |
| Overheads | IQC RM | 5 |
| Unknown | Unknown | 4 |
| Overheads | Facility Maintenance | 4 |
| Refurb | Inwarding | 4 |
| Overheads | Loading | 4 |
| Refurb | PDI | 4 |
| Overheads | MIN Team | 3 |
| Overheads | Mini Store Basement | 3 |
| Overheads | Lift Man | 3 |
| Paytm Fresh | Repair | 3 |
| SmartMeter | Production | 2 |
| SmartMeter | Smart Meter QC | 2 |
| Overheads | SMT IQC | 2 |
| Overheads | SMT Store | 2 |
| Overheads | Jig and Fixture Maintenance | 2 |
| Overheads | Pantry | 2 |
| Paytm Fresh | PDI | 1 |
| Paytm Fresh | PQC | 1 |
| Refurb | PQC | 1 |
| Cable | Production | 1 |
| Overheads | House Keeping | 1 |
| TOTAL | | 344 |

Daily Cost Summary - 30th Jan 2026

Headcount: 344 | Full Day: 342 | Half Day: 2 | Working Cost: ₹1,89,507 | OT Hrs: 399.5 | OT Charges: ₹26,221 | Total: ₹2,15,728

Department Cost & Production (By Responsible Person)

Responsible Person: Unmapped (Unknown Department)

| Department | Station | Head Count | Work Hrs | Work Cost | OT Hrs | OT Cost | Total Cost | Production | Per Unit |
|--------------------|-----------------|------------|----------|-----------|--------|---------|------------|------------|----------|
| Unknown Department | Total | 4 | 36.0 | ₹2,048 | 0.0 | ₹0 | ₹2,048 | | |
| | Unknown Station | 4 | 36.0 | ₹2,048 | 0.0 | ₹0 | ₹2,048 | | |
| Total | | 4 | 36.0 | ₹2,048 | 0.0 | ₹0 | ₹2,048 | | |

Daily Cost Summary - 30th Jan 2026

Headcount: 344 | Full Day: 342 | Half Day: 2 | Working Cost: ₹1,89,507 | OT Hrs: 399.5 | OT Charges: ₹26,221 | Total: ₹2,15,728

Department Cost & Production (By Responsible Person)

Responsible Person: Ankur

| Department | Station | Head Count | Work Hrs | Work Cost | OT Hrs | OT Cost | Total Cost | Production | Per Unit |
|--------------|----------------|------------|--------------|----------------|-------------|---------------|----------------|------------|----------|
| Overheads | Total | 7 | 79.7 | ₹3,917 | 17.0 | ₹1,057 | ₹4,974 | 0 | |
| | IQC RM | 5 | 59.8 | ₹2,603 | 15.0 | ₹903 | ₹3,506 | | |
| | SMT IQC | 2 | 19.9 | ₹1,314 | 2.0 | ₹154 | ₹1,468 | | |
| Paytm Fresh | Total | 12 | 129.8 | ₹6,617 | 22.0 | ₹1,356 | ₹7,973 | 0 | |
| | OQC | 7 | 78.3 | ₹3,732 | 15.0 | ₹927 | ₹4,659 | | |
| | PDI | 1 | 11.5 | ₹512 | 2.5 | ₹148 | ₹660 | | |
| | PQC | 1 | 12.2 | ₹512 | 3.5 | ₹207 | ₹719 | | |
| | Repair | 3 | 27.8 | ₹1,861 | 1.0 | ₹74 | ₹1,935 | | |
| Refurb | Total | 52 | 483.8 | ₹30,345 | 18.0 | ₹1,161 | ₹31,506 | 0 | |
| | OQC | 12 | 108.6 | ₹6,202 | 0.5 | ₹32 | ₹6,234 | | |
| | PDI | 4 | 43.1 | ₹2,137 | 7.0 | ₹446 | ₹2,583 | | |
| | PQC | 1 | 9.0 | ₹664 | 0.0 | ₹0 | ₹664 | | |
| | Repair | 29 | 264.9 | ₹18,360 | 1.5 | ₹125 | ₹18,485 | | |
| | Scrap | 6 | 58.2 | ₹2,982 | 9.0 | ₹558 | ₹3,540 | | |
| SmartMeter | Total | 2 | 20.9 | ₹1,264 | 3.0 | ₹249 | ₹1,513 | 0 | |
| | Smart Meter QC | 2 | 20.9 | ₹1,264 | 3.0 | ₹249 | ₹1,513 | | |
| Total | | 73 | 714.2 | ₹42,143 | 60.0 | ₹3,823 | ₹45,966 | | |

Daily Cost Summary - 30th Jan 2026

Headcount: 344 | Full Day: 342 | Half Day: 2 | Working Cost: ₹1,89,507 | OT Hrs: 399.5 | OT Charges: ₹26,221 | Total: ₹2,15,728

Department Cost & Production (By Responsible Person)

Responsible Person: Ashutosh Mishra

| Department | Station | Head Count | Work Hrs | Work Cost | OT Hrs | OT Cost | Total Cost | Production | Per Unit |
|--------------|--------------|------------|--------------|---------------|-------------|---------------|----------------|------------|----------|
| Overheads | Total | 4 | 57.0 | ₹2,219 | 21.0 | ₹1,365 | ₹3,584 | 0 | |
| | Loading | 4 | 57.0 | ₹2,219 | 21.0 | ₹1,365 | ₹3,584 | | |
| Refurb | Total | 4 | 42.1 | ₹2,372 | 6.0 | ₹564 | ₹2,936 | 0 | |
| | Inwarding | 4 | 42.1 | ₹2,372 | 6.0 | ₹564 | ₹2,936 | | |
| Standee | Total | 6 | 60.4 | ₹3,410 | 6.0 | ₹606 | ₹4,016 | 0 | |
| | Standee | 6 | 60.4 | ₹3,410 | 6.0 | ₹606 | ₹4,016 | | |
| Total | | 14 | 159.5 | ₹8,001 | 33.0 | ₹2,535 | ₹10,536 | | |

Daily Cost Summary - 30th Jan 2026

Headcount: 344 | Full Day: 342 | Half Day: 2 | Working Cost: ₹1,89,507 | OT Hrs: 399.5 | OT Charges: ₹26,221 | Total: ₹2,15,728

Department Cost & Production (By Responsible Person)

Responsible Person: Awakash

| Department | Station | Head Count | Work Hrs | Work Cost | OT Hrs | OT Cost | Total Cost | Production | Per Unit |
|--------------|----------|------------|-------------|---------------|-------------|---------------|---------------|------------|----------|
| Overheads | Total | 7 | 79.0 | ₹4,976 | 16.5 | ₹1,297 | ₹6,273 | 0 | |
| | LAB R&D; | 7 | 79.0 | ₹4,976 | 16.5 | ₹1,297 | ₹6,273 | | |
| Total | | 7 | 79.0 | ₹4,976 | 16.5 | ₹1,297 | ₹6,273 | | |

Daily Cost Summary - 30th Jan 2026

Headcount: 344 | Full Day: 342 | Half Day: 2 | Working Cost: ₹1,89,507 | OT Hrs: 399.5 | OT Charges: ₹26,221 | Total: ₹2,15,728

Department Cost & Production (By Responsible Person)

Responsible Person: Pankaj

| Department | Station | Head Count | Work Hrs | Work Cost | OT Hrs | OT Cost | Total Cost | Production | Per Unit |
|--------------|------------|------------|---------------|------------------|--------------|----------------|------------------|------------|----------|
| Cable | Total | 1 | 9.0 | ₹512 | 0.0 | ₹0 | ₹512 | 0 | |
| | Production | 1 | 9.0 | ₹512 | 0.0 | ₹0 | ₹512 | | |
| Mini UPS | Total | 5 | 59.8 | ₹3,064 | 15.0 | ₹1,071 | ₹4,135 | 0 | |
| | Production | 5 | 59.8 | ₹3,064 | 15.0 | ₹1,071 | ₹4,135 | | |
| Paytm Fresh | Total | 109 | 1170.5 | ₹57,360 | 195.0 | ₹11,904 | ₹69,264 | 0 | |
| | Production | 109 | 1170.5 | ₹57,360 | 195.0 | ₹11,904 | ₹69,264 | | |
| Refurb | Total | 102 | 950.4 | ₹53,008 | 28.5 | ₹1,712 | ₹54,720 | 0 | |
| | Production | 102 | 950.4 | ₹53,008 | 28.5 | ₹1,712 | ₹54,720 | | |
| SmartMeter | Total | 2 | 23.8 | ₹1,024 | 6.0 | ₹354 | ₹1,378 | 0 | |
| | Production | 2 | 23.8 | ₹1,024 | 6.0 | ₹354 | ₹1,378 | | |
| Total | | 219 | 2213.6 | ₹1,14,968 | 244.5 | ₹15,041 | ₹1,30,009 | | |

Daily Cost Summary - 30th Jan 2026

Headcount: 344 | Full Day: 342 | Half Day: 2 | Working Cost: ₹1,89,507 | OT Hrs: 399.5 | OT Charges: ₹26,221 | Total: ₹2,15,728

Department Cost & Production (By Responsible Person)

Responsible Person: Sumit

| Department | Station | Head Count | Work Hrs | Work Cost | OT Hrs | OT Cost | Total Cost | Production | Per Unit |
|--------------|-----------------------------|------------|-------------|---------------|-------------|---------------|---------------|------------|----------|
| Overheads | Total | 9 | 96.6 | ₹6,404 | 18.0 | ₹1,524 | ₹7,928 | 0 | |
| | Facility Maintenance | 4 | 36.3 | ₹2,766 | 5.0 | ₹459 | ₹3,225 | | |
| | House Keeping | 1 | 11.5 | ₹794 | 0.0 | ₹0 | ₹794 | | |
| | Jig and Fixture Maintenance | 2 | 22.9 | ₹1,326 | 5.0 | ₹371 | ₹1,697 | | |
| | Pantry | 2 | 26.0 | ₹1,518 | 8.0 | ₹694 | ₹2,212 | | |
| Total | | 9 | 96.6 | ₹6,404 | 18.0 | ₹1,524 | ₹7,928 | | |

Daily Cost Summary - 30th Jan 2026

Headcount: 344 | Full Day: 342 | Half Day: 2 | Working Cost: ₹1,89,507 | OT Hrs: 399.5 | OT Charges: ₹26,221 | Total: ₹2,15,728

Department Cost & Production (By Responsible Person)

Responsible Person: Vishul

| Department | Station | Head Count | Work Hrs | Work Cost | OT Hrs | OT Cost | Total Cost | Production | Per Unit |
|--------------|---------------------|------------|--------------|----------------|-------------|---------------|----------------|------------|----------|
| Overheads | Total | 18 | 189.3 | ₹10,967 | 27.5 | ₹2,001 | ₹12,968 | 0 | |
| | Lift Man | 3 | 34.0 | ₹1,577 | 7.0 | ₹431 | ₹2,008 | | |
| | Main Store | 7 | 73.2 | ₹4,312 | 10.0 | ₹771 | ₹5,083 | | |
| | MIN Team | 3 | 31.8 | ₹1,901 | 5.0 | ₹368 | ₹2,269 | | |
| | Mini Store Basement | 3 | 30.4 | ₹2,049 | 3.5 | ₹300 | ₹2,349 | | |
| | SMT Store | 2 | 19.9 | ₹1,128 | 2.0 | ₹131 | ₹1,259 | | |
| Total | | 18 | 189.3 | ₹10,967 | 27.5 | ₹2,001 | ₹12,968 | | |

Daily Cost Summary - 30th Jan 2026

Headcount: 344 | Full Day: 342 | Half Day: 2 | Working Cost: ₹1,89,507 | OT Hrs: 399.5 | OT Charges: ₹26,221 | Total: ₹2,15,728

Responsible Person Cost & Production (By Department)

Department: Unknown Department

| Responsible Person | Station | Head Count | Work Hrs | Work Cost | OT Hrs | OT Cost | Total Cost |
|--------------------|-----------------|------------|-------------|---------------|------------|-----------|---------------|
| Unmapped | Total | 4 | 36.0 | ₹2,048 | 0.0 | ₹0 | ₹2,048 |
| | Unknown Station | 4 | 36.0 | ₹2,048 | 0.0 | ₹0 | ₹2,048 |
| Dept Total | | 4 | 36.0 | ₹2,048 | 0.0 | ₹0 | ₹2,048 |

Daily Cost Summary - 30th Jan 2026

Headcount: 344 | Full Day: 342 | Half Day: 2 | Working Cost: ₹1,89,507 | OT Hrs: 399.5 | OT Charges: ₹26,221 | Total: ₹2,15,728

Responsible Person Cost & Production (By Department)

Department: Cable

Production: 0 | Per Device Cost:

| Responsible Person | Station | Head Count | Work Hrs | Work Cost | OT Hrs | OT Cost | Total Cost |
|--------------------|------------|------------|----------|-----------|--------|---------|------------|
| Pankaj | Total | 1 | 9.0 | ₹512 | 0.0 | ₹0 | ₹512 |
| | Production | 1 | 9.0 | ₹512 | 0.0 | ₹0 | ₹512 |
| Dept Total | | 1 | 9.0 | ₹512 | 0.0 | ₹0 | ₹512 |

Daily Cost Summary - 30th Jan 2026

Headcount: 344 | Full Day: 342 | Half Day: 2 | Working Cost: ₹1,89,507 | OT Hrs: 399.5 | OT Charges: ₹26,221 | Total: ₹2,15,728

Responsible Person Cost & Production (By Department)

Department: Mini UPS

Production: 0 | Per Device Cost:

| Responsible Person | Station | Head Count | Work Hrs | Work Cost | OT Hrs | OT Cost | Total Cost |
|--------------------|------------|------------|----------|-----------|--------|---------|------------|
| Pankaj | Total | 5 | 59.8 | ₹3,064 | 15.0 | ₹1,071 | ₹4,135 |
| | Production | 5 | 59.8 | ₹3,064 | 15.0 | ₹1,071 | ₹4,135 |
| Dept Total | | 5 | 59.8 | ₹3,064 | 15.0 | ₹1,071 | ₹4,135 |

Responsible Person Cost & Production (By Department)

Department: Overheads

Production: 0 | Per Device Cost:

| Responsible Person | Station | Head Count | Work Hrs | Work Cost | OT Hrs | OT Cost | Total Cost |
|--------------------|-----------------------------|------------|--------------|----------------|--------------|---------------|----------------|
| Ankur | Total | 7 | 79.7 | ₹3,917 | 17.0 | ₹1,057 | ₹4,974 |
| | IQC RM | 5 | 59.8 | ₹2,603 | 15.0 | ₹903 | ₹3,506 |
| | SMT IQC | 2 | 19.9 | ₹1,314 | 2.0 | ₹154 | ₹1,468 |
| Ashutosh Mishra | Total | 4 | 57.0 | ₹2,219 | 21.0 | ₹1,365 | ₹3,584 |
| | Loading | 4 | 57.0 | ₹2,219 | 21.0 | ₹1,365 | ₹3,584 |
| Awakash | Total | 7 | 79.0 | ₹4,976 | 16.5 | ₹1,297 | ₹6,273 |
| | LAB R&D; | 7 | 79.0 | ₹4,976 | 16.5 | ₹1,297 | ₹6,273 |
| Sumit | Total | 9 | 96.6 | ₹6,404 | 18.0 | ₹1,524 | ₹7,928 |
| | Facility Maintenance | 4 | 36.3 | ₹2,766 | 5.0 | ₹459 | ₹3,225 |
| | House Keeping | 1 | 11.5 | ₹794 | 0.0 | ₹0 | ₹794 |
| | Jig and Fixture Maintenance | 2 | 22.9 | ₹1,326 | 5.0 | ₹371 | ₹1,697 |
| | Pantry | 2 | 26.0 | ₹1,518 | 8.0 | ₹694 | ₹2,212 |
| Vishul | Total | 18 | 189.3 | ₹10,967 | 27.5 | ₹2,001 | ₹12,968 |
| | Lift Man | 3 | 34.0 | ₹1,577 | 7.0 | ₹431 | ₹2,008 |
| | Main Store | 7 | 73.2 | ₹4,312 | 10.0 | ₹771 | ₹5,083 |
| | MIN Team | 3 | 31.8 | ₹1,901 | 5.0 | ₹368 | ₹2,269 |
| | Mini Store Basement | 3 | 30.4 | ₹2,049 | 3.5 | ₹300 | ₹2,349 |
| | SMT Store | 2 | 19.9 | ₹1,128 | 2.0 | ₹131 | ₹1,259 |
| Dept Total | | 45 | 501.6 | ₹28,483 | 100.0 | ₹7,244 | ₹35,727 |

Daily Cost Summary - 30th Jan 2026

Headcount: 344 | Full Day: 342 | Half Day: 2 | Working Cost: ₹1,89,507 | OT Hrs: 399.5 | OT Charges: ₹26,221 | Total: ₹2,15,728

Responsible Person Cost & Production (By Department)

Department: Paytm Fresh

Production: 0 | Per Device Cost:

| Responsible Person | Station | Head Count | Work Hrs | Work Cost | OT Hrs | OT Cost | Total Cost |
|--------------------|------------|------------|----------|-----------|--------|---------|------------|
| Ankur | Total | 12 | 129.8 | ₹6,617 | 22.0 | ₹1,356 | ₹7,973 |
| | OQC | 7 | 78.3 | ₹3,732 | 15.0 | ₹927 | ₹4,659 |
| | PDI | 1 | 11.5 | ₹512 | 2.5 | ₹148 | ₹660 |
| | PQC | 1 | 12.2 | ₹512 | 3.5 | ₹207 | ₹719 |
| | Repair | 3 | 27.8 | ₹1,861 | 1.0 | ₹74 | ₹1,935 |
| Pankaj | Total | 109 | 1170.5 | ₹57,360 | 195.0 | ₹11,904 | ₹69,264 |
| | Production | 109 | 1170.5 | ₹57,360 | 195.0 | ₹11,904 | ₹69,264 |
| Dept Total | | 121 | 1300.3 | ₹63,977 | 217.0 | ₹13,260 | ₹77,237 |

Daily Cost Summary - 30th Jan 2026

Headcount: 344 | Full Day: 342 | Half Day: 2 | Working Cost: ₹1,89,507 | OT Hrs: 399.5 | OT Charges: ₹26,221 | Total: ₹2,15,728

Responsible Person Cost & Production (By Department)

Department: Refurb

Production: 0 | Per Device Cost:

| Responsible Person | Station | Head Count | Work Hrs | Work Cost | OT Hrs | OT Cost | Total Cost |
|--------------------|------------|------------|----------|-----------|--------|---------|------------|
| Ankur | Total | 52 | 483.8 | ₹30,345 | 18.0 | ₹1,161 | ₹31,506 |
| | OQC | 12 | 108.6 | ₹6,202 | 0.5 | ₹32 | ₹6,234 |
| | PDI | 4 | 43.1 | ₹2,137 | 7.0 | ₹446 | ₹2,583 |
| | PQC | 1 | 9.0 | ₹664 | 0.0 | ₹0 | ₹664 |
| | Repair | 29 | 264.9 | ₹18,360 | 1.5 | ₹125 | ₹18,485 |
| | Scrap | 6 | 58.2 | ₹2,982 | 9.0 | ₹558 | ₹3,540 |
| Ashutosh Mishra | Total | 4 | 42.1 | ₹2,372 | 6.0 | ₹564 | ₹2,936 |
| | Inwarding | 4 | 42.1 | ₹2,372 | 6.0 | ₹564 | ₹2,936 |
| Pankaj | Total | 102 | 950.4 | ₹53,008 | 28.5 | ₹1,712 | ₹54,720 |
| | Production | 102 | 950.4 | ₹53,008 | 28.5 | ₹1,712 | ₹54,720 |
| Dept Total | | 158 | 1476.3 | ₹85,725 | 52.5 | ₹3,437 | ₹89,162 |

Daily Cost Summary - 30th Jan 2026

Headcount: 344 | Full Day: 342 | Half Day: 2 | Working Cost: ₹1,89,507 | OT Hrs: 399.5 | OT Charges: ₹26,221 | Total: ₹2,15,728

Responsible Person Cost & Production (By Department)

Department: SmartMeter

Production: 0 | Per Device Cost:

| Responsible Person | Station | Head Count | Work Hrs | Work Cost | OT Hrs | OT Cost | Total Cost |
|--------------------|----------------|------------|----------|-----------|--------|---------|------------|
| Ankur | Total | 2 | 20.9 | ₹1,264 | 3.0 | ₹249 | ₹1,513 |
| | Smart Meter QC | 2 | 20.9 | ₹1,264 | 3.0 | ₹249 | ₹1,513 |
| Pankaj | Total | 2 | 23.8 | ₹1,024 | 6.0 | ₹354 | ₹1,378 |
| | Production | 2 | 23.8 | ₹1,024 | 6.0 | ₹354 | ₹1,378 |
| Dept Total | | 4 | 44.8 | ₹2,288 | 9.0 | ₹603 | ₹2,891 |

Daily Cost Summary - 30th Jan 2026

Headcount: 344 | Full Day: 342 | Half Day: 2 | Working Cost: ₹1,89,507 | OT Hrs: 399.5 | OT Charges: ₹26,221 | Total: ₹2,15,728

Responsible Person Cost & Production (By Department)

Department: Standee

Production: 0 | Per Device Cost:

| Responsible Person | Station | Head Count | Work Hrs | Work Cost | OT Hrs | OT Cost | Total Cost |
|--------------------|---------|------------|----------|-----------|--------|---------|------------|
| Ashutosh Mishra | Total | 6 | 60.4 | ₹3,410 | 6.0 | ₹606 | ₹4,016 |
| | Standee | 6 | 60.4 | ₹3,410 | 6.0 | ₹606 | ₹4,016 |
| Dept Total | | 6 | 60.4 | ₹3,410 | 6.0 | ₹606 | ₹4,016 |