

## Daily Cost Summary - 7th Feb 2026

Headcount: 287 | Full Day: 283 | Half Day: 4 | Working Cost: ₹1,68,265 | OT Hrs: 490.5 | OT Charges: ₹29,930 | Total: ₹1,98,195

## Month-to-Date (MTD) Report

Period: 1st Feb 2026 to 7th Feb 2026

Date	Headcount	Full Day	Half Day	Working Cost	OT Hours	OT Charges	Total Cost
2026-02-01	5	4	1	₹0	30.0	₹2,748	₹2,748
2026-02-02	304	301	3	₹1,78,749	645.5	₹39,824	₹2,18,573
2026-02-03	295	294	1	₹1,73,850	576.5	₹35,494	₹2,09,344
2026-02-04	298	295	3	₹1,75,830	418.5	₹26,329	₹2,02,159
2026-02-05	299	297	2	₹1,75,941	489.5	₹30,049	₹2,05,990
2026-02-06	295	291	4	₹1,73,760	586.5	₹36,241	₹2,10,001
2026-02-07	287	283	4	₹1,68,265	490.5	₹29,930	₹1,98,195
<b>TOTAL</b>				<b>₹10,46,395</b>		<b>₹2,00,615</b>	<b>₹12,47,010</b>

## Employee Missing Data

### Missing Attendance from API or Status is Absent

Employee ID	Reason
AKE0065 SHIV KUMAR	Missing attendance from API or Status is Absent
MSW0414 SURYA CHAKMA	Missing attendance from API or Status is Absent
MSW1225 RAVI SHAKYA	Missing attendance from API or Status is Absent
N08-006	Missing attendance from API or Status is Absent
N08-007	Missing attendance from API or Status is Absent
N08-008	Missing attendance from API or Status is Absent
N08-010	Missing attendance from API or Status is Absent
N08-030	Missing attendance from API or Status is Absent
N08-031	Missing attendance from API or Status is Absent
OM0013 DIVYA RANJAN	Missing attendance from API or Status is Absent
OM0108 RAM NIWAS SINGH	Missing attendance from API or Status is Absent
OM0109 VIJAY KUMAR	Missing attendance from API or Status is Absent

### Attendance Not Marked By App

No records in this category.

## Attendance by Department & Station

Department	Station	Count
Paytm Fresh	Production	107
Refurb	Production	67
Refurb	Repair	28
Refurb	OQC	15
Paytm Fresh	OQC	6
Overheads	LAB R&D;	5
Overheads	IQC RM	5
Overheads	Main Store	5
Refurb	Scrap	5
Mini UPS	Production	5
Standee	Standee	4
Overheads	Facility Maintenance	4
Refurb	PDI	4
Overheads	Lift Man	3
Overheads	Loading	3
Refurb	Inwarding	2
Overheads	Pantry	2
Overheads	MIN Team	2
Overheads	Mini Store Basement	2
Overheads	Unloading	2
Overheads	SMT IQC	2
Overheads	SMT Store	2
Paytm Fresh	Repair	1
Overheads	Mini Store First Floor	1
Overheads	House Keeping	1
Overheads	Jig and Fixture Maintenance	1
Paytm Fresh	PDI	1
Paytm Fresh	PQC	1
Cable	Production	1
<b>TOTAL</b>		<b>287</b>

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### Department Cost & Production (By Responsible Person)

#### Responsible Person: Ankur

Department	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Overheads	Total	7	74.9	₹4,311	12.0	₹708	₹5,019		
	IQC RM	5	56.8	₹2,715	12.0	₹708	₹3,423		
	SMT IQC	2	18.1	₹1,596	0.0	₹0	₹1,596		
Paytm Fresh	Total	9	106.3	₹5,069	25.5	₹1,573	₹6,642	11353	₹0.6
	OQC	6	71.7	₹3,358	17.5	₹1,093	₹4,451		
	PDI	1	13.0	₹534	4.0	₹236	₹770		
	PQC	1	12.4	₹534	3.5	₹207	₹741		
	Repair	1	9.3	₹643	0.5	₹37	₹680		
Refurb	Total	52	529.1	₹31,459	66.5	₹4,139	₹35,598	2280	₹15.6
	OQC	15	180.0	₹8,576	41.5	₹2,473	₹11,049		
	PDI	4	50.0	₹2,644	10.0	₹590	₹3,234		
	Repair	28	257.9	₹17,704	15.0	₹1,076	₹18,780		
	Scrap	5	41.2	₹2,535	0.0	₹0	₹2,535		
<b>Total</b>		<b>68</b>	<b>710.4</b>	<b>₹40,839</b>	<b>104.0</b>	<b>₹6,420</b>	<b>₹47,259</b>		

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### Department Cost & Production (By Responsible Person)

**Responsible Person: Ashutosh Mishra**

Department	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Overheads	<b>Total</b>	<b>5</b>	<b>45.5</b>	<b>₹3,231</b>	<b>0.0</b>	<b>₹0</b>	<b>₹3,231</b>		
	Loading	3	27.4	₹2,130	0.0	₹0	₹2,130		
	Unloading	2	18.1	₹1,101	0.0	₹0	₹1,101		
Refurb	<b>Total</b>	<b>2</b>	<b>18.2</b>	<b>₹1,113</b>	<b>0.0</b>	<b>₹0</b>	<b>₹1,113</b>	<b>2280</b>	<b>₹0.5</b>
	Inwarding	2	18.2	₹1,113	0.0	₹0	₹1,113		
Standee	<b>Total</b>	<b>4</b>	<b>36.2</b>	<b>₹2,136</b>	<b>0.0</b>	<b>₹0</b>	<b>₹2,136</b>	<b>3530</b>	<b>₹0.6</b>
	Standee	4	36.2	₹2,136	0.0	₹0	₹2,136		
<b>Total</b>		<b>11</b>	<b>99.8</b>	<b>₹6,480</b>	<b>0.0</b>	<b>₹0</b>	<b>₹6,480</b>		

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### Department Cost & Production (By Responsible Person)

#### Responsible Person: Awakash

Department	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Overheads	Total	5	46.6	₹3,848	3.0	₹225	₹4,073		
	LAB R&D;	5	46.6	₹3,848	3.0	₹225	₹4,073		
<b>Total</b>		<b>5</b>	<b>46.6</b>	<b>₹3,848</b>	<b>3.0</b>	<b>₹225</b>	<b>₹4,073</b>		

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### Department Cost & Production (By Responsible Person)

**Responsible Person: Pankaj**

Department	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Cable	<b>Total</b>	<b>1</b>	<b>9.1</b>	<b>₹534</b>	<b>0.0</b>	<b>₹0</b>	<b>₹534</b>		
	Production	1	9.1	₹534	0.0	₹0	₹534		
Mini UPS	<b>Total</b>	<b>5</b>	<b>55.2</b>	<b>₹3,794</b>	<b>7.0</b>	<b>₹455</b>	<b>₹4,249</b>	<b>250</b>	<b>₹17.0</b>
	Production	5	55.2	₹3,794	7.0	₹455	₹4,249		
Paytm Fresh	<b>Total</b>	<b>107</b>	<b>1245.6</b>	<b>₹59,760</b>	<b>268.0</b>	<b>₹15,927</b>	<b>₹75,687</b>	<b>11353</b>	<b>₹6.7</b>
	Production	107	1245.6	₹59,760	268.0	₹15,927	₹75,687		
Refurb	<b>Total</b>	<b>67</b>	<b>669.4</b>	<b>₹36,897</b>	<b>67.0</b>	<b>₹3,960</b>	<b>₹40,857</b>	<b>2280</b>	<b>₹17.9</b>
	Production	67	669.4	₹36,897	67.0	₹3,960	₹40,857		
<b>Total</b>		<b>180</b>	<b>1979.2</b>	<b>₹1,00,985</b>	<b>342.0</b>	<b>₹20,342</b>	<b>₹1,21,327</b>		

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### Department Cost & Production (By Responsible Person)

**Responsible Person: Sumit**

Department	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Overheads	Total	8	77.7	₹6,760	1.5	₹127	₹6,887		
	Facility Maintenance	4	36.4	₹3,309	0.5	₹46	₹3,355		
	House Keeping	1	11.2	₹827	0.0	₹0	₹827		
	Jig and Fixture Maintenance	1	11.3	₹1,042	0.0	₹0	₹1,042		
	Pantry	2	18.9	₹1,582	1.0	₹81	₹1,663		
<b>Total</b>		<b>8</b>	<b>77.7</b>	<b>₹6,760</b>	<b>1.5</b>	<b>₹127</b>	<b>₹6,887</b>		

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### Department Cost & Production (By Responsible Person)

**Responsible Person: Vishul**

Department	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Overheads	Total	15	174.4	₹9,353	40.0	₹2,816	₹12,169		
	Lift Man	3	32.5	₹1,644	5.5	₹325	₹1,969		
	Main Store	5	59.6	₹3,053	15.0	₹1,026	₹4,079		
	MIN Team	2	22.9	₹1,344	5.0	₹375	₹1,719		
	Mini Store Basement	2	24.4	₹1,394	6.5	₹514	₹1,908		
	Mini Store First Floor	1	12.0	₹743	3.0	₹255	₹998		
	SMT Store	2	22.9	₹1,175	5.0	₹321	₹1,496		
<b>Total</b>		<b>15</b>	<b>174.4</b>	<b>₹9,353</b>	<b>40.0</b>	<b>₹2,816</b>	<b>₹12,169</b>		

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### Responsible Person Cost & Production (By Department)

#### Department: Cable

Responsible Person	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Pankaj	Total	1	9.1	₹534	0.0	₹0	₹534		
	Production	1	9.1	₹534	0.0	₹0	₹534		
<b>Dept Total</b>		<b>1</b>	<b>9.1</b>	<b>₹534</b>	<b>0.0</b>	<b>₹0</b>	<b>₹534</b>		

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### Responsible Person Cost & Production (By Department)

#### Department: Mini UPS

Production: 250 | Per Device Cost: ₹17.0

Responsible Person	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Pankaj	Total	5	55.2	₹3,794	7.0	₹455	₹4,249	250	₹17.0
	Production	5	55.2	₹3,794	7.0	₹455	₹4,249		
Dept Total		5	55.2	₹3,794	7.0	₹455	₹4,249	250	₹17.0

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### Responsible Person Cost & Production (By Department)

#### Department: Overheads

Responsible Person	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Ankur	Total	7	74.9	₹4,311	12.0	₹708	₹5,019		
	IQC RM	5	56.8	₹2,715	12.0	₹708	₹3,423		
	SMT IQC	2	18.1	₹1,596	0.0	₹0	₹1,596		
Ashutosh Mishra	Total	5	45.5	₹3,231	0.0	₹0	₹3,231		
	Loading	3	27.4	₹2,130	0.0	₹0	₹2,130		
	Unloading	2	18.1	₹1,101	0.0	₹0	₹1,101		
Awakash	Total	5	46.6	₹3,848	3.0	₹225	₹4,073		
	LAB R&D;	5	46.6	₹3,848	3.0	₹225	₹4,073		
Sumit	Total	8	77.7	₹6,760	1.5	₹127	₹6,887		
	Facility Maintenance	4	36.4	₹3,309	0.5	₹46	₹3,355		
	House Keeping	1	11.2	₹827	0.0	₹0	₹827		
	Jig and Fixture Maintenance	1	11.3	₹1,042	0.0	₹0	₹1,042		
	Pantry	2	18.9	₹1,582	1.0	₹81	₹1,663		
Vishul	Total	15	174.4	₹9,353	40.0	₹2,816	₹12,169		
	Lift Man	3	32.5	₹1,644	5.5	₹325	₹1,969		
	Main Store	5	59.6	₹3,053	15.0	₹1,026	₹4,079		
	MIN Team	2	22.9	₹1,344	5.0	₹375	₹1,719		
	Mini Store Basement	2	24.4	₹1,394	6.5	₹514	₹1,908		
	Mini Store First Floor	1	12.0	₹743	3.0	₹255	₹998		
	SMT Store	2	22.9	₹1,175	5.0	₹321	₹1,496		
<b>Dept Total</b>		<b>40</b>	<b>419.1</b>	<b>₹27,503</b>	<b>56.5</b>	<b>₹3,876</b>	<b>₹31,379</b>		

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### Responsible Person Cost & Production (By Department)

#### Department: Paytm Fresh

Production: 11353 | Per Device Cost: ₹7.3

Responsible Person	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Ankur	Total	9	106.3	₹5,069	25.5	₹1,573	₹6,642	11353	₹0.6
	OQC	6	71.7	₹3,358	17.5	₹1,093	₹4,451		
	PDI	1	13.0	₹534	4.0	₹236	₹770		
	PQC	1	12.4	₹534	3.5	₹207	₹741		
	Repair	1	9.3	₹643	0.5	₹37	₹680		
Pankaj	Total	107	1245.6	₹59,760	268.0	₹15,927	₹75,687	11353	₹6.7
	Production	107	1245.6	₹59,760	268.0	₹15,927	₹75,687		
Dept Total		116	1351.9	₹64,829	293.5	₹17,500	₹82,329	11353	₹7.3

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### Responsible Person Cost & Production (By Department)

#### Department: Refurb

Production: 2280 | Per Device Cost: ₹34.0

Responsible Person	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Ankur	Total	52	529.1	₹31,459	66.5	₹4,139	₹35,598	2280	₹15.6
	OQC	15	180.0	₹8,576	41.5	₹2,473	₹11,049		
	PDI	4	50.0	₹2,644	10.0	₹590	₹3,234		
	Repair	28	257.9	₹17,704	15.0	₹1,076	₹18,780		
	Scrap	5	41.2	₹2,535	0.0	₹0	₹2,535		
Ashutosh Mishra	Total	2	18.2	₹1,113	0.0	₹0	₹1,113	2280	₹0.5
	Inwarding	2	18.2	₹1,113	0.0	₹0	₹1,113		
Pankaj	Total	67	669.4	₹36,897	67.0	₹3,960	₹40,857	2280	₹17.9
	Production	67	669.4	₹36,897	67.0	₹3,960	₹40,857		
Dept Total		121	1216.6	₹69,469	133.5	₹8,099	₹77,568	2280	₹34.0

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### Responsible Person Cost & Production (By Department)

#### Department: Standee

Production: 3530 | Per Device Cost: ₹0.6

Responsible Person	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Ashutosh Mishra	Total	4	36.2	₹2,136	0.0	₹0	₹2,136	3530	₹0.6
	Standee	4	36.2	₹2,136	0.0	₹0	₹2,136		
Dept Total		4	36.2	₹2,136	0.0	₹0	₹2,136	3530	₹0.6