

## Month-to-Date (MTD) Report

Period: 1st Jan 2026 to 31st Jan 2026

Date	Headcount	Full Day	Half Day	Working Cost	OT Hours	OT Charges	Total Cost
2026-01-01	3	3	0	₹0	24.0	₹1,827	₹1,827
2026-01-02	398	395	3	₹2,17,250	1055.0	₹66,266	₹2,83,516
2026-01-03	407	405	2	₹2,22,627	1079.0	₹67,681	₹2,90,308
2026-01-04	29	29	0	₹0	227.0	₹13,952	₹14,805
2026-01-05	399	395	4	₹2,16,789	1127.5	₹70,445	₹2,87,234
2026-01-06	393	389	4	₹2,15,055	1154.0	₹73,471	₹2,88,526
2026-01-07	388	387	1	₹2,12,988	1146.0	₹72,566	₹2,85,554
2026-01-08	386	384	2	₹2,11,262	1083.5	₹68,715	₹2,79,977
2026-01-09	385	384	1	₹2,11,813	1111.0	₹70,738	₹2,82,551
2026-01-10	388	387	1	₹2,13,104	1119.5	₹70,818	₹2,83,922
2026-01-11	35	35	0	₹0	291.0	₹18,269	₹18,269
2026-01-12	380	376	4	₹2,08,491	1091.0	₹69,354	₹2,77,845
2026-01-13	383	382	1	₹2,10,446	1139.0	₹72,674	₹2,83,120
2026-01-14	387	385	2	₹2,12,552	1130.0	₹71,207	₹2,83,759
2026-01-15	381	380	1	₹2,09,770	1163.0	₹74,175	₹2,83,945
2026-01-16	383	382	1	₹2,10,774	963.5	₹61,777	₹2,72,551
2026-01-17	383	383	0	₹2,10,886	493.5	₹31,191	₹2,42,077
2026-01-18	78	77	1	₹0	649.0	₹40,753	₹40,753
2026-01-19	367	366	1	₹2,02,388	835.0	₹52,202	₹2,54,590
2026-01-20	361	360	1	₹1,99,015	547.5	₹36,336	₹2,35,351
2026-01-21	361	355	6	₹1,98,259	563.5	₹37,016	₹2,35,275
2026-01-22	350	350	0	₹0	714.0	₹0	₹0
2026-01-23	346	344	2	₹1,88,977	496.0	₹33,293	₹2,22,270
2026-01-24	348	346	2	₹1,89,151	456.5	₹30,021	₹2,19,172
2026-01-25	20	20	0	₹0	159.0	₹11,447	₹11,447
2026-01-26	0	0	0	₹0	0.0	₹0	₹0
2026-01-27	329	327	2	₹1,80,211	335.0	₹22,853	₹2,03,064
2026-01-28	324	322	2	₹1,77,744	192.5	₹13,285	₹1,91,029
2026-01-29	342	341	1	₹1,88,584	364.0	₹23,567	₹2,12,151
2026-01-30	344	342	2	₹1,89,507	399.5	₹26,221	₹2,15,728
2026-01-31	326	321	5	₹1,78,094	358.5	₹23,032	₹2,01,126
<b>TOTAL</b>				<b>₹48,75,737</b>		<b>₹13,25,152</b>	<b>₹62,01,742</b>

## Employee Missing Data

### Missing Attendance from API or Status is Absent

Employee ID	Reason
AN0032 SAGAR	Missing attendance from API or Status is Absent
MSW0215 AJIT KUMAR GUPTA	Missing attendance from API or Status is Absent
MSW1102 DHARMENDRA	Missing attendance from API or Status is Absent
OM0105 RAM RATAN	Missing attendance from API or Status is Absent
OR6548 PRIYA	Missing attendance from API or Status is Absent

### Attendance Not Marked By App

No records in this category.

## Attendance by Department & Station

Department	Station	Count
Paytm Fresh	Production	104
Refurb	Production	99
Refurb	Repair	28
Refurb	OQC	13
Paytm Fresh	OQC	7
Overheads	LAB R&D;	6
Overheads	Main Store	5
Overheads	IQC RM	5
Refurb	Scrap	5
Mini UPS	Production	5
Standee	Standee	5
Refurb	Inwarding	4
Refurb	PDI	4
Overheads	Facility Maintenance	3
Overheads	MIN Team	3
Overheads	Mini Store Basement	3
Overheads	Lift Man	3
Paytm Fresh	Repair	3
SmartMeter	Production	2
SmartMeter	Smart Meter QC	2
Overheads	SMT IQC	2
Overheads	SMT Store	2
Overheads	Unloading	2
Overheads	Loading	2
Overheads	Jig and Fixture Maintenance	2
Overheads	Pantry	2
Paytm Fresh	PDI	1
Paytm Fresh	PQC	1
Refurb	PQC	1
Cable	Production	1
Overheads	House Keeping	1
<b>TOTAL</b>		<b>326</b>

## Daily Cost Summary - 31st Jan 2026

Headcount: 326 | Full Day: 321 | Half Day: 5 | Working Cost: ₹1,78,094 | OT Hrs: 358.5 | OT Charges: ₹23,032 | Total: ₹2,01,126

### Department Cost & Production (By Responsible Person)

#### Responsible Person: Ankur

Department	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Overheads	<b>Total</b>	<b>7</b>	<b>80.5</b>	<b>₹3,917</b>	<b>18.0</b>	<b>₹1,188</b>	<b>₹5,105</b>	<b>0</b>	
	IQC RM	5	56.7	₹2,603	12.0	₹726	₹3,329		
	SMT IQC	2	23.9	₹1,314	6.0	₹462	₹1,776		
Paytm Fresh	<b>Total</b>	<b>12</b>	<b>129.1</b>	<b>₹6,617</b>	<b>20.5</b>	<b>₹1,259</b>	<b>₹7,876</b>	<b>9623</b>	<b>₹0.8</b>
	OQC	7	78.3	₹3,732	15.0	₹927	₹4,659		
	PDI	1	11.0	₹512	2.0	₹118	₹630		
	PQC	1	12.2	₹512	3.0	₹177	₹689		
	Repair	3	27.7	₹1,861	0.5	₹37	₹1,898		
Refurb	<b>Total</b>	<b>51</b>	<b>464.3</b>	<b>₹29,008</b>	<b>13.0</b>	<b>₹857</b>	<b>₹29,865</b>	<b>4160</b>	<b>₹7.2</b>
	OQC	13	118.3	₹6,714	0.5	₹32	₹6,746		
	PDI	4	44.9	₹2,137	9.0	₹564	₹2,701		
	PQC	1	9.0	₹664	0.0	₹0	₹664		
	Repair	28	245.8	₹16,767	1.5	₹125	₹16,892		
	Scrap	5	46.3	₹2,726	2.0	₹136	₹2,862		
SmartMeter	<b>Total</b>	<b>2</b>	<b>21.0</b>	<b>₹1,264</b>	<b>3.0</b>	<b>₹195</b>	<b>₹1,459</b>	<b>0</b>	
	Smart Meter QC	2	21.0	₹1,264	3.0	₹195	₹1,459		
<b>Total</b>		<b>72</b>	<b>695.0</b>	<b>₹40,806</b>	<b>54.5</b>	<b>₹3,499</b>	<b>₹44,305</b>		

## Daily Cost Summary - 31st Jan 2026

Headcount: 326 | Full Day: 321 | Half Day: 5 | Working Cost: ₹1,78,094 | OT Hrs: 358.5 | OT Charges: ₹23,032 | Total: ₹2,01,126

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### Department Cost & Production (By Responsible Person)

**Responsible Person: Ashutosh Mishra**

Department	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Overheads	<b>Total</b>	<b>4</b>	<b>38.2</b>	<b>₹2,219</b>	<b>2.0</b>	<b>₹148</b>	<b>₹2,367</b>	<b>0</b>	
	Loading	2	20.0	₹1,162	2.0	₹148	₹1,310		
	Unloading	2	18.2	₹1,057	0.0	₹0	₹1,057		
Refurb	<b>Total</b>	<b>4</b>	<b>38.0</b>	<b>₹2,372</b>	<b>2.0</b>	<b>₹188</b>	<b>₹2,560</b>	<b>4160</b>	<b>₹0.6</b>
	Inwarding	4	38.0	₹2,372	2.0	₹188	₹2,560		
Standee	<b>Total</b>	<b>5</b>	<b>51.4</b>	<b>₹2,898</b>	<b>6.0</b>	<b>₹480</b>	<b>₹3,378</b>	<b>3260</b>	<b>₹1.0</b>
	Standee	5	51.4	₹2,898	6.0	₹480	₹3,378		
<b>Total</b>		<b>13</b>	<b>127.5</b>	<b>₹7,489</b>	<b>10.0</b>	<b>₹816</b>	<b>₹8,305</b>		

## Daily Cost Summary - 31st Jan 2026

Headcount: 326 | Full Day: 321 | Half Day: 5 | Working Cost: ₹1,78,094 | OT Hrs: 358.5 | OT Charges: ₹23,032 | Total: ₹2,01,126

### Department Cost & Production (By Responsible Person)

#### Responsible Person: Awakash

Department	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Overheads	Total	6	62.8	₹3,991	9.0	₹713	₹4,704	0	
	LAB R&D;	6	62.8	₹3,991	9.0	₹713	₹4,704		
<b>Total</b>		<b>6</b>	<b>62.8</b>	<b>₹3,991</b>	<b>9.0</b>	<b>₹713</b>	<b>₹4,704</b>		

## Daily Cost Summary - 31st Jan 2026

Headcount: 326 | Full Day: 321 | Half Day: 5 | Working Cost: ₹1,78,094 | OT Hrs: 358.5 | OT Charges: ₹23,032 | Total: ₹2,01,126

### Department Cost & Production (By Responsible Person)

#### Responsible Person: Pankaj

Department	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Cable	Total	1	9.0	₹512	0.0	₹0	₹512	0	
	Production	1	9.0	₹512	0.0	₹0	₹512		
Mini UPS	Total	5	59.7	₹3,064	15.0	₹1,071	₹4,135	950	₹4.4
	Production	5	59.7	₹3,064	15.0	₹1,071	₹4,135		
Paytm Fresh	Total	104	1102.0	₹54,503	166.5	₹10,204	₹64,707	9623	₹6.7
	Production	104	1102.0	₹54,503	166.5	₹10,204	₹64,707		
Refurb	Total	99	937.5	₹50,960	62.0	₹3,718	₹54,678	4160	₹13.1
	Production	99	937.5	₹50,960	62.0	₹3,718	₹54,678		
SmartMeter	Total	2	23.9	₹1,024	6.0	₹354	₹1,378	0	
	Production	2	23.9	₹1,024	6.0	₹354	₹1,378		
<b>Total</b>		<b>211</b>	<b>2132.0</b>	<b>₹1,10,063</b>	<b>249.5</b>	<b>₹15,347</b>	<b>₹1,25,410</b>		

## Daily Cost Summary - 31st Jan 2026

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### Department Cost & Production (By Responsible Person)

**Responsible Person: Sumit**

Department	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Overheads	Total	8	81.1	₹6,057	7.0	₹649	₹6,706	0	
	Facility Maintenance	3	28.8	₹2,419	2.0	₹196	₹2,615		
	House Keeping	1	11.2	₹794	0.0	₹0	₹794		
	Jig and Fixture Maintenance	2	21.1	₹1,326	3.0	₹291	₹1,617		
	Pantry	2	20.0	₹1,518	2.0	₹162	₹1,680		
<b>Total</b>		<b>8</b>	<b>81.1</b>	<b>₹6,057</b>	<b>7.0</b>	<b>₹649</b>	<b>₹6,706</b>		

## Daily Cost Summary - 31st Jan 2026

Headcount: 326 | Full Day: 321 | Half Day: 5 | Working Cost: ₹1,78,094 | OT Hrs: 358.5 | OT Charges: ₹23,032 | Total: ₹2,01,126

### Department Cost & Production (By Responsible Person)

**Responsible Person: Vishul**

Department	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Overheads	<b>Total</b>	<b>16</b>	<b>172.2</b>	<b>₹9,688</b>	<b>28.5</b>	<b>₹2,008</b>	<b>₹11,696</b>	<b>0</b>	
	Lift Man	3	31.1	₹1,577	4.0	₹236	₹1,813		
	Main Store	5	56.8	₹3,130	12.0	₹870	₹4,000		
	MIN Team	3	30.8	₹1,804	4.0	₹297	₹2,101		
	Mini Store Basement	3	31.2	₹2,049	4.0	₹320	₹2,369		
	SMT Store	2	22.4	₹1,128	4.5	₹285	₹1,413		
<b>Total</b>		<b>16</b>	<b>172.2</b>	<b>₹9,688</b>	<b>28.5</b>	<b>₹2,008</b>	<b>₹11,696</b>		

## Daily Cost Summary - 31st Jan 2026

Headcount: 326 | Full Day: 321 | Half Day: 5 | Working Cost: ₹1,78,094 | OT Hrs: 358.5 | OT Charges: ₹23,032 | Total: ₹2,01,126

### Responsible Person Cost & Production (By Department)

#### Department: Cable

Production: 0 | Per Device Cost:

Responsible Person	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Pankaj	Total	1	9.0	₹512	0.0	₹0	₹512		
	Production	1	9.0	₹512	0.0	₹0	₹512		
Dept Total		1	9.0	₹512	0.0	₹0	₹512		

## Daily Cost Summary - 31st Jan 2026

Headcount: 326 | Full Day: 321 | Half Day: 5 | Working Cost: ₹1,78,094 | OT Hrs: 358.5 | OT Charges: ₹23,032 | Total: ₹2,01,126

### Responsible Person Cost & Production (By Department)

#### Department: Mini UPS

Production: 950 | Per Device Cost: ₹4.4

Responsible Person	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Pankaj	Total	5	59.7	₹3,064	15.0	₹1,071	₹4,135	950	₹4.4
	Production	5	59.7	₹3,064	15.0	₹1,071	₹4,135		
Dept Total		5	59.7	₹3,064	15.0	₹1,071	₹4,135	950	₹4.4

## Responsible Person Cost & Production (By Department)

### Department: Overheads

Production: 0 | Per Device Cost:

Responsible Person	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Ankur	<b>Total</b>	<b>7</b>	<b>80.5</b>	<b>₹3,917</b>	<b>18.0</b>	<b>₹1,188</b>	<b>₹5,105</b>		
	IQC RM	5	56.7	₹2,603	12.0	₹726	₹3,329		
	SMT IQC	2	23.9	₹1,314	6.0	₹462	₹1,776		
Ashutosh Mishra	<b>Total</b>	<b>4</b>	<b>38.2</b>	<b>₹2,219</b>	<b>2.0</b>	<b>₹148</b>	<b>₹2,367</b>		
	Loading	2	20.0	₹1,162	2.0	₹148	₹1,310		
	Unloading	2	18.2	₹1,057	0.0	₹0	₹1,057		
Awakash	<b>Total</b>	<b>6</b>	<b>62.8</b>	<b>₹3,991</b>	<b>9.0</b>	<b>₹713</b>	<b>₹4,704</b>		
	LAB R&D;	6	62.8	₹3,991	9.0	₹713	₹4,704		
Sumit	<b>Total</b>	<b>8</b>	<b>81.1</b>	<b>₹6,057</b>	<b>7.0</b>	<b>₹649</b>	<b>₹6,706</b>		
	Facility Maintenance	3	28.8	₹2,419	2.0	₹196	₹2,615		
	House Keeping	1	11.2	₹794	0.0	₹0	₹794		
	Jig and Fixture Maintenance	2	21.1	₹1,326	3.0	₹291	₹1,617		
	Pantry	2	20.0	₹1,518	2.0	₹162	₹1,680		
Vishul	<b>Total</b>	<b>16</b>	<b>172.2</b>	<b>₹9,688</b>	<b>28.5</b>	<b>₹2,008</b>	<b>₹11,696</b>		
	Lift Man	3	31.1	₹1,577	4.0	₹236	₹1,813		
	Main Store	5	56.8	₹3,130	12.0	₹870	₹4,000		
	MIN Team	3	30.8	₹1,804	4.0	₹297	₹2,101		
	Mini Store Basement	3	31.2	₹2,049	4.0	₹320	₹2,369		
	SMT Store	2	22.4	₹1,128	4.5	₹285	₹1,413		
<b>Dept Total</b>		<b>41</b>	<b>434.9</b>	<b>₹25,872</b>	<b>64.5</b>	<b>₹4,706</b>	<b>₹30,578</b>		

## Daily Cost Summary - 31st Jan 2026

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### Responsible Person Cost & Production (By Department)

#### Department: Paytm Fresh

Production: 9623 | Per Device Cost: ₹7.5

Responsible Person	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Ankur	Total	12	129.1	₹6,617	20.5	₹1,259	₹7,876	9623	₹0.8
	OQC	7	78.3	₹3,732	15.0	₹927	₹4,659		
	PDI	1	11.0	₹512	2.0	₹118	₹630		
	PQC	1	12.2	₹512	3.0	₹177	₹689		
	Repair	3	27.7	₹1,861	0.5	₹37	₹1,898		
Pankaj	Total	104	1102.0	₹54,503	166.5	₹10,204	₹64,707	9623	₹6.7
	Production	104	1102.0	₹54,503	166.5	₹10,204	₹64,707		
Dept Total		116	1231.1	₹61,120	187.0	₹11,463	₹72,583	9623	₹7.5

## Daily Cost Summary - 31st Jan 2026

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### Responsible Person Cost & Production (By Department)

#### Department: Refurb

Production: 4160 | Per Device Cost: ₹20.9

Responsible Person	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Ankur	Total	51	464.3	₹29,008	13.0	₹857	₹29,865	4160	₹7.2
	OQC	13	118.3	₹6,714	0.5	₹32	₹6,746		
	PDI	4	44.9	₹2,137	9.0	₹564	₹2,701		
	PQC	1	9.0	₹664	0.0	₹0	₹664		
	Repair	28	245.8	₹16,767	1.5	₹125	₹16,892		
	Scrap	5	46.3	₹2,726	2.0	₹136	₹2,862		
Ashutosh Mishra	Total	4	38.0	₹2,372	2.0	₹188	₹2,560	4160	₹0.6
	Inwarding	4	38.0	₹2,372	2.0	₹188	₹2,560		
Pankaj	Total	99	937.5	₹50,960	62.0	₹3,718	₹54,678	4160	₹13.1
	Production	99	937.5	₹50,960	62.0	₹3,718	₹54,678		
Dept Total		154	1439.8	₹82,340	77.0	₹4,763	₹87,103	4160	₹20.9

## Daily Cost Summary - 31st Jan 2026

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### Responsible Person Cost & Production (By Department)

#### Department: SmartMeter

Production: 0 | Per Device Cost:

Responsible Person	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Ankur	Total	2	21.0	₹1,264	3.0	₹195	₹1,459		
	Smart Meter QC	2	21.0	₹1,264	3.0	₹195	₹1,459		
Pankaj	Total	2	23.9	₹1,024	6.0	₹354	₹1,378		
	Production	2	23.9	₹1,024	6.0	₹354	₹1,378		
Dept Total		4	44.9	₹2,288	9.0	₹549	₹2,837		

## Daily Cost Summary - 31st Jan 2026

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### Responsible Person Cost & Production (By Department)

#### Department: Standee

Production: 3260 | Per Device Cost: ₹1.0

Responsible Person	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Ashutosh Mishra	Total	5	51.4	₹2,898	6.0	₹480	₹3,378	3260	₹1.0
	Standee	5	51.4	₹2,898	6.0	₹480	₹3,378		
Dept Total		5	51.4	₹2,898	6.0	₹480	₹3,378	3260	₹1.0