

## Daily Cost Summary - 20th Feb 2026

Headcount: 336 | Full Day: 335 | Half Day: 1 | Working Cost: ₹1,78,486 | OT Hrs: 884.5 | OT Charges: ₹50,447 | Total: ₹2,28,933

## Month-to-Date (MTD) Report

Period: 1st Feb 2026 to 20th Feb 2026

Date	Headcount	Full Day	Half Day	Working Cost	OT Hours	OT Charges	Total Cost
2026-02-01	5	4	1	₹0	30.0	₹2,748	₹2,748
2026-02-02	304	301	3	₹1,78,749	645.5	₹39,824	₹2,18,573
2026-02-03	295	294	1	₹1,73,850	580.5	₹35,494	₹2,09,344
2026-02-04	298	295	3	₹1,75,830	418.5	₹26,329	₹2,02,159
2026-02-05	299	297	2	₹1,75,941	489.5	₹30,049	₹2,05,990
2026-02-06	295	291	4	₹1,73,760	586.5	₹36,241	₹2,10,001
2026-02-07	287	283	4	₹1,68,265	490.5	₹29,930	₹1,98,195
2026-02-08	12	12	0	₹0	97.0	₹5,408	₹5,408
2026-02-09	264	261	3	₹1,55,600	182.5	₹11,466	₹1,67,066
2026-02-10	276	276	0	₹1,64,408	459.5	₹28,446	₹1,92,854
2026-02-11	281	280	1	₹1,66,210	599.5	₹37,754	₹2,03,964
2026-02-12	288	286	2	₹1,69,600	539.0	₹32,919	₹2,02,519
2026-02-13	297	297	0	₹1,66,944	593.0	₹36,897	₹2,03,841
2026-02-14	298	296	2	₹1,68,447	669.0	₹39,995	₹2,08,442
2026-02-15	170	170	0	₹0	1393.0	₹81,493	₹81,493
2026-02-16	299	298	1	₹0	749.5	₹0	₹0
2026-02-17	316	315	1	₹1,70,741	824.5	₹49,544	₹2,20,285
2026-02-18	322	317	5	₹0	875.5	₹0	₹0
2026-02-20	336	335	1	₹1,78,486	884.5	₹50,447	₹2,28,933
<b>TOTAL</b>				<b>₹23,86,831</b>		<b>₹5,74,984</b>	<b>₹29,61,815</b>

## Employee Missing Data

### Missing Attendance from API or Status is Absent

Employee ID	Reason
OM0118 RUNJHUN DEVI	Missing attendance from API or Status is Absent
OR6772 SARIKA	Missing attendance from API or Status is Absent

### Attendance Not Marked By App

Employee ID	Reason
AKE0386	Attendance Not Marked By App
AKE0387	Attendance Not Marked By App
AKE0389	Attendance Not Marked By App
AKE0390	Attendance Not Marked By App
AKE0392	Attendance Not Marked By App
AKE0393	Attendance Not Marked By App
AKE0394	Attendance Not Marked By App
AKE0395	Attendance Not Marked By App
KM2540	Attendance Not Marked By App
KM2555	Attendance Not Marked By App
KM2560	Attendance Not Marked By App
KM2561	Attendance Not Marked By App
KM2562	Attendance Not Marked By App
KM2563	Attendance Not Marked By App
KM2564	Attendance Not Marked By App
KM2565	Attendance Not Marked By App
KM2568	Attendance Not Marked By App
KM2570	Attendance Not Marked By App
KM2573	Attendance Not Marked By App
KM2574	Attendance Not Marked By App
KM2575	Attendance Not Marked By App
KM2576	Attendance Not Marked By App
KM2577	Attendance Not Marked By App
KM2578	Attendance Not Marked By App
KM2579	Attendance Not Marked By App
MSW1058	Attendance Not Marked By App
MSW1102	Attendance Not Marked By App

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OM0111	Attendance Not Marked By App
OM0120	Attendance Not Marked By App
OM0122	Attendance Not Marked By App
OM0123	Attendance Not Marked By App
OM0124	Attendance Not Marked By App
OM0125	Attendance Not Marked By App
OM0126	Attendance Not Marked By App
OM0127	Attendance Not Marked By App
OM0128	Attendance Not Marked By App
OM0129	Attendance Not Marked By App
OR6866	Attendance Not Marked By App
OR6868	Attendance Not Marked By App
OR6870	Attendance Not Marked By App
OR6873	Attendance Not Marked By App
OR6875	Attendance Not Marked By App
OR6876	Attendance Not Marked By App
OR6877	Attendance Not Marked By App
OR6878	Attendance Not Marked By App
OR6879	Attendance Not Marked By App

## Attendance by Department & Station

Department	Station	Count
Paytm Fresh	Production	152
Unknown	Unknown	44
Refurb	Repair	28
Refurb	Production	19
Refurb	OQC	16
Apollo	Production	12
Paytm Fresh	OQC	8
Overheads	LAB R&D;	5
Overheads	Main Store	5
Standee	Standee	5
Refurb	Scrap	5
Refurb	PDI	4
Overheads	Mini Store Basement	3
Overheads	Facility Maintenance	3
Refurb	Inwarding	3
Overheads	IQC RM	3
Overheads	Unloading	3
Apollo	QC	2
Paytm Fresh	Shrink Wrap	2
Overheads	MIN Team	2
Overheads	Lift Man	2
Overheads	Pantry	2
Paytm Fresh	PDI	1
Overheads	Mini Store First Floor	1
Paytm Fresh	PQC	1
Overheads	Loading	1
Overheads	Jig and Fixture Maintenance	1
Overheads	House Keeping	1
Overheads	SMT IQC	1
Overheads	SMT Store	1
<b>TOTAL</b>		<b>336</b>

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### Department Cost & Production (By Responsible Person)

#### Responsible Person: Unmapped (Unknown Department)

Department	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Unknown Department	Total	44	468.6	₹16,269	84.0	₹3,467	₹19,736		
	Unknown Station	44	468.6	₹16,269	84.0	₹3,467	₹19,736		
<b>Total</b>		<b>44</b>	<b>468.6</b>	<b>₹16,269</b>	<b>84.0</b>	<b>₹3,467</b>	<b>₹19,736</b>		

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### Department Cost & Production (By Responsible Person)

#### Responsible Person: Ankur

Department	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Apollo	<b>Total</b>	<b>2</b>	<b>23.8</b>	<b>₹1,110</b>	<b>6.0</b>	<b>₹372</b>	<b>₹1,482</b>		
	QC	2	23.8	₹1,110	6.0	₹372	₹1,482		
Overheads	<b>Total</b>	<b>4</b>	<b>45.5</b>	<b>₹2,689</b>	<b>9.0</b>	<b>₹549</b>	<b>₹3,238</b>		
	IQC RM	3	36.0	₹1,647	9.0	₹549	₹2,196		
	SMT IQC	1	9.5	₹1,042	0.0	₹0	₹1,042		
Paytm Fresh	<b>Total</b>	<b>10</b>	<b>127.1</b>	<b>₹4,960</b>	<b>37.0</b>	<b>₹2,081</b>	<b>₹7,041</b>	<b>17228</b>	<b>₹0.4</b>
	OQC	8	100.7	₹3,892	28.5	₹1,579	₹5,471		
	PDI	1	13.0	₹534	4.0	₹236	₹770		
	PQC	1	13.4	₹534	4.5	₹266	₹800		
Refurb	<b>Total</b>	<b>53</b>	<b>645.4</b>	<b>₹31,422</b>	<b>162.5</b>	<b>₹10,464</b>	<b>₹41,886</b>		
	OQC	16	195.3	₹9,110	48.0	₹2,856	₹11,966		
	PDI	4	50.5	₹2,644	14.5	₹1,148	₹3,792		
	Repair	28	331.0	₹16,906	76.0	₹5,022	₹21,928		
	Scrap	5	68.7	₹2,762	24.0	₹1,438	₹4,200		
<b>Total</b>		<b>69</b>	<b>841.8</b>	<b>₹40,181</b>	<b>214.5</b>	<b>₹13,466</b>	<b>₹53,647</b>		

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### Department Cost & Production (By Responsible Person)

**Responsible Person: Ashutosh Mishra**

Department	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Overheads	<b>Total</b>	<b>4</b>	<b>44.5</b>	<b>₹2,840</b>	<b>6.0</b>	<b>₹423</b>	<b>₹3,263</b>		
	Loading	1	9.2	₹534	0.0	₹0	₹534		
	Unloading	3	35.3	₹2,306	6.0	₹423	₹2,729		
Paytm Fresh	<b>Total</b>	<b>2</b>	<b>22.0</b>	<b>₹1,068</b>	<b>4.0</b>	<b>₹236</b>	<b>₹1,304</b>	<b>17228</b>	<b>₹0.1</b>
	Shrink Wrap	2	22.0	₹1,068	4.0	₹236	₹1,304		
Refurb	<b>Total</b>	<b>3</b>	<b>32.8</b>	<b>₹2,155</b>	<b>6.0</b>	<b>₹372</b>	<b>₹2,527</b>		
	Inwarding	3	32.8	₹2,155	6.0	₹372	₹2,527		
Standee	<b>Total</b>	<b>5</b>	<b>48.5</b>	<b>₹3,178</b>	<b>3.0</b>	<b>₹177</b>	<b>₹3,355</b>	<b>3500</b>	<b>₹1.0</b>
	Standee	5	48.5	₹3,178	3.0	₹177	₹3,355		
<b>Total</b>		<b>14</b>	<b>147.8</b>	<b>₹9,241</b>	<b>19.0</b>	<b>₹1,208</b>	<b>₹10,449</b>		

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### Department Cost & Production (By Responsible Person)

#### Responsible Person: Awakash

Department	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Overheads	Total	5	46.3	₹3,914	3.5	₹253	₹4,167		
	LAB R&D;	5	46.3	₹3,914	3.5	₹253	₹4,167		
<b>Total</b>		<b>5</b>	<b>46.3</b>	<b>₹3,914</b>	<b>3.5</b>	<b>₹253</b>	<b>₹4,167</b>		

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### Department Cost & Production (By Responsible Person)

#### Responsible Person: Pankaj

Department	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Apollo	<b>Total</b>	<b>12</b>	<b>140.3</b>	<b>₹7,457</b>	<b>27.0</b>	<b>₹1,605</b>	<b>₹9,062</b>		
	Production	12	140.3	₹7,457	27.0	₹1,605	₹9,062		
Paytm Fresh	<b>Total</b>	<b>152</b>	<b>1832.2</b>	<b>₹76,349</b>	<b>447.5</b>	<b>₹23,862</b>	<b>₹1,00,211</b>	<b>17228</b>	<b>₹5.8</b>
	Production	152	1832.2	₹76,349	447.5	₹23,862	₹1,00,211		
Refurb	<b>Total</b>	<b>19</b>	<b>192.9</b>	<b>₹10,819</b>	<b>18.0</b>	<b>₹1,062</b>	<b>₹11,881</b>		
	Production	19	192.9	₹10,819	18.0	₹1,062	₹11,881		
<b>Total</b>		<b>183</b>	<b>2165.4</b>	<b>₹94,625</b>	<b>492.5</b>	<b>₹26,529</b>	<b>₹1,21,154</b>		

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### Department Cost & Production (By Responsible Person)

**Responsible Person: Sumit**

Department	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Overheads	Total	7	92.7	₹5,447	27.5	₹2,464	₹7,911		
	Facility Maintenance	3	48.9	₹2,504	22.0	₹2,084	₹4,588		
	House Keeping	1	11.3	₹827	0.0	₹0	₹827		
	Jig and Fixture Maintenance	1	12.0	₹534	3.0	₹177	₹711		
	Pantry	2	20.5	₹1,582	2.5	₹203	₹1,785		
<b>Total</b>		<b>7</b>	<b>92.7</b>	<b>₹5,447</b>	<b>27.5</b>	<b>₹2,464</b>	<b>₹7,911</b>		

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### Department Cost & Production (By Responsible Person)

**Responsible Person: Vishul**

Department	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Overheads	Total	14	169.6	₹8,809	43.5	₹3,060	₹11,869		
	Lift Man	2	24.5	₹1,068	6.5	₹384	₹1,452		
	Main Store	5	60.8	₹3,053	15.5	₹1,056	₹4,109		
	MIN Team	2	24.0	₹1,277	6.0	₹426	₹1,703		
	Mini Store Basement	3	36.4	₹2,134	9.5	₹762	₹2,896		
	Mini Store First Floor	1	11.9	₹743	3.0	₹255	₹998		
	SMT Store	1	12.0	₹534	3.0	₹177	₹711		
<b>Total</b>		<b>14</b>	<b>169.6</b>	<b>₹8,809</b>	<b>43.5</b>	<b>₹3,060</b>	<b>₹11,869</b>		

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### Responsible Person Cost & Production (By Department)

#### Department: Unknown Department

Responsible Person	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Unmapped	Total	44	468.6	₹16,269	84.0	₹3,467	₹19,736		
	Unknown Station	44	468.6	₹16,269	84.0	₹3,467	₹19,736		
Dept Total		44	468.6	₹16,269	84.0	₹3,467	₹19,736		

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### Responsible Person Cost & Production (By Department)

#### Department: Apollo

Responsible Person	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Ankur	Total	2	23.8	₹1,110	6.0	₹372	₹1,482		
	QC	2	23.8	₹1,110	6.0	₹372	₹1,482		
Pankaj	Total	12	140.3	₹7,457	27.0	₹1,605	₹9,062		
	Production	12	140.3	₹7,457	27.0	₹1,605	₹9,062		
Dept Total		14	164.1	₹8,567	33.0	₹1,977	₹10,544		

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### Responsible Person Cost & Production (By Department)

#### Department: Overheads

Responsible Person	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Ankur	Total	4	45.5	₹2,689	9.0	₹549	₹3,238		
	IQC RM	3	36.0	₹1,647	9.0	₹549	₹2,196		
	SMT IQC	1	9.5	₹1,042	0.0	₹0	₹1,042		
Ashutosh Mishra	Total	4	44.5	₹2,840	6.0	₹423	₹3,263		
	Loading	1	9.2	₹534	0.0	₹0	₹534		
	Unloading	3	35.3	₹2,306	6.0	₹423	₹2,729		
Awakash	Total	5	46.3	₹3,914	3.5	₹253	₹4,167		
	LAB R&D;	5	46.3	₹3,914	3.5	₹253	₹4,167		
Sumit	Total	7	92.7	₹5,447	27.5	₹2,464	₹7,911		
	Facility Maintenance	3	48.9	₹2,504	22.0	₹2,084	₹4,588		
	House Keeping	1	11.3	₹827	0.0	₹0	₹827		
	Jig and Fixture Maintenance	1	12.0	₹534	3.0	₹177	₹711		
	Pantry	2	20.5	₹1,582	2.5	₹203	₹1,785		
Vishul	Total	14	169.6	₹8,809	43.5	₹3,060	₹11,869		
	Lift Man	2	24.5	₹1,068	6.5	₹384	₹1,452		
	Main Store	5	60.8	₹3,053	15.5	₹1,056	₹4,109		
	MIN Team	2	24.0	₹1,277	6.0	₹426	₹1,703		
	Mini Store Basement	3	36.4	₹2,134	9.5	₹762	₹2,896		
	Mini Store First Floor	1	11.9	₹743	3.0	₹255	₹998		
	SMT Store	1	12.0	₹534	3.0	₹177	₹711		
<b>Dept Total</b>		<b>34</b>	<b>398.5</b>	<b>₹23,699</b>	<b>89.5</b>	<b>₹6,749</b>	<b>₹30,448</b>		

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### Responsible Person Cost & Production (By Department)

#### Department: Paytm Fresh

Production: 17228 | Per Device Cost: ₹6.3

Responsible Person	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Ankur	Total	10	127.1	₹4,960	37.0	₹2,081	₹7,041	17228	₹0.4
	OQC	8	100.7	₹3,892	28.5	₹1,579	₹5,471		
	PDI	1	13.0	₹534	4.0	₹236	₹770		
	PQC	1	13.4	₹534	4.5	₹266	₹800		
Ashutosh Mishra	Total	2	22.0	₹1,068	4.0	₹236	₹1,304	17228	₹0.1
	Shrink Wrap	2	22.0	₹1,068	4.0	₹236	₹1,304		
Pankaj	Total	152	1832.2	₹76,349	447.5	₹23,862	₹1,00,211	17228	₹5.8
	Production	152	1832.2	₹76,349	447.5	₹23,862	₹1,00,211		
<b>Dept Total</b>		<b>164</b>	<b>1981.3</b>	<b>₹82,377</b>	<b>488.5</b>	<b>₹26,179</b>	<b>₹1,08,556</b>	<b>17228</b>	<b>₹6.3</b>

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### Responsible Person Cost & Production (By Department)

**Department: Refurb**

Responsible Person	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Ankur	Total	53	645.4	₹31,422	162.5	₹10,464	₹41,886		
	OQC	16	195.3	₹9,110	48.0	₹2,856	₹11,966		
	PDI	4	50.5	₹2,644	14.5	₹1,148	₹3,792		
	Repair	28	331.0	₹16,906	76.0	₹5,022	₹21,928		
	Scrap	5	68.7	₹2,762	24.0	₹1,438	₹4,200		
Ashutosh Mishra	Total	3	32.8	₹2,155	6.0	₹372	₹2,527		
	Inwarding	3	32.8	₹2,155	6.0	₹372	₹2,527		
Pankaj	Total	19	192.9	₹10,819	18.0	₹1,062	₹11,881		
	Production	19	192.9	₹10,819	18.0	₹1,062	₹11,881		
<b>Dept Total</b>		<b>75</b>	<b>871.1</b>	<b>₹44,396</b>	<b>186.5</b>	<b>₹11,898</b>	<b>₹56,294</b>		

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### Responsible Person Cost & Production (By Department)

#### Department: Standee

Production: 3500 | Per Device Cost: ₹1.0

Responsible Person	Station	Head Count	Work Hrs	Work Cost	OT Hrs	OT Cost	Total Cost	Production	Per Unit
Ashutosh Mishra	Total	5	48.5	₹3,178	3.0	₹177	₹3,355	3500	₹1.0
	Standee	5	48.5	₹3,178	3.0	₹177	₹3,355		
Dept Total		5	48.5	₹3,178	3.0	₹177	₹3,355	3500	₹1.0