MD-SOP-0031

6350 South 3000 East Salt Lake City, Utah 84121

| Document Number: | |
|----------------------------------|-------------------|
| Title: | |
| Notes: | |
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| Document Information: | |
| Document Information: Revision: | Vault: |
| Туре: | Status: |
| Date Information: | |
| Effective Date: | Next Review Date: |
| Release Date: | Expiration Date: |
| Control Information: | |
| Author: | Previous Number: |
| Owner: | Change Number: |
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All dates and times are in

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| ** Master Control* | | STANDARD OPERATING PROCEDURE | |
|--------------------|--|------------------------------|--|
| SOP NUMBER: | | VERSION: | |
| SOP TITLE: | | | |

PURPOSE OF THIS SOP AND WHAT IT IS APPLIED TO

<Describe the purpose of the SOP, what it should be applied to and when/under which circumstances. Include details of any specific limitations and/or exclusions>

WHO THIS SOP IS APPLICABLE TO

| | FUNCTION | (S) | | SITE(S) | | REGUL | ATIONS |
|----------|----------|------------------|----------|---------|-------|-------|--------|
| □ ED | | | ☐ Global | | | ☐ GCP | ☐ GLP |
| □ СМС | ☐ GBT | ☐ GxP Supt Dept. | ☐ ALN | ☐ CHA | ☐ DEN | ☐ GMP | ☐ None |
| □ LO | ☐ NCFS | ☐ Non-GxP Supt | ☐ GRN | □ HAR | | | |
| ☐ PATH | □ QA | □SA | ☐ MSN | | ☐ PCV | | |
| ☐ SA GOS | | | ☐ SHA | | | | |

| | <if groups="" list="" necessary,="" or="" p="" roles="" sop<="" specific="" sub-functions,="" that="" the=""></if> | | |
|---------------|--|--|--|
| APPLICABILITY | applies to and any specific exclusions, otherwise "N/A" > | | |

OTHER DOCUMENTS NEEDED TO EXECUTE THIS SOP

| DOC REFERENCE | TYPE | TITLE |
|---------------------------------|----------------------------|-----------------------------|
| <add doc="" reference=""></add> | <add doc="" type=""></add> | <add doc="" title=""></add> |
| | | |

STEP-BY-STEP INSTRUCTIONS

<Add Heading 2; remove if no sub sections>

| ROLE | | ACTION | |
|---------------------|---|---|--|
| <add role=""></add> | 1 | <add instructional="" text=""></add> | |
| | | <add decision="" option="" text=""></add> | |
| | 2 | <add instructional="" text=""></add> | |
| | 3 | <add instructional="" text=""></add> | |
| | 4 | <add instructional="" text=""></add> | |

| Document Template Reference: GL-GEN-001-B V01 | Page 1 of 5 |
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