



MasterControl, Inc.:
Policy and Procedure Template

Pg. 1 of 3

Doc Number: MD-SOP-0040
Portrait/Landscape

Rev: 02

Release
Date:8 AUG 2022

POLICY AND PROCEDURE TEMPLATE

The purpose of this document is to test display of repeating values in info card on print overlay.

****This document has been electronically signed****



MasterControl, Inc.:
Policy and Procedure Template

Pg. 2 of 3

Doc Number: MD-SOP-0040
Portrait/Landscape

Rev: 02

Release
Date:8 AUG 2022

test500

Table of Contents

1. **PURPOSE**..... 3

2. **SCOPE**..... 3

3. **DEFINITIONS**..... 3

4. **RESPONSIBILITIES**..... 3


5. **PROCEDURE/POLICY/WORK INSTRUCTION (REMOVE TITLE THAT DOES NOT APPLY)**..... 3

 5.1 **PROCESS FLOW** 3

 5.2 **PROCEDURE/POLICY/WORK INSTRUCTION (REMOVE TITLE THAT DOES NOT APPLY)** 3

6. **APPLICABLE REFERENCES**..... 3

****This document has been electronically signed****

	MasterControl, Inc.: Policy and Procedure Template		Pg. 3 of 3
	Doc Number: MD-SOP-0040 Portrait/Landscape	Rev: 02	Release Date:8 AUG 2022

1. PURPOSE

Briefly describe the reasoning or purpose of the document.

2. SCOPE

*Briefly describe the coverage or scope of what is covered and/or exempted from this process.
Please refrain from adding policy or procedure detail in this section.*

3. DEFINITIONS

- Word – Definition
- Word – Definition

4. RESPONSIBILITIES

- Responsible Party – Describe the responsible party responsibilities

5. PROCEDURE/POLICY/WORK INSTRUCTION (REMOVE TITLE THAT DOES NOT APPLY)

5.1 Process Flow

If applicable insert simple process flow chart or picture here. Keep the flowchart descriptions simple putting the detail in the next subsection. If there is not a flow chart or picture write “Not Applicable”.

5.2 Procedure/Policy/Work Instruction (remove title that does not apply)

5.2.1 Overview

5.2.2 Details

6. APPLICABLE REFERENCES

List of applicable reference documents.

****This document has been electronically signed****

Signature Manifest

Document Number: MD-SOP-0040

Revision: 02

Title: Test DOC 3

Effective Date: 06 Sep 2022

All dates and times are in Mountain Time Zone.

Test DOC 3

Step 1

Name/Signature	Title	Date	Meaning/Reason
Aniket Raje (ARAJE)		06 Sep 2022, 06:31:50 AM	Complete

Step 2

Name/Signature	Title	Date	Meaning/Reason
Aniket Raje (ARAJE)		06 Sep 2022, 06:32:24 AM	Approved