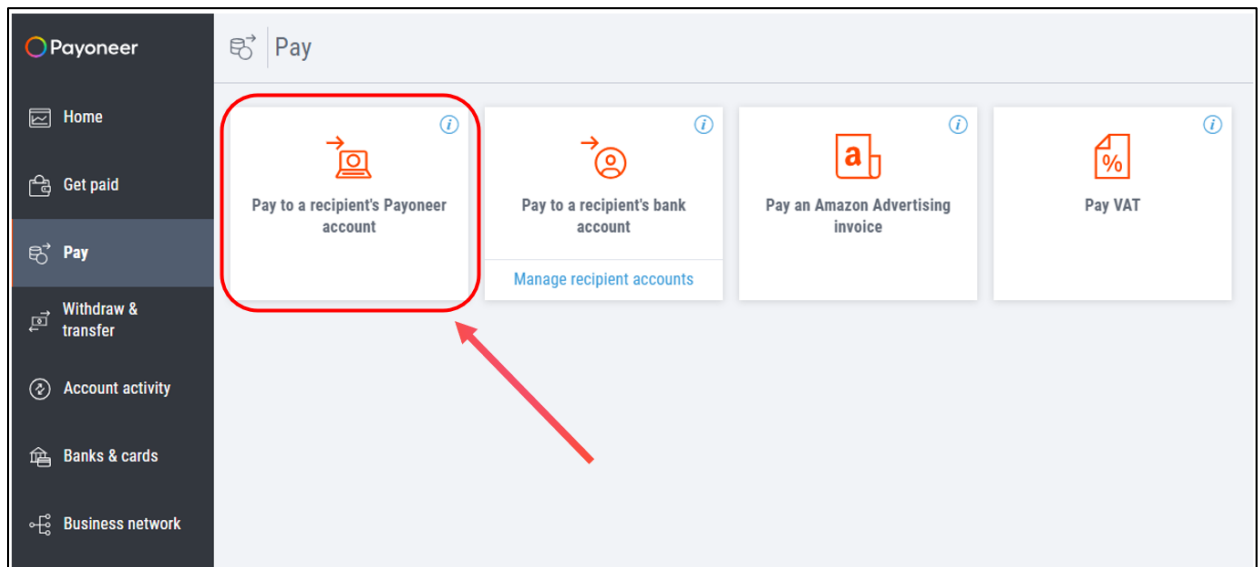


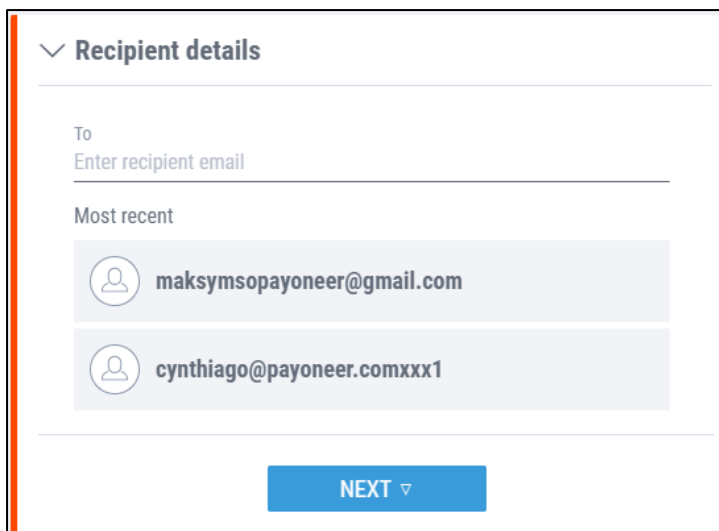
## How to make a payment to a recipient's Payoneer account

Instantly make a payment to a team member, global supplier, contractor, or just about anyone else anywhere in the world. No need to bother with international wire transfers and double conversion fees.

1. Sign in to your Payoneer Account, go to the **Pay** tab, and then click **Pay to a recipient's Payoneer account**.



2. Enter the name of the recipient in the **Enter recipient email** field or select the recipient if they appear in the **Most Recent** list.

A screenshot of the 'Recipient details' form in the Payoneer interface. The form has a title 'Recipient details' with a dropdown arrow. Below the title is a 'To' field with the placeholder text 'Enter recipient email'. Underneath is a section titled 'Most recent' containing a list of two email addresses, each preceded by a person icon: 'maksymsopayoneer@gmail.com' and 'cynthiago@payoneer.comxxx1'. At the bottom of the form is a blue button labeled 'NEXT' with a small downward arrow.

Click **NEXT** to continue to the **Payment details** section.

3. Fill in the details in the **Payment details** section:

- a. Select the balance you want to pay from in the **From** dropdown menu. The funds you have available are displayed under the dropdown.

From
USD balance
Available 164.99 USD

- b. Enter the amount you want to pay. The minimum and maximum amounts you can pay are listed under the **Amount** field.

Amount (USD)
10.00 USD - 164.99 USD

- c. Type in a short description of what you are paying for in the **Purpose of payment** field. The text you type here will be displayed in the email sent to your recipient.

Purpose of payment
Payment for graphic design services
Included in our email to the recipient

Once you have filled in the information, click **REVIEW** at the bottom to proceed.

4. Review the recipient and payment details to verify that they are correct. (If you need to make changes, click **Edit** in the relevant section.)

> Recipient details		Edit
Email	maksymsopayoneer@gmail.com	
> Payment details		Edit
From	USD balance	
Amount	50.00 USD	
Fee	Free	
Purpose	Payment for graphic design services	
<input checked="" type="checkbox"/> I confirm the payment details above		
<b>PAY</b>		

If the details are correct, enable the **I confirm the payment details above** checkbox and click **PAY** to finalize the payment.