



### Permits

T. 628.271.2000 | 49 South Van Ness Ave. 3rd Floor, San Francisco, CA 94103

## APPLICATION FOR SIDEWALK REPAIR REQUEST

PUBLIC WORKS PERMIT#	
Invoice#	
Amount Due:	
For Official Use Only	

To submit this online application, please email [streetspace@sfdpw.org](mailto:streetspace@sfdpw.org)

For additional information, please visit <https://sfpublicworks.org/services/permits/sidewalk-repair>

This application is limited to voluntary in-kind sidewalk repair that is not required by a building permit. **No grading, curb, driveway curb cut, and curb ramp/curb return work may be performed under this permit.** Other work such as grade change from existing conditions shall be under a Street Improvement permit.

### SITE INFORMATION

Site Address: \_\_\_\_\_

Street Frontage 1: \_\_\_\_\_ Concrete Repair (SF): \_\_\_\_\_ Street Space (LF): \_\_\_\_\_

Street Frontage 2: \_\_\_\_\_ Concrete Repair (SF): \_\_\_\_\_ Street Space (LF): \_\_\_\_\_

Start & End Date (Tentative): \_\_\_\_\_ Total Repair (SF): \_\_\_\_\_ \*Total (LF): \_\_\_\_\_

**\*Street space shall be required under sidewalk repair pursuant to Ordinance 180-02 approved by the Board of Supervisors on August 29, 2002, Public Works Code, Article 15, Section 724.**

Days of Operation:	M <input type="checkbox"/>	T <input type="checkbox"/>	W <input type="checkbox"/>	TH <input type="checkbox"/>	F <input type="checkbox"/>	SA <input type="checkbox"/>	SU <input type="checkbox"/>
Hours:	_____ AM <input type="checkbox"/>	_____ PM <input type="checkbox"/>	to	_____ AM <input type="checkbox"/>	_____ PM <input type="checkbox"/>		

Are there SFMTA parking meters on this street? (Check one)  YES  NO

**NOTE:** Additional fees shall apply for spaces in SFMTA metered locations.

If yes, how many linear feet of occupancy? \_\_\_\_\_ If yes, for how many total days of occupancy? \_\_\_\_\_

### ADDITIONAL APPLICATION REQUIREMENTS

- Non-Refundable Fee (See Fee Schedule)
- Sketch or photo markup of proposed work area (See next page)
- Photos of existing conditions (Use JPEG file for online submissions)

### APPLICANT/AUTHORIZED AGENT INFORMATION

**NOTE:** If you are not applying as the property owner, you MUST complete the Certificate of Authorized Agent form in order for Public Works to begin reviewing your application. Please visit the [link](#).

Check one:  Property Owner  Permit Expeditor  Concrete Contractor  Other:

Applicant Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Email: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Driver's License or State ID Number: \_\_\_\_\_

Contractor License Number: \_\_\_\_\_

The permittee by acceptance of a permit agrees to comply with the liability, indemnity, insurance, tax possessory interest as set forth in Sec. 2.4.23, Article 2.4 of the PWC and to comply with special condition as may be specified on the permit. Failure to comply with the stated conditions will render the permit null and void.

Print Name

Signature of Applicant/Authorized Agent

Date

**COMPLETE AND SUBMIT THE APPLICATION EITHER IN PERSON OR THROUGH EMAIL**



**IN PERSON**

San Francisco Public Works, **Permit Center, Permits**, 49 South Van Ness Ave. Suite 200

**Processing Hours:** Please visit <https://sf.gov/location/permit-center>

for operating hours of the Permit Center. **Closed on official holidays**



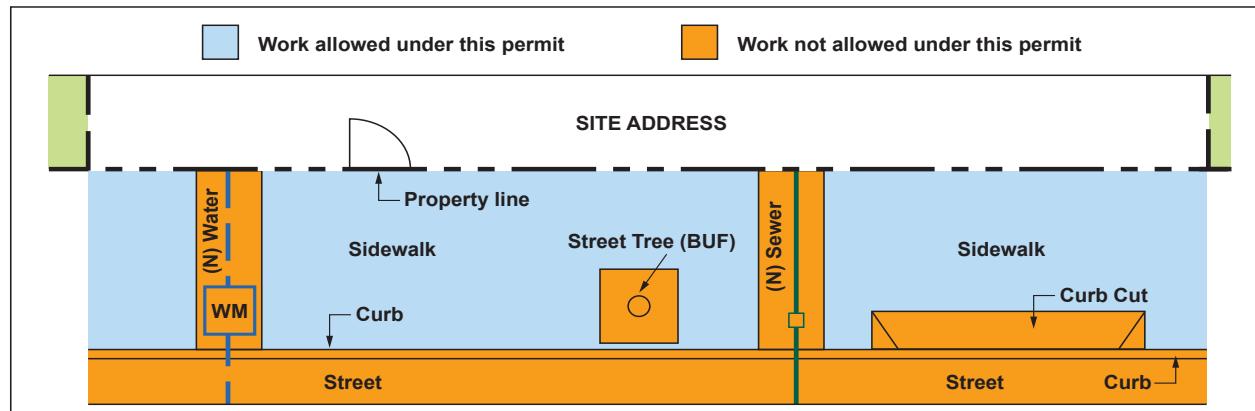
**EMAIL**

Electronic copies (PDF) of the application materials may be sent to: [BSMPermitDivision@sfdpw.org](mailto:BSMPermitDivision@sfdpw.org)

**STANDARDS/CODES REFERENCED:**

- **Section 204.04 Slope:** The finished surface of the walk shall rise 1/5 inch per foot from curb to the property line.
- **Section 706:** Owners of frontage responsible for repair – Liability for unsafe conditions
- **Section 724:** Street space permit required for occupying any part of the street or sidewalk for building construction operations or for any other purpose and shall be granted only to the owner or lessee of the premises fronting thereon or his or her authorized agent.

**DIAGRAM:**



**NOTE:** A separate SF Public Works Street Improvement permit is required for curb, driveway curb cut, curb ramp/curb return work.

A separate SF Public Works General Excavation permit is required for excavation and restoration of sidewalk and/or roadway pavement within the public right-of-way to install, repair, or replace a utility facility servicing an individual property.

A separate SF Public Works Bureau of Urban Forestry permit is required for new tree planting.