

Food Truck Zoning Permit Property Owner Application



RALEIGH
DEPARTMENT OF
CITY PLANNING



Department of City Planning | 1 Exchange Plaza, Suite 300 | Raleigh, NC 27601 | 919-996-2626

Applicant Information

New

Renewal

For Office Use Only

20____ - 20____

Transaction # _____

ZN Permit # _____

| | |
|----------------------------------|----------------------------|
| Date | Applicant Name |
| Tenant Name (if different) | |
| Name of Business/Corporation/LLC | |
| Location Address | |
| Applicant Phone | Applicant Email |
| Property Owner's Name | Property Owner's Signature |
| Mobile | Email |

| TO BE COMPLETED BY APPLICANT | | TO BE COMPLETED BY CITY STAFF | | |
|--|--|-------------------------------|----|-----|
| The following items are required to process this application: | | YES | NO | N/A |
| Total acres of parcel _____ | | | | |
| Number of food trucks requested on property _____ | | | | |
| Site plan indicating location of food truck(s) | | | | |
| Permit fee (equivalent to the minimum permit fee as approved in the Development Fee Schedule) | | | | |
| SPECIAL NOTES FOR FOOD TRUCK AND PROPERTY OWNERS | | | | |
| Copies of approved food truck permit, zoning permit for property owner, and site plan shall be kept in the food truck. | | | | |
| This ordinance shall be enforced by laws as provided in N.C.G.S. 160A-175 or as provided in the Raleigh City Code. All criminal sanctions shall be up to the fifty dollar limit in G.C. 14-4 (a) or similar limitations. | | | | |

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| TO BE COMPLETED BY ZONING INSPECTOR | | | |
|--|-----|----|-----|
| | YES | NO | N/A |
| Verify property zoning _____ | | | |
| Number of food trucks allowed on parcel _____ | | | |
| Minimum of 100' from main entrance of any eating establishment | | | |
| Minimum of 100' from any outdoor dining area | | | |
| Minimum of 50' from a permitted food vending cart location | | | |
| Minimum of 5' from the edge of any driveway or public sidewalk, utility boxes and vaults, handicapped ramp, building entrances, exits, or emergency access/exit ways, or emergency call box | | | |
| Shall not locate within any area of the lot that impedes, endangers, or interferes with pedestrian or vehicular traffic | | | |
| Minimum distance of 15' in all directions of a fire hydrant | | | |
| No food truck may occupy parking spaces which may be leased to other businesses or used to fulfill its minimum parking requirements | | | |
| Shall not occupy any handicap accessible parking space | | | |
| No free-standing signage or audio amplification shall be permitted | | | |
| Outdoor seating shall only be allowed on lots two acres or greater in size | | | |
| Hours of operation – if the food truck is within 150' of the property line of a single-family or duplex dwelling, hours of operation are limited to the hours between 7:00 a.m. and 10:00 p.m. Otherwise, hours of operation are between 6:00 a.m. and 3:00 a.m. | | | |