



Food Truck Parking Lot Site Requirements

#2

This is not required for street locations.

1. Private property parking lot locations need **written consent** from the owner. Business Licenses' staff must approve this. There may be up to three vendors in parking lots located outside of downtown.
2. Food Trucks cannot block drive aisles, impair the movement of pedestrians or vehicles, or pose a hazard to public safety. You must have a pedestrian walkway of no less than six (6) feet around the food truck. Ingress and egress must be through existing driveway openings only.
3. Food Trucks cannot park
 - a. next to a bus stop, taxi stand, or handicap loading zone;
 - b. within thirty (30) feet of an intersection or within three (3) feet of a curb;
 - c. in front of a commercial entryway.
4. Food Trucks may not park within five hundred (500) feet of a civic event, or a regional sports arena, without written consent of the organization.
5. The site cannot be within
 - a. (10) ten feet of the intersection of the sidewalk;
 - b. (8) eight feet of the adjacent property line;
 - c. (10) ten feet of the extension of any building entrance or doorway, to the curb line; or
 - d. (10) ten feet of any access ramp or parking space designated as disabled.

Site Plan Requirements

1. A site plan drawing, $2'' = 1'$ or $\frac{1}{4}'' = 1'$, showing the food truck location in relation to fixed elements on the site. This should be submitted on $8 \frac{1}{2} \times 11$ paper. Include DBA, licensed kitchen address/location, and name and telephone number of contact person.
2. Label street names and the location where you plan to park the food truck.
3. Provide a description of how the vehicle will access the site.
4. Include measurements of the distance from the site to:
 - a. sidewalk intersection
 - b. adjacent property line
 - c. building entrance
 - d. parking lot entrance and exit
 - e. handicap parking spot