

## Mobile Food Type I

### Information regarding State Licensure:

The initial permitting approval is conducted in the county where the commissary is located. A vendor that is issued a permit in accordance with the state licensing requirements and is operating within the limitations of the permit type that was issued may submit their application, supporting documentation (menu, commissary agreement from the approved county, current copy of operating permit from approving county, photos of unit, and route sheet/location of operation), and permit fee electronically to the Maricopa County Environmental Services Department (Department) once all documents are approved. The Department will review the information provided and, if approved, will email the permit card and electronic permit placard that is to be affixed to the permitted vehicle (unit). A commissary agreement may still be required in Maricopa County, depending on the nature of the operation. No plan review/plan review fee/facility inspections are required for those units that have been approved in accordance with state licensing requirements.

### Definitions

- “Mobile Food Unit” means a food establishment that is licensed by this state, that is readily movable and that dispenses food or beverages for immediate service and consumption and other incidental retail items from any vehicle as defined in Section 28-101 (see definition below).
- “Mobile Food Type I” means a food establishment that dispenses commercially processed, individually packaged foods and/or non-time/temperature control for safety (non-TCS) beverages.
- “Vehicle” means a device in, on or by which a person or property is or may be transported or drawn on a public highway, excluding devices moved by human power or used exclusively on stationary rails or tracks.
- “Commissary” means a food establishment that acts as a base of operation for a mobile food establishment, food vending establishment or an adventure food establishment.

### Exemptions

- An establishment that offers only commercially, individually, pre-packaged foods that are not time/temperature control for safety (TCS) foods.
- Promotional sampling of non-TCS foods.
- For a complete guide to exemptions:  
<http://www.maricopa.gov/DocumentCenter/Home/View/6396>



## Common Businesses that are permitted as Mobile Food Type I

Ice cream trucks or carts, cold trucks, and booths at farmers' markets that are selling food items in accordance with the limitations of the permit type.

## Additional permit requirements

If you plan to commercially process your own food item, you must obtain a Food Production (Food Processor) permit (or equivalent) to process the food at a commercial fixed establishment.

## Mobile Food Type I permitting requirements

- Apply through Permit Center with the following
  - Proposed Menu
  - Food Processor Permit (or equivalent), if applicable (provide permit #)
  - Provide a picture of the packaged and labeled product
  - Labels shall meet FDA requirements
    - [Guidance for Industry: Food Labeling Guide | FDA](#)
    - Common name
    - Ingredients
    - Net quantity
    - Name and place of business of manufacturer, packer, or distributor
    - Name of food source for each major allergen
- Minimum Requirements to Qualify for a Permit:
  - Non-Passenger vehicle/receptacle/cart/trailer/unit (readily moveable at all times)
  - Business Name on 2 sides and rear (3" high x 3/8 wide)
  - If the owner has more than one permitted unit, each unit must bear a unique identifier (e.g., Ice Cream Cart #1, etc.)
  - Non-food contact surfaces (floors, walls, ceilings) shall be smooth, easy to clean, durable, and non-absorbent surfaces.
  - All equipment shall be commercial and NSF/ANSI approved
  - Thermometers
  - Generators/Power Source
- Required to be submitted prior to permit issuance
  - [Commissary Agreement](#)
    - Ice Cream trucks are exempt from this requirement
  - [Route Sheet/Location of Operation](#)
  - Pictures of unit



## Additional requirements for operating a Mobile Food Type I permit

- Each vehicle/receptacle/cart/trailer/unit must be permitted separately
- If sampling, provide a written sampling procedure that details how food items will be portioned and protected.
- If dispensing open food/beverages, including sampling or dispensing bulk non-time/temperature control for safety beverages or snow cones, provide the following (see example below):
  - Minimum 5-gallon **insulated** container for potable/fresh water (multiple containers may be used)
  - Spigot that allows for free/continuous flow of water
  - Catch-bucket to retain wastewater generated from hand washing that is 15% greater than the freshwater container (multiple containers may be used, and a lid is recommended so that wastewater does not spill during transport)
  - Soap and paper towels
- If operating away from the permitted vehicle, for example, from a booth at a farmers' market
  - The original permitted vehicle shall be present on the premises
  - Provide a banner with the business name (lettering: 6" high by 1" wide)
  - Temporary hand wash set-up, if sampling/dispensing food/beverage items
  - The permitted vehicle shall be located on the premises throughout the duration of the market/event



*Temporary Handwashing Station Example*



## **Inspection information**

Once your application has been reviewed and approved, Department staff will email you an electronic pre-operational attestation form to complete. This form will serve as your first inspection. Upon approval of the attestation form, including supporting documentation, you will receive an email with an invoice to pay the annual permit fee. Once the fee is paid, you will receive an email with the Permit Card and Permit Placard.

## **Permit fees**

1 year - \$120

## **Other Jurisdictions**

Approval by this Department does not indicate compliance with any other code, law, or regulation that may be required - federal, state, or local.

