



# CITY OF CHICAGO

## CHICAGO FIRE DEPARTMENT FIRE PREVENTION BUREAU



444 N. DEARBORN, CHICAGO IL 60654  
MOBILE FOOD VEHICLES (MFV)

### FIRE SAFETY PERMIT CONSULTATION PACKET

All mobile food vehicles must apply for a fire safety permit issued by the Chicago Fire Department (CFD) if they utilize the following: a gasoline, diesel, or propane supplied electric generator; any mobile food vehicle using propane or compressed natural gas with a Type I or Type II exhaust hood or fire suppression system. To obtain a fire safety permit, mobile food vehicle owners must complete a process that begins in the initial consultation with a business consultant at the City's Department of Business Affairs and Consumer Protection:

**Step 1) BACP Meeting.** In your initial meeting with a business consultant, the consultant and the Health Sanitarian will determine if you need to obtain a fire safety permit from CFD.

**Step 2) Vehicle Plans.** Using the same process required of brick-and-mortar businesses by the Fire Department, applicants should have the company that designed their vehicle's fire suppression system submit vehicle plans to the CFD on company letterhead. Submissions direct from unlicensed individuals will not be acceptable. The vehicle owner must include a \$150 check or money order (non-refundable) payable to the City of Chicago-Department of Revenue with these plans for processing. CFD personnel will review the plans to determine if the vehicle's fire suppression system meets fire safety requirements.

- Vehicle plans should be addressed to  
*In this packet you will find:*
- Mobile Food Vehicle Fire Safety Specifications

John Javorka  
Chicago Fire Dept-Fire Prevention Bureau  
444 N. Dearborn, 2<sup>nd</sup> Floor  
Chicago, IL 60654

**Step 3) Inspection.** If the applicant's suppression system plans are approved, an initial inspection will be conducted by Fire Department personnel in conjunction with the Health Department. The checklist enclosed here is your guide to initial and subsequent inspections.

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- Mobile Food Vehicle Fire Safety Inspection Checklist

**Step 4) Permit Application.** If the applicant's vehicle passes inspection, the applicant will submit an additional \$100 check or money order (non-refundable) payable to the City of Chicago-Department of Revenue along with the fire safety permit application below. Once approved, the final fire safety permit must be kept in the vehicle at all times.

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**NOTE: Propane Handling Training.** All mobile food vehicles must have a person trained in handling and exchanging propane tanks on board at all times. At present, this training is a stand-alone course instructed by the Chicago Fire Department- Fire Prevention Bureau. Contact your BACP consultant, or 312-74-GOBIZ (744-6249), for more information regarding this course.

- All Mobile Food Vehicle Owners should acquire a Combustible Gas Detector for daily checking for LP/CNG leaks on your vehicle.
- Combustible Gas Detector handheld units can be acquired from supply stores within the area (e.g. Sears, Grainger, Lowes, etc.). The units range in price. Listed below are examples of Gas Detectors that would be good for testing LP/CNG leaks:
  - TIF-TIF8800X Combustible Gas Detector
  - Sensit Gas-Trac NG- Combustible Gas Detector

Several manufacturers have similar units that meet the same specifications for LP/CNG leaks.

Mobile Food Vehicle Fire Safety Specifications and Practices (FSS & PI)

*NOTE: The Chicago Fire Department reserves the right to amend these safety regulations. These regulations shall remain in force at least until comprehensive mobile food vehicle fire safety regulations are adopted by the National Fire Protection Association (NFPA).*

\*All below citations reference NFPA 58-2011, unless otherwise noted\*

Part 1. Compliance. To be considered in proper working order by the fire and health departments, mobile food vehicles must adhere to the below specifications and approved fire safety plans, and be supervised by a person possessing a CFD-approved propane handling certification at all times. A fire safety permit application and subsequent inspections must demonstrate compliance with these specifications.

Part 2. Propane and Natural Gas Tanks. Only U.S. Department of Transportation-approved models of propane and natural gas gas tanks (49 CFR 178) may be used on mobile food vehicles. Tanks must be properly labeled with prominent safety placards in accordance with U.S. DOT regulations (49 CFR 178). Tanks must be equipped with a regulator as prescribed by NFPA 58-6.23.4 and 5.2.15. No quick-connect devices (as defined in NFPA 58-7.2.2.5) are allowed, except on chassis-mounted tanks. Any such quick connect devices on chassis mounted tanks shall be equipped with a manual shutoff.

Part 3. Manufacturer Specifications. Mobile food vehicle operators must follow manufacturer specifications and best practices for their vehicle as configured in their fire safety permit, especially with respect to weight distribution.

Part 4. Mounting and Placement of Propane and Natural Gas Tanks. The mounting of propane and natural gas tanks must withstand impact equal to four times the weight of the filled propane or natural gas container according to NFPA 58-6.23.3.4. Tanks must be secure (NFPA 58-5.2.4) and conform with NFPA standards relating to the safe mounting of tanks as described in NFPA 58-6.23.3.3. Under these guidelines there are three permitted mounting options for propane and natural gas tanks:

- a. Outside mounted in a semi-enclosed cabinet, with vents at the top and bottom to facilitate the diffusion of vapors, vapor-tight to the interior of the vehicle, with a weather-protected regulator and a leak indicator as described in NFPA 1192-6.4.8.
- b. Outside mounted, secured on top and bottom and stabilized (e.g. with a strap), vapor-tight to the interior of the vehicle, mounted no less than 28" above the top of the bumper with a weather-protected regulator.
- c. Chassis mounted, according to NFPA 58-6.23.3.4

No gas tanks shall be installed on the roof of the vehicle under any circumstances. In addition, no flammable liquids should be stored inside the vehicle. Such liquids may only be stored in

their own separate container in a manner consistent with propane and natural gas mounting specifications.

**Part 5. Cooking Equipment.** All cooking appliances must be listed by Underwriters Laboratories or NSF International for mobile applications for the appropriate fuel and be clearly marked with the appropriate rating sticker. All fat fryers must have a lid over the oil vat that can be secured in order to prevent the spillage of cooking oil during transit. This lid should be secured at all times when the vehicle is in motion.

**Part 6. Propane and Natural Gas Usage.** Propane and natural gas tanks shall be shut off while mobile food vehicle is in motion, unless the tank is equipped with an impact detection shut off device approved by the U.S. DOT. Propane and natural gas tanks must always be shut off while the vehicle is unattended and/or in overnight storage.

**Part 7. Automatic and Manual Shutoffs.** Each gas-fired appliance shall be equipped with an automatic device designed to shut off the flow of gas to the main burner and pilot in the event the pilot flame is extinguished (Modified from NFPA 58-5.20.7A). The main system shutoff valves located on or closest to the fuel tanks and sufficient to stop the supply of fuel from all fuel tanks must be clearly marked with the words "PROPANE AND NATURAL GAS SHUTOFF VALVE" permanently affixed to the outside of the vehicle in reflective decal material with letters 2" high at minimum. Installed height of the Automatic and Manual Shutoff shall be no less than 20" above the top of the bumper. Piping shall meet the requirements of part 12 of this document.

**Part 8. Fire Suppression System and Extinguishers.** All mobile food vehicles must be equipped with a working Ansul R-102 or K Class automatic fire suppression system according to NFPA 96-10.2.1 and 10.2.2, which is regularly maintained according to NFPA 96-11.2.1 for the lifetime of the vehicle. All vehicles must also be equipped with no less than one 10 BC-rated fire extinguisher, or, if a deep fryer is present in the vehicle, a Class K fire extinguisher. Extinguishers must have current annual inspection tags as outlined by NFPA 10 and Chicago City Code.

**Part 9. Kitchen Exhaust Hood.** Each mobile food vehicle that uses propane or natural gas for cooking must be equipped with a Type I or Type II commercial kitchen exhaust hood as defined by Chapter 18-28, Article 5 of the Mechanical Code of the City of Chicago. Exhaust hoods must be inspected semi-annually by a licensed HVAC professional to ensure continuing maintenance and upkeep.

**Part 10. Ventilation System.** The truck must also be equipped with a working ventilation system that meets the requirements of NFPA 96, Chapter 5. This ventilation system must be in operation at all times when the cooking equipment of the truck is being used. All fan systems in the cooking area of the truck must have a minimum combined cubic feet per minute rating equal to twice the volume of the interior of the truck as measured in cubic feet.

**Part 11.** Detection systems. All mobile food vehicles must be equipped with a working carbon monoxide detector that meets standards set forth in NFPA 1192-6.4.6. All cabinet-mounted tanks must be equipped with a leak indicator according to NFPA 1192-6.4.8.

**Part 12.** Piping. All propane and natural gas piping must be constructed and installed in accordance with NFPA 58-6.23.5. All propane and natural gas pipes and fixtures must be made of steel, copper or brass. No plastic or rubber piping of any kind will be permitted in the truck for any purpose.

**Part 13.** Electrical Appliances and Generators. All electrical equipment and appliances must be installed in accordance with NFPA 70. Only "in-line" electrical generators that are powered by a manufacturer-installed fuel line taken directly from the MFV's main fuel tank may be used on mobile food vehicles. All other types of generators, including, but not limited to portable stand-alone and separate-fill generators may not be used.

**Part 14.** Certificate of Safety. All mobile food vehicles with a GWR of 8,000 pounds or greater must obtain and keep current a Certificate of Safety as issued by the Illinois Department of Transportation in accordance with state law (625 ILCS 5).

**Part 15.** List of Required Warning Labels, Placards and Tags. The following placards and tags, some mentioned elsewhere in these specifications, must be prominent and visible on the interior or exterior of the mobile food vehicle as appropriate. All signs must conform to U.S. Department of Transportation guidelines as outlined in the North American Emergency Response Guide or successor publication, or specific organizational requirements outlined here.

- a. OSHA-approved propane or natural gas 3-in-1hazard sign placed on the outside of the vehicle as close to the tank as possible, which should include no-smoking warnings in both English and Spanish.
- b. Shutoff valve markers as outlined in Part 7.
- c. Current annual inspection date tags on fire extinguishers.
- d. UL or NSF International certification sticker for mobile applications and proper fuel source on every cooking appliance.

**Part 16.** Pending NFPA Regulations. Future vehicle specifications and permitting processes may reflect the adoption of comprehensive fire safety rules by the NFPA for mobile food vehicles.



# CITY OF CHICAGO

CHICAGO FIRE DEPARTMENT

FIRE PREVENTION BUREAU



444 N. DEARBORN, CHICAGO IL. 60654

## MOBILE FOOD VEHICLE (MFV) INSPECTION CHECKLIST

BUSINESS NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

CITY, STATE ZIP: \_\_\_\_\_

OWNER: \_\_\_\_\_

DL# \_\_\_\_\_ ST: \_\_\_\_\_

OWNER ADDRESS: \_\_\_\_\_

CITY, STATE ZIP: \_\_\_\_\_

TELEPHONE#: \_\_\_\_\_

CELL PHONE#: \_\_\_\_\_

ILL STATE CERTIFICATE OF SAFETY#: \_\_\_\_\_

PROJECT#: \_\_\_\_\_

MFV LICENSE PLATE#: \_\_\_\_\_

IL DEPT. REV. ACCOUNT#: \_\_\_\_\_

COMMISSARY /SERVICE LOCATION: \_\_\_\_\_

FIRE SAFETY PERMIT#: \_\_\_\_\_

### NOTICE OF VIOLATION

Your attention is respectfully called to the violations of the provisions of the following code of ordinances of the City of Chicago, issued to the mobile food vehicle owner registered with the Chicago Fire Department at the above address. The violations discovered on or relating to this mobile food vehicle include, but may not be limited to, the violations to the listed on this report. Additional violations may be discovered during subsequent inspections.

### EXTERIOR

LP/CNG Tanks:  1 - 40 pound DOT tank       2 - 20 pound DOT tanks

Labeled LP/CNG Tank Shut offs:  Yes  No

#### Mounting of CNG / LP Tanks

Rear Bumper - Proper Height & Enclosure - Hard Piped per Fire Specifications and Practices (FSS & P) Part 12 - NFPA 58 - 6.23.5

## **EXTERIOR**

- Cabinet Mounted – Proper Enclosure and LP Detection System – Hard Piped per Fire Specifications and Practices (FSS & P) Part 12 – NFPA 58 - 6.23.5
  - Chassis Mounted – Hard Piped per Fire Specifications and Practices (FSS & P) Part 12 – NFPA 58 - 6.23.5
- 

CNG/LP Regulator protected from weather:  Yes  No

## **APPLIED WARNING LABELS - PLACARDS AND TAGS**

- |                                      |                              |                             |
|--------------------------------------|------------------------------|-----------------------------|
| NAME OF MFV: 2 -inch Minimum:        | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Name of Responsible Party/Owner:     | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| No Smoking Signage (English/Spanish) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| OSHA 3-IN-1 HAZARD:                  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

## **GENERATOR**

Mounting Location (Sector) of Generator:

- 1     2     3     4

Is the Generator separated from nearby combustibles  Yes  No

**Generator Powered by:**

- Diesel     LP
- Gasoline Supply Hard-lined plumbed from Main Fuel Tank

## **AWNINGS**

**Awnings Mounted in Sector:**

Yes      Location of Awnings?  2  4  No Awnings  
Awnings Fire Treated:  Yes  No  No Awnings

## **FLAMMABLE LIQUID STORAGE**

**Location of flammable liquids and other fire hazards, proper storage location:**  Yes     No

INTERIOR

MFV Floor Plan Posted on Board:  Yes  No

Propane Records on Board:  Yes  No

Maintenance Records on Board:  Yes  No

Suppression System: Ansul R102:  Yes  No

"K" Class:  Yes  No

Portable Extinguishers: 3A-10BC:  Yes  No

"K" Glass:  Yes  No

Ventilation System:  Yes  No

Exhaust Hood:  Yes  No

Roof Mounted Vents:  Yes  No

Number of Roof Mounted Vents:  1  2

Ceiling Construction: Stainless □ Tile □ Other

Wall Construction:     Stainless     Tile     Other

Figure 2: *Construction*:  $\mathcal{S}_1 \cup \mathcal{S}_2 = \mathcal{S} \cap \mathcal{V} = \mathcal{S}^*$

\_\_\_\_\_ Center \_\_\_\_\_

Carbon Monoxide (CO) Detector Installed:  Yes  No

#### **INGREES /EGREES POINTS**

Egress points unencumbered:  Yes  No

#### **APPLIANCES**

Propane/CNG appliances clearly marked with NSF, ULS, ETL labels.

Yes  No

Closeable Lid/s on frying Appliance/s:  Yes  No

#### **VIOLATION SECTION**

Failure to maintain the 40 pound LPG limit (Maximum 2-20# or 1-40# cylinder) on MFV.

Description: \_\_\_\_\_

Failure to have a multi-gas detector on board the MFV.

Description: \_\_\_\_\_

Failure to have an authorized licensed owner/operator on MFV.

Description: \_\_\_\_\_

Failure to have a Fire Safety Permit on board the MFV.

Description: \_\_\_\_\_

Expired or missing City of Chicago MFV sticker or IDOT Certificate of Safety

Description: \_\_\_\_\_

- Failure to post approved vehicle design plans or make permit application available to inspectors  
Description: \_\_\_\_\_

- Unauthorized modifications to mobile food vehicle not approved in fire safety permit  
Description: \_\_\_\_\_

- Failure to maintain proper pathway for egress  
Description: \_\_\_\_\_

- Failure to remove extra LP/CNG tanks from interior/ exterior of MFV.  
Description: \_\_\_\_\_

- Failure to remove flammable liquids and other fire hazards from interior of MFV.  
Description: \_\_\_\_\_

- Failure to operate vehicle in accordance with manufacturer specifications  
Description: \_\_\_\_\_

- Failure to mount and assemble propane or natural gas system  
Description: \_\_\_\_\_

- Failure to properly clean and maintain propane, natural gas or fire suppression system  
Description: \_\_\_\_\_

- Missing or inoperative automatic and manual shutoff devices  
Description: \_\_\_\_\_

- Missing, insufficient, inoperative fire extinguishers or carbon monoxide/gas leak detectors  
Description: \_\_\_\_\_

- Missing, insufficient or inoperative ventilation system

Description: \_\_\_\_\_  
\_\_\_\_\_

- Missing, insufficient or improper safety signage and labeling

Description: \_\_\_\_\_  
\_\_\_\_\_

- Incomplete or inaccurate recordkeeping

Description: \_\_\_\_\_  
\_\_\_\_\_

- Propane or natural gas handled or supervised without proper training (e.g. no certificate on board)

Description: \_\_\_\_\_  
\_\_\_\_\_

**In accordance with CFD regulations, this violation will be reported to the Fire Prevention Bureau.**

Action Taken: MFV Closed      Referral to Deputy Commissioner      Remedy Ordered

**CFD Inspector/ Officer Signature**

\_\_\_\_\_  
Print Name \_\_\_\_\_

Date \_\_\_\_\_



# CITY OF CHICAGO



CHICAGO FIRE DEPARTMENT

FIRE PREVENTION BUREAU

444 N. DEARBORN, CHICAGO IL 60654

MOBILE FOOD VEHICLES (MFV)

FIRE SAFETY PERMIT APPLICATION

**Applicant and Vehicle Information:**

MOBILE FOOD VEHICLE SUPPRESSION SYSTEM PLAN REVIEW APPROVAL DATE: \_\_\_\_\_

TASK FORCE (MFV) INSPECTION APPROVAL DATE: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_ STATE, CITY, ZIP: \_\_\_\_\_

OCCUPANT: \_\_\_\_\_ DL# \_\_\_\_\_ ST: \_\_\_\_\_

OCCUPANT ADDRESS: \_\_\_\_\_ STATE, CITY, ZIP: \_\_\_\_\_

TELEPHONE#: \_\_\_\_\_ CELL PHONE#: \_\_\_\_\_

ILL. STATE CERTIFICATE OF SAFETY#: \_\_\_\_\_ PROJECT#: \_\_\_\_\_

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COMMISSARY /SERVICE LOCATION: \_\_\_\_\_

\*Application Continued on Next Page\*

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Fire Department Use Only:

FIRE SAFETY PERMIT# \_\_\_\_\_

Action (circle):      Approved      Declined and Returned with Comments

Signed,  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Arriel Gray Jr.  
Deputy Fire Commissioner, Fire Prevention Bureau  
Chicago Fire Department  
Date: \_\_\_\_\_

## PERMIT APPLICATION INSTRUCTIONS

This permit application should only be filled out AFTER a vehicle passes an in-person safety inspection jointly conducted by the Fire and Health Departments. Remember that the first step in the process is to submit vehicle plans to CFD, then obtain inspection, and then submitting this form. See also the Chicago Fire Department's Mobile Food Vehicle Fire Safety Regulations and Mobile Food Vehicle Inspection Checklist for more information and vehicle specifications. Please add attachments as necessary.

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Fill out ALL sections below, including any necessary attachments.

- a. Safety Licensing Information for all employees that will handle propane LP/CNG; LP/CNG Safety class was taken on: \_\_\_\_\_  
NAME: \_\_\_\_\_  
NAME: \_\_\_\_\_  
NAME: \_\_\_\_\_  
NAME: \_\_\_\_\_
- b. Detailed diagrams (preferably three-dimensional computer-aided drawings) of the propane, natural gas and fire suppression system and vehicle layout from no fewer than four different perspectives, including a top-view layout and an interior cut-away drawing of the food truck equipment mounted along each wall;  
Date of Submittal to Health, Fire Prevention: \_\_\_\_\_
- c. Number of Propane tanks \_\_\_\_\_  
Size of Propane tank \_\_\_\_\_  
Location and model of propane tanks \_\_\_\_\_
- d. Number, size, location, year of production, make and model of each propane appliance;  
\_\_\_\_\_
- e. Location and model of all electrical equipment:  
\_\_\_\_\_

Location and size (Amps/Voltage) of In-Line generator solidly mounted on the MFV:

NOTE: Stand alone or separate fill gasoline/diesel powered generators are not permitted on MFVs.

- f. Location, size, make, model and installer of fire suppression system:  
\_\_\_\_\_
- g. Location, size, make, model and installer of exhaust hood: \_\_\_\_\_  
\_\_\_\_\_
- h. Location, total cfm output, make, model and installer of ventilation system:  
\_\_\_\_\_
- i. Location and type of all flammable liquids and other fire hazards:  
\_\_\_\_\_
- j. Picture of vehicle tire and loading placard located within driver's door frame and a picture of certified scale ticket for the vehicle obtained from a weigh station as finally configured: \_\_\_\_\_
- k. Name and registration information of manufacturer, including Illinois Dealer's License number or comparable registration from another state (including the identity and qualifications of any customizers, out-fitters or second-stage manufacturers that have altered the configuration of the vehicle or consulted in the design process);  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Note:** If the permit application involves a previously-owned vehicle, it must include digital pictures of the propane and fire suppression system and kitchen layout in present working order from no fewer than three angles. It also must include a description of any modifications made to the vehicle since initial licensure and the identity of any second-stage manufacturers involved.

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**FEE PAYMENT:** Please enclose a check/money order for \$100 payable to City of Chicago-Department of Revenue for the issuance of a MFV City of Chicago Fire Safety Permit.

I signify that the above information is complete and correct, and that I have enclosed payment.

Applicant Name (print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Statement of CFD Policy Regarding Fire Safety Permit Applications:

The department shall review each complete fire safety permit application to determine whether the vehicle meets the fire safety specifications outlined in Section V of CFD's Mobile Food Vehicle Fire Safety Permit Rules. The Deputy Fire Commissioner shall have final authority to approve or deny mobile food vehicle fire safety permits and request any amendments or revisions that may be necessary.

Fire Safety Permit Application Process:

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