

SALT

LAKE

CITY

FOOD

TRUCK

GUIDE

Salt Lake County Checklist

Steps to Obtaining a Permit to Operate a Food Truckⁱ

Steps can be done concurrently!

- Attend a certified manager course and/or Food Handler class.
- Obtain a signed commissary agreement from the commissary owner.
- Register with the State of Utah Department of Commerce.
- Apply with City Business Licensing.
- Fill out Food Cart Mobile Unit Plan Review application.
- Fill out food flow charts for every menu item to be served.
- Fill out Permit Application.
- Obtain a Restroom Agreement signed by property owner (not needed for mobile trucks).
- Submit Commissary Agreement for approval to Salt Lake County Health Department.
- After Commissary Agreement has been approved submit the following to Salt Lake County Health Department:

- Truck/trailer registration if applicable
- Vending route if applicable
- Completed Food Cart Mobile Unit Plan Review application
- Completed Food Flow Charts
- Restroom agreement signed by property owner (not needed for mobile trucks)
- Completed Permit Application
- All applicable fees

ⁱ <http://www.slcdocs.com/ed/Salt%20Lake%20County%20Food%20Truck%20Booklet.pdf>

Salt Lake City Checklist

Steps to Obtaining a Business License to Operate a Food Truck

Salt Lake City business licenses can be obtained concurrently with Salt Lake County steps!

Mobile Food Truck Business License Application

Primary Food Truck Business License usually with the City where the commissary is located.

- Salt Lake City Application for Business License
- Copy of all necessary licenses or permits required by state or local health and transportation authorities
- Certificate of Insurance (must show Salt Lake City as additional insured, or provide a signed statement holding the city harmless from liability per 5.69. SLC Code. See ordinance for additional insurance requirements).
- Where applicable, written permission for use of private property from property owner
- Proof of State Tax Identification for Salt Lake City
- Copy of a valid driver's license for each driver

Inspection Contact Information

- Health Inspection with Salt Lake County Health Department (385) 468-4100
- Fire Inspection (801) 799-4119
- Final Truck Inspection & Issue License Decal
 - Marci.Jacobson@slcgov.com (801) 535-6432
 - Jorge.Morales@slcgov.com (801) 535-7220

Reciprocal Based Mobile Food Truck Business Application

Needed to operate in Salt Lake City if already licensed in another city in Utah

- Salt Lake City Application for Business License
- Where applicable, written permission for use of private property from property owner
- Copy of all necessary licenses or permits required by state or local health.
 - Current City Business License within the State of Utah
 - Current Health Department Food Truck/Trailer Permit from local Health Department within the State of Utah
 - Current approval of a City within the State, that shows the Food Truck/Trailer passed a Fire safety inspection in accordance to Subsection 11-55-104(4)(a).

Salt Lake City's Listed Commissaries with Salt Lake Countyⁱ

Apollo Burgers (Commissary)	940 W 1700 S
Brio Coffee Biology/Commissary	259 S 1400 E
Church and State (Commissary)	370 S 300 E
Costa Vida Commissary	2180 S 300 W
On Time Commissary	1051 S 300 W
Squatters Pub Airport (Commissary)	751 W 800 S
Ashikat Kitchen/Commissary	751 W 800 S
Chile Verde Commissary	65 E Kensington Ave
Taqueria El Angel Commissary	877 W 400 S
Habanero Commissary	616 S 500 W
Smith memorial Building/Commissary	15 E South Temple St
El Jaripeo Grill Restaurant/Commissary	1259 S Redwood Rd
Memos Fruits Commissary	1899 S Redwood Rd
Square Kitchen Commissary	751 W 800 S
Brazilians Food Festival/Commissary	5927 S State St
Community Pioneer Breakfast Commissary	1700 S 500 E
Delices Express/Commissary	2163 S Richard St
Makiko Hirota/Commissary	100 S 200-300W
Millcreek Coffee Roaster – Commissary	651 S Main St
Normal Ice Cream – Commissary	502 E 600 S
Polynesian Eats/Commissary	945 W Folsom Ave
Sonoran Grill @ Sergios Commissary	900 W 100 S
Utah Tibetan Association/Commissary	450 S 200 E
Com Com Kitchen	67 W 1700 S

ⁱ <https://slco.org/health/inspection-reports/>

City Food Truck Key Pointsⁱ

- Mobile food truck vehicles (**NO TRAILERS**) are allowed to operate in the public right-of-way only within the, M-1, M-2, D-1, D-2, D-3, D-4, G-MU, in accordance with [5.69](#).
- A current Salt Lake City Business License is required for all mobile food businesses operating within Salt Lake City and separate fees are required for each vehicle.
- A background check is required on owner/driver(s).
- A certificate of insurance as set forth in section 63-30-34 of Utah Code.
- All vehicles must meet all Salt Lake Valley Health Department requirements.
- No professional or personal services shall be provided from the mobile business.
- Does not apply to vending carts or mobile ice cream vendors.
- Are allowed to operate on private property only in certain zones with written permission of the property owner and cannot exceed more than 12 hours during any 24 hour period.
- Are allowed to operate in the public right of way only as allowed by ordinance and must obey all parking and traffic regulations as stated in [Title 12](#) of the Salt Lake City Code.
- When operating in the public right of way the vending window must face the sidewalk unless special permission is received from the Transportation Division.
- Business activity is to be temporary and the mobile food truck may not park at one location in the public right of way for more than two (2) hours unless a permit is received from the Transportation Division and cannot exceed more than 12 hours during any 24 hour period.
- All materials generated from the business must be disposed of properly. Trash and recycling containers shall be provided for use of their patrons.
- The area around the business must be maintained in a clean and attractive condition.
- Only one vehicle operating in the public right of way is allow within the same block face at one time.
- No vehicle shall operate within one hundred feet (100') on the same liner block face to the door of a restaurant or other food vendor without a waiver.
- All enclosures or canopy extensions must not project into the public right of way unless authorized by the Transportation Division.
- All signs must be physically attached to the vehicle unless authorized by ordinance.

ⁱ <https://www.slc.gov/Finance/business-licensing/license-information/mobile-food-business/>

References and Helpful Links

[Salt Lake County Food Truck Guide](#)

[State of Utah S.B. 250 2017 Food Truck Licensing and Registration](#)

[Utah Administrative Food Truck Code R392-100](#)

Contacts

[Salt Lake City Economic Development](#)

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[Salt Lake City Business Licensing](#)

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788 East Woodoak Lane (5380 S)
Murray, UT 84107
Phone: (385) 468-3845

[State of Utah Department of Commerce](#)

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