



Permits

T. 628.271.2000 | 49 South Van Ness Ave. 3rd Floor, San Francisco, CA 94103

APPLICATION FOR STREET EXCAVATION PERMIT FOR SIDE SEWER CONSTRUCTION OR REPAIR

BLDG. PERMIT APPLICATION # _____

PUBLIC WORKS PERMIT#

For Official Use Only

PROJECT INFORMATION

Site Address: _____

Start Date: _____ Completion Date: _____

Days of Operation: M T W TH F SA SU

Street Space required? YES NO

If yes, how many parking spaces? _____

Hours: _____ AM _____ PM to _____ AM _____ PM

Main Sewer Size: _____ Side Sewer Size: _____

Size of Excavation: L _____ W _____ D _____

Total Concrete SF: _____ Total Asphalt SF: _____

USA Number: _____ New Construction Repair Existing

SKETCH LOCATION		
_____	_____	_____
_____	_____	_____
_____	_____	_____

APPLICANT/AUTHORIZED AGENT INFORMATION

Company Name: _____ Applicant Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ E-Mail: _____

License # and Classification: A _____ C-12w/C-36 _____ C-42 _____

Excavation Bond #: _____

LICENSED PAVING CONTRACTOR (if other than applicant):

Company Name: _____ Applicant Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ E-Mail: _____

The permittee hereby agrees to comply with all requirements noted on the reverse side of this application.

Print Name

Signature of Owner(s) of Record or
Authorized Agent of Owner(s) of Record

Date

SITE ADDRESS: _____

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SIDE SEWER INSTALLATION PROCEDURE

Information concerning existing sewer system, including possible existing side sewers, in proximity of a property can be obtained from B.O.E. - Hydraulic Section, 1680 Mission Street, 2nd floor, telephone 554-8339 or 554-8318.

INSTALLATION BY CLASS "A" OR "C-42" LICENSED CONTRACTOR OR "C-12" WITH "C-36" LICENSED CONTRACTOR

- The contractor shall apply, using the form on the reverse side, at the San Francisco Public Works, 49 South Van Ness Avenue, Suite 300, phone (628) 271-2000, for authorization to excavate in the roadway.
- Authorization requires the filing of a \$25,000 bond to insure restoration of the roadway to its original condition and maintenance for a three (3) year period thereafter.
- Additional costs for trench excavation and pavement restoration shall be calculated as per Article 2.4 of the Public Works Code.
- At least 48 hours in advance, the permittee shall make arrangements with the Street Improvement Section Inspectors, telephone (628) 271-2000, for this inspection.
- Having obtained authorization to excavate in the roadway, the contractor shall obtain the proper permits and arrange for an inspection, for the section of pipe from the trap to the property, with the Plumbing Inspection Division at 1660 Mission Street, telephone 558-6054.
- Permittee shall pay the processing fee for all cancellations.

COMPLETE AND SUBMIT THE APPLICATION EITHER IN PERSON OR THROUGH EMAIL



IN PERSON

San Francisco Public Works, **Permit Center, Permits**, 49 South Van Ness Ave. Suite 200

Processing Hours: Please visit <https://sf.gov/location/permit-center>

for operating hours of the Permit Center. **Closed on official holidays**



EMAIL

Electronic copies (PDF) of the application materials may be sent to: BSMPermitDivision@sfdpw.org

TOW-AWAY AND NO STOPPING SIGNS CAN BE PURCHASED FROM SF PUBLIC WORKS OR PRINTED PER SPECIFICATIONS NOTED AT WWW.SFDPW.ORG/PERMITS

1. Tow-Away Signs are installed by the permittee:

- Place signs in such a manner that the maximum spacing between signs is no more than 20 feet.
- Signs may be attached to parking meter posts or place signs flat on wood or aluminum or other approved material, and attach them directly on solid barrier fences, and/or
- Mount the signs securely to existing poles, posts, type II barricades as per Cal Trans specifications, or on construction fences.

2. The permittee shall post signs 72 hours in advance of the occupancy authorized in the permit and remove such signs upon termination of the permit. A permittee must maintain signs during the entire term of occupancy and during the hours specified in the permit. If any information required on a sign must be modified, the permittee shall install new signs rather than change the information on the existing sign. If signs are removed, modified, or altered in any way, it shall be the permittee's responsibility to install new signs containing the required information.