

# ROSEFIELD UTON

Rodriguez, Rizal, 1860, Philippines • +63999 943 3574 • rosefieldsuton@gmail.com  
linkedin.com/in/rosefieldduton • https://rossue.github.io/portfolio

## COMPUTER PROGRAMMER

National Security Council , Quezon City

Passionate about building efficient and reliable software solutions.  
Experienced in coding, debugging, and optimizing applications to meet user needs. Enjoys problem-solving and creating clean, scalable code.

July 2024 - present

## PROFESSIONAL EXPERIENCE

DENR-Forest Management Bureau, Quezon City  
Senior IT Support Specialist

Aug 2022 - July 2024

- Led the development and management of organizational websites, handling design, data updates, and usability. Collaborated with technical staff to streamline operations through a custom system.

Upwork Freelancer  
Social Media Manager (Part-time)

July 2023 – Feb 2024

- Boosted brand visibility with strategic content creation and engagement, ensuring consistent messaging across platforms.

Office of the Vice President, Quezon City  
Vice Presidential Staff Officer II

July 2019 – July 2023

- Livestreamed Vice Presidential events across multiple social media platforms for wider audience reach.
- Managed website content, including press releases, speeches, and videos, ensuring a polished online presence.
- Operated teleprompter equipment to support smooth and professional speech delivery.

Radio Television Malacañang, Malacañang Palace, Manila  
IT Support Staff

Dec 2016 – 2019

- Provided IT support, troubleshooting technical issues, and managing system installations.
- Maintained network systems, computers, and other hardware for seamless operations.
- Managed user accounts, emails, and access levels for optimal efficiency.
- Livestreamed Presidential events and maintained website content, including speeches and press releases.

## SKILLS OBTAINED

Web Development, CMS Platforms (WordPress, Joomla), Python, Django, IT Support, Troubleshooting, Technical Issue Resolution, System Development, Social Media Management, Content Creation, Project Management, Collaboration, Office Optimization, Livestreaming, Website Content Management, Maintenance, and Designing with Canva.

## EDUCATIONAL BACKGROUND

Collegio de Montalban, Rodriguez, Rizal  
Bachelor of Science in Information Technology (BSIT)

- Award: Programmer of the Year

S.Y. 2012 - 2016

## INTERESTS

- Exploring new web development trends
- Learning advanced Python and Django techniques
- UI/UX design and website aesthetics
- Cybersecurity and data protection
- AI and machine learning applications
- Video editing and multimedia content creation
- Engaging with tech communities and networking
- Automating workflows and improving efficiency
- Keeping up with emerging technologies