

[BDP] Handover Document

1. Overview of Major Tasks

Task List	Details	Note
Color Keys Key Art & Visual Development		

2. Work in progress and unfinished tasks

Task List	Details	Note

3. Status of Handover Documents (including art files) and Return of Equipment

List	Confirmation Details	Confirmation Results
1. Task Materials and Data 2. Work Equipment (PC, Monitor, etc.) 3.	Backup Verification Return Verification	

The undersigned hereby confirms that, as of [2025] [] [],
all tasks and responsibilities have been officially handed over to the transferee.

Transferor:	Levi Harrison	Dept:	Rigging Department	Full name:	(Sign)
Transferee:	Paul Aichele	Dept:	Rigging Department	Full name:	(Sign)
Verifier:	Sohyae Roh	Dept:	Production	Full name:	(Sign)

※ Each party, including the Transferor, Transferee, and Verifier (Supervisor or Producer),
should keep a copy.

[BDP] Termination Confirmation

Employment Termination

Department:	Rigging Department
Roles:	Senior Rigging
Full name:	Levi Harrison
Personal E-mail	

※ The company email account will be deleted 2 weeks (14 days) after the date of resignation.

Any documents issued after the account deletion will be sent to the personal e-mail address provided above.

**The undersigned hereby confirms that the employment contract for
this project, including any scheduled leave, will officially terminate on
the following date:**

Contract Termination Date: [2025] [] []

Confirmation by Producer: __Young-ae Hwang__ (Signature)

The undersigned also confirms that all tasks and pending matters related to this project have been duly documented in the handover document. In case any issues arise with tasks not mentioned in the document, I pledge to resolve them in good faith.

Furthermore, I vow to maintain the confidentiality of all project-related information acquired during the term of my employment and will return any equipment or items received by the termination date.

All rights to the deliverables produced during my contract will be transferred to 'Project BDP'. I also agree not to use any results of my work for this project in my personal portfolio or resume without the prior written consent of 'Project BDP', even after the project's release.

The undersigned agrees to the termination of the BDP project tasks under the terms specified above.

Date of Employee Signature : [2025] [] []

Name: _Levi Harrison_ (Signature)