



The ABC Pvt. Ltd.

2025-08-04 9999999990

Subject: Employment Offer | ABC Pvt. Ltd.

Dear Rounak Das,

We at ABC are pleased to offer you the position of Senior Software Engineer in our Foundational Services.

Your starting date will be 2025-08-11. The starting salary is 2000000 per year paid on a biweekly/monthly basis by direct deposit. This offer of employment is contingent on you passing a pre-employment background check and signing standard confidentiality agreements.

If you choose to accept this job offer, please sign and return this letter at your earliest convenience by 2025-08-07. Once your acceptance has been received, we will send you information about onboarding and other asset details.

Congratulations! We look forward to working with you. Please let me know if you have any questions or concerns.

Sincerely,

John Doe

Head HR

ABC Pvt. Ltd.